

# **RIVERVIEW MIDDLE SCHOOL STUDENT HANDBOOK 2023-2024**

## **MISSION**

Our purpose. Our reason for existing as an organization.

**The mission of the Barron Area School District  
is to ensure all students reach their dreams  
while making a positive impact on the world.**

## **CORE VALUES**

Our foundation and common ground.

### **We believe that:**

- People are responsible for their choices.
- Respecting differences enriches life.
- Meaningful accomplishments build confidence and motivation.
- In each person there are gifts and the capacity to develop those gifts.
- Society thrives when each person actively participates in its improvement.
- Children are our most valuable resource.
- Fun matters.
- Trust builds healthy relationships.
- Strength lies in people working together for a common goal.
- Learning throughout life is vital.

*The Barron Area School District does not discriminate on the basis of race, creed, color, national origin, age, sex, or handicap.*

Dear parent or guardian,

Welcome back for the beginning of the 2023-2024 school year! I hope your summer was awesome and filled with fun and relaxing activities. As your child's principal, I am dedicated to build a strong partnership with you to ensure our children perform at their highest potential. Here are some logistics for the start of the school year for Riverview Middle School.

**August 29th: Goal Setting Day/Open House and PICTURE DAY.**

**No School August 30<sup>th</sup>, 31<sup>st</sup>, September 1<sup>st</sup> and 4<sup>th</sup>**

**September 5th: First day of classes.** Students will report to their homeroom at 8:00 a.m. This is an "A" day. Students on this day will receive information pertaining to their schedules and locker assignments.

**Riverview Bell Schedule:**

HOMEROOM	7:57 – 8:02
1st Hour	8:05 – 8:52
2nd Hour	8:55 – 9:42
3rd Hour	9:45 – 10:32
4th Hour	10:35 – 11:22
<b>5/6 LUNCH</b>	<b>11:25 – 12:00</b>
5/6 5th Hour	12:03 – 12:50
7/8 5 <sup>th</sup> Hour	11:25 – 12:12
<b>7/8 LUNCH</b>	<b>12:15 – 12:50</b>
6th Hour	12:53 – 1:28
7th Hour	1:31 – 2:17
8th Hour	2:20 – 3:06
HOMEROOM	3:06 – 3:17

**Morning Drop Off: School will open at 7:35 a.m.** Please do not drop your child off before 7:35 a.m. Students can eat breakfast in the commons or go outside on the playground (inclement weather = homeroom).

**Volunteers / Visitors:** Please contact the principal prior to volunteering / visiting classrooms. When visiting our school, you will need to sign-in with the secretary in the main office. Thanks

**We have new staff joining us this year at Riverview: Welcome!!!**

Mary Nelsen -7<sup>th</sup> Grade Science and Math Teacher

Jackson Massie – 5<sup>th</sup> Grade Physical Education Teacher

Samuel Barrett – 7/8 Grade Band Director

**New Construction:**

We have outstanding updates to our new Tech Ed classroom, IMC, Computer Lab, Choir, Band, Art, FACE and Main Offices. We are excited to enjoy our new and wonderful learning environments for all our students and staff.

As your Principal, I am committed to you, your children, and our community as we return to school for the 23/24 school year. Our staff enjoys the rewarding work of providing our students with the best possible educational experience. To help increase communication and provide additional opportunities for us to showcase all the wonderful activities going on at Riverview, we will continue to use our growing social media channels! Working together as a team we will continue to move forward and create a safe and secure environment in which all students can pursue their dreams. See you soon!

Respectfully yours,

Scott Stralka  
Principal

## **SCHOOL SERVICES AND PROGRAMS**

### **HEALTH SERVICES**

Pupils who are concerned about health problems should come to the office between periods. On occasion, the principal or another staff member may make a referral to the school nurse in the case of lingering illness or more than three days of absence.

Each student must have a card in the office indicating family doctor and other pertinent health information. Students will not be excused from physical education without a medical excuse submitted by his/her physician. Excuses for a particular day must be discussed with the physical education teacher who will make the decision regarding attendance and/or participation.

### **MEDICATION USE AT SCHOOL**

Medications should be administered to students by their parents/guardians at home whenever possible. All medications administered at school MUST have a signed Barron Area School District Parent Permission form. No prescription meds will be administered to a student without written orders from the parent or physician. Forms are available at the school office.

Prescription and Over the Counter meds must be delivered to the school by a parent or guardian in the original container labeled with student's name, drug dosage and time to be given. Over the counter meds acetaminophen or ibuprofen will be provided by the school district in pill form. A signed permission slip must be on file before medication can be distributed. All medications will be given by trained staff.

### **SPECIAL DEPARTMENTS, STUDENT SERVICES AND EMERGENCY PROCEDURES**

#### **COUNSELING**

Counseling service is available to all students. Many problems, concerning both school and one's personal life, can be helped by counseling with a competent person. The school counselor or your teacher will be happy to try to help you with these problems. Appointments can be made by

requesting a pass from your teacher, the office personnel, or the counselor.

#### **PSYCHOLOGIST**

The psychologist will work with the professional educational team to diagnose, evaluate and provide program planning for students who have or are suspected to have exceptional educational needs. A psychologist's function may include administering tests, individual student counseling, develop programs for students needing special programs and family informative meetings.

#### **ACADEMIC / BEHAVIOR SCREENING:**

The Barron Area School District screens students three times a year and uses assessments both formal and informal to inform instruction and make educational decisions. Assessments that may be used but are not limited to are Social, Academic, and Emotional Behavior Risk Screener (SAEBRS), FastBridge Reading and Math assessments, and other curriculum-based measures.

#### **CHILDREN / YOUTH IN FOSTER CARE**

Policy

<https://go.boarddocs.com/wi/barron/Board.nsf/Public#>

#### **GOLDEN BEAR PAW PROGRAM**

The Riverview Golden Bear Paw Program is a volunteerism community service program that encourages, supports, and recognizes student efforts to make a positive impact on the world. Community service helps students develop leadership skills and build relationships with others while adopting service as a way of life.

#### **VOLUNTEERS**

One of the Core Values of the Barron Area School District states "Strength lies in people working together for a common goal." The Barron Area School District values the contributions of community members volunteering their time for students and staff to work toward our mission of ensuring all students reach their dreams while making a positive impact on the world. The time volunteers spend in schools enhances programs and is extremely gratifying for the person volunteering. In an effort to better match volunteers and program needs, we ask all volunteers to complete our volunteer forms

located in the school office. Senior Citizens are encouraged to take part in our STEP Program (Serving Together as Educational Partners). STEP Program volunteers can earn up to \$400 for volunteering in our schools and/or community. A volunteer application form must be completed 10 days prior to working with our children, and all volunteers must be approved by district administration.

#### **INSTRUCTIONAL MEDIA CENTER (I.M.C.)**

The Instructional Media Center is a great place to locate information, read current magazines and newspapers, and research for class projects. The Media Center is open from 8:00 A.M. to 3:30 P.M. Many kinds of resources are available for you to use, including reference materials in both book and electronic form; the latest in fiction and non-fiction books; A-V materials; daily newspapers; and current magazines. When students need assistance, a media specialist or staff member is available to help.

#### **A few rules and procedures are to be followed so that the IMC is used most effectively:**

- 1) Materials are checked out for a period of two weeks. They may be renewed for an additional two weeks. Students may have up to three books checked out at any one time.
- 2) Materials are to be returned at the check out desk BOOK RETURN drop.
- 3) Reference materials are not checked out. They must be used in the IMC only.
- 4) Students are expected to work/read respectfully.
- 5) Students with overdue materials are notified in homeroom and are not allowed to check out additional materials until the overdue item(s) have been returned or renewed.
- 6) Students are not to check out materials for another student.
- 7) Those that cannot follow the rules/procedures risk losing their Media Center privileges.

The Media Center has a great deal to offer as well as the staff to assist you with your class assignments and projects. Use the Center wisely and it will provide you with enjoyment and opportunities to learn!

#### **STUDENT ASSISTANCE PROGRAM**

Students desiring assistance with personal or general adolescent situations may request the

Student Assistance Program support through the school counselor. Student groups are formed on an "as-needed basis" by common topics of interest and meet weekly under the direction of the school counselor and faculty members.

#### **NUTRITION AND WELLNESS**

The Barron Area School District recognizes that good nutrition and regular physical activity affect the health and well-being of the district's students. Wellness.

Policy 8510.

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

#### **ATTENDANCE:**

##### **Attendance Policy 5200**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

Regular attendance at school is a necessity. The classroom learning experience missed during absences diminish learning. When a student is absent or tardy, a telephone call to the office by 9:00 A.M. or a note from the parent/guardian is required. A student who has been absent from school must report directly to the office immediately upon returning to school. A student absent for an extended period of time for medical reasons may need to attend a reinstatement meeting with the principal or designee.

#### **ATTENDANCE PROCEDURES:**

The Barron Area School District recognizes the relationship between good school attendance and success in school and employment. School districts are required by law to monitor student daily attendance.

In accordance with Wisconsin Statue, Section 118.15, a student may be excused for no more than **ten days** of pre-planned absences per school year. A pre-arranged absence form is required to be completed prior to a student's absence. Forms are available in the school office and should be signed by teachers and returned to the building principal for approval. A student who is absent from school will be given the opportunity to complete coursework and assessments missed during the absence.

In addition, students can have up to ten days excused absences (illness, appointments, personal emergencies) per year. It is the responsibility of the parent(s)/guardian(s) to provide reasons for their child's absence. A maximum of seven days will be allowed to excuse an absence by calling the school office. If the absence is not cleared by a parent/guardian within seven days, the absence will be considered unexcused. When a student has accumulated three unexcused absences, the district will notify parent(s)/guardian(s) in writing and require a meeting. Ongoing unexcused absences will result in filing a report with Barron County and a truancy proceeding may be initiated.

Excessive absences because of a medical reason/illness may require a medical excuse. Beginning the 11th day absent and going forward, a doctor's excuse will be required to consider the absence excused. In the event there is a medical need for extended days off school, a new doctor's excuse will be required every 30 days.

#### **Schoolwork and Make-up Work**

The primary objective of schoolwork is to foster a sense of student responsibility for the learning process through practice, building fluency and to master skills requiring time budgeting and decision making. Schoolwork assigned has a due date, and if students turn in schoolwork after the due date, students may receive a reduced percentage of the earned credit. Late schoolwork not received by the given deadline will not be graded and will not receive credit. A deadline is the absolute last date (determined by the teacher) when late work will be accepted.

**Excused Absence Make-up** – Students are allowed to make up all course work and exams. Student(s) will be allowed the number of days absent plus one additional day to make up work.

**Unexcused Absences** – A quarterly, semester, or grading period examination missed as a result of an unexcused absence shall be made up on the first day the student returns to school.

**Suspension** – Students who are absent as a result of a suspension shall be permitted to take any quarterly, semester or grading period exams

missed during the period of suspension and shall be permitted to make up course work missed during a period of suspension under the following guidelines:

- a) A quarterly, semester or grading period examination missed as a result of a suspension shall be made up on the first day on which the student returns to school after the period of suspension terminates.
- b) Course work missed during a period of suspension shall be made up within two school days following the return to school.
- c) Students will NOT be permitted to make up quizzes or examinations
- d) other than those listed in paragraph (a) which are missed as a result of suspension, nor will they be permitted to make up work which relates to a class participation grade during a period of suspension.

#### **BULLETINS AND ANNOUNCEMENTS**

Announcements are made twice a day over the P.A. at 8:00 AM & 2:25 PM. Students who wish to have announcements made may forward the announcement to the office secretary after having a staff member initial it. **Daily announcements will also be posted on the Riverview Website.**

#### **GUIDELINES FOR BLENDED ENROLLMENT**

**BASD Students Taking ALAW Courses**  
Barron Area School District (BASD) students in grade K-12 are eligible to participate in an ALAW course(s) if they meet one of the following criteria:

\*Student has exhausted all core course options  
\*Student is looking for specific elective course(s) that is/are not offered

\*Student is seeking a resolution to scheduling conflicts

\*Student is interested in a specific subject area

\*Student needs enrichment or added rigor to his/her current schedule

All students who are interested in taking an ALAW course will need to meet with their School Counselor, Gifted and Talented Coordinator (when acceleration or added rigor is involved), the School Administrator and the ALAW Coordinator

to discuss blended schooling options and for final course approval.

All requests, including blended instruction, are subject for review and approval by school officials. BASD blended students may still be required to attend school for all classes they take in the traditional brick and mortar setting. Blended students may report to a designated place in their building for the time they are assigned an online course.

### **COURSE CHANGES**

Once a student has selected courses in the spring with parent and school personnel assistance, this decision is viewed as a commitment. Any change in courses will be strongly discouraged. Exceptions may include a scheduling conflict, an emergency, or a substantial I.E.P. change.

To affect a change in schedule, a student **MUST** obtain written permission from his/her parents(s), the instructor of the course being dropped, the school counselor and the principal. A student who takes a year course must complete both semesters of the course before credit is given. This requirement may be waived in extenuating circumstances.

### **COURSES: SCIENCE / ALGEBRA INFORMATION IN RELATION TO HIGH SCHOOL**

**8<sup>th</sup> Grade Science:** The purpose is to spell out the specific requirements for freshmen taking biology at the high school. Only students that have earned an A- or higher for the first semester of 8th grade science in addition to scoring 90% or higher on the biology placement test will have the option to take biology as freshmen.

The purpose of having this option available to freshmen is to encourage our more advanced students to take upper-level science classes. Students that take biology as freshmen should have more room in their schedules as upper classmen to take more advanced classes. In choosing to take biology as freshmen, students must commit to taking both chemistry and physics. If a student that took biology their freshman year does not fulfill this commitment, they will be **REQUIRED** to take IPS in order to complete the physical science component of their high school education.

### **ALGEBRA**

Students who successfully meet the criteria when completing Algebra 1 at Riverview, will have the option to receive High School credit at the end of the course. The purpose of having this option available will provide students the opportunity to take more advanced math classes at the high school as upper classmen. If parents choose this option, their child's algebra grades at Riverview will be a permanent entry on their High School transcript and counted towards items such as laude points and Academic Excellence Scholarships.

### **GUIDELINES FOR GRADE ADVANCEMENT**

The following is the process for students that may be eligible for grade advancement.

1. A referral to the Gifted and Talented (GT) Coordinator.
2. GT Coordinator meets with Riverview's Problem Solving Team (PST).
3. Academic data from the Wisconsin State Assessment, District Universal Screener, and the classroom data will be analyzed including the possibility of including reading probes, the Woodcock Johnson assessment, and end of the year exams for the next grade level in ELA and Math.
4. GT Coordinator will set up final meeting with PST to make a recommendation. The principal will coordinate a meeting with the parents to discuss the decision.

### **FEES**

Certain standard fees are paid by all students and will be collected at the opening of school. Purchases of special materials for projects such as those in vocational classes are based on the project the student selects. The following are incidental fees, which the student may incur during the year:

- 1) Athletic participation fee-\$20.00 per sport
- 2) Band instrument rental fee \$35.00/year
- 3) Band percussion fee \$20.00/year

Fees do roll over to high school.



## FINANCIAL ASSISTANCE FOR STUDENT FEES

It is not our intention to prohibit students from participating in elective classes or co-curricular activities based upon their financial status or the ability to pay fees. Students or parents who find themselves in a financial position that prohibits the payment of the stated fees should contact the school counselor or building principal to discuss application procedures for financial assistance. Financial assistance will generally be in the form of partial payment of fees and in cases of severe financial need, the assistance may cover the entire fee cost. Requests and distribution of financial assistance will be kept confidential.

## FIELD TRIPS

Field trips will be planned for many groups of students in various disciplines throughout the year. This type of activity enhances the total educational program.

If the trip is planned as an outgrowth or an integral part of a course of study, there will be no transportation charge. A parental permission slip, however, will be required for out-of-district trips.

## FOOD SERVICE

A district-wide food service plan allows students to eat hot lunch and have their automated account debited for each meal once parents have deposited funds in the family's food service account. Parents will be notified once their account declines to five dollars (\$5.00). Hot lunch will not be served to a student whose account has a negative balance.

## CAFETERIA

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced Class A lunch is offered at a reasonable price. The lunchroom supervisors and your peers appreciate your cooperation in:

- 1) Depositing all refuse/litter in wastebaskets
- 2) Returning all trays to the dish washing area
- 3) Leaving the table and floor around you clean
- 4) Electronic devices turned off and put away
- 5) Use inside voice

## LOCKERS

Each student will be assigned a locker. Periodic inspections will be made by school personnel to see that they are kept orderly. Students must use ONLY the locker assigned to them and should keep their combination confidential at all times. Lockers are school property and may be searched by school authorities at any time.

## PERSONAL SEARCHES / LOCKERS/DESKS

### Search and Seizure

### Policy 5771

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

## LOST AND FOUND

Students who find lost articles are asked to take them to the office for an attempt to locate the owner. Students who lose articles should notify the office immediately. Lost and Found items will be stored in the commons. Unclaimed items will be collected monthly and donated to charity.

## MID-QUARTER REPORTS

Mid-quarter reports will be mailed home during the fifth week of each quarter. These reports should be read carefully and parental counseling of student enacted to assure passing grades in all subjects.

## REPORT CARDS

Report cards will be mailed to parents/guardians every nine weeks to notify them of students' progress.

## RETENTION

Students experiencing academic difficulty are monitored throughout the school year by the grade level teams, school counselor, teachers, and the principal. Referrals are made where appropriate and some students are considered for eligibility into special education programs. We may also develop Accommodation Plans for some students on a case-by-case basis.

At the end of the third quarter, student transcripts will be reviewed. **Students in grades 5-8** failing two or more core semester courses for the year are required to attend summer school. Students failing one core semester course for the year or showing significant skill deficits in math and/or reading are recommended to attend summer school. Any special education student in danger

of failing is also recommended to attend summer school and their individual education plan is reviewed to assure appropriate placement. Letters and registration materials are sent home to the parents. Students required to attend must have good attendance and satisfactorily complete all course work.

### **SCHOOL FUNCTIONS AND ACTIVITIES**

The Riverview Student Council, under the direction of an advisor, will sponsor several social functions and activities during the school year. Certain criteria will be followed:

- 1) Several parent-chaperoned activities will be planned which extend past the school day
- 2) Transportation must be arranged by parents for after school activities when activity bus transportation is not scheduled

### **TELEPHONE POLICY**

The office phones are only to be used by students if they are ill or in the event of an emergency. Students are discouraged from receiving phone calls at school. Messages can be relayed to students; then they can return a call from the office.

### **911 CALLS**

The 911 System is intended to save lives in emergency situations. Violators of the emergency 911 Calling System will be referred to law enforcement.

### **TEXTBOOKS**

All textbooks are furnished by the school district. Students are urged to exercise care in using them to avoid damage. Monetary charges will be made for lost or damaged books.

### **VISITORS**

The school policy is to accept only those visitors who have legitimate business to attend the school. Guests and visitors must check in at the office. Parents are always welcome. Students are not encouraged to bring visitors to school.

### **VALUABLES**

Students are cautioned not to bring large amounts of money, music devices, cell phones and/or

cameras to school. Students who wear glasses or watches are urged to keep track of them at all times. **Students, not the school, are responsible for their personal property.** If students bring more money than is necessary to pay for lunch or fees, the extra money should be left in the office for safekeeping. Students are asked not to leave money in their lockers under any conditions at any time.

### **WITHDRAWAL FROM SCHOOL**

The following procedure must be used when withdrawing from school:

- 1) Notify the principal and secure a withdrawal form
- 2) Check in all textbooks and materials with appropriate instructors and secure his/her signature on the withdrawal form
- 3) Return all library materials and secure the librarian's signature
- 4) Remove personal belongings from Phy Ed locker, check in Phy Ed lock and secure Phy Ed instructor's signature
- 5) Clean out corridor locker
- 6) Return completed withdrawal form to office
- 7) Students transferring to another district must indicate next location

### **YEARBOOK**

Orders for the spring yearbook are taken each year. The book contains individual photographs of students, teachers, staff members, co-curricular activities, and school events.

### **RIVERVIEW MIDDLE SCHOOL ACTIVITY CODE**

To participate in any co-curricular program in the middle school, regardless of the activity, is a privilege and requires written parent/guardian permission. Competition in modern day activities demands a great amount of discipline from a person who desires and chooses to become part of any program.

The success of any team depends upon the students who are part of that team. As a result, a person who desires to participate in an activity must make certain commitments over and above other students. This commitment includes a



series of rules students must follow in order to stay eligible and participate in activities at Riverview Middle School.

- 1) Parents and individuals should be responsible to see that the student receives the proper rest and diet to enable him/her to reach his/her full potential
- 2) Dress and grooming are the responsibility of the coach/advisor during his/her season. Students should remember they are representing the middle school and their grooming reflects the school and community.

### **Dress and Grooming**

#### **Policy 5511**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public#>

- 3) Students are required to travel to and from out-of-town contests with their team or organization **on school provided transportation**. Prior exception may be granted by the coach or principal based on a written (preferably) request from a parent or guardian.
- 4) All team members are expected to attend all practices. Only illness or injury will excuse the student from practice. Exceptions may be granted by the coach/advisor.
  - 5) In order to participate in a game, activity, performance, or practice, student must be in school the FULL DAY of said game, activity, event or practice.
- 6) A participant shall maintain a passing grade in all classes in school. Should an individual begin failing a class, he/she will be suspended from competition (not practice) for one week from the date that the non-passing grade is reported by the instructor to athlete and the coach. Proof of a passing grade must be submitted to the coach each Friday to be eligible for competition the next week. This procedure continues throughout the sport season. To encourage students to improve their grades, the eligibility will start with the beginning of each sports season.
- 7) An athlete will refrain from the use of tobacco, alcohol, and drugs 12 months of the year. Use of these substances will result in suspension from competition (not practice). All conditions must be met or immediate

suspension from all sports for the remainder of the year will result.

### **Student Alcohol and Other Drug Abuse**

#### **Policy 5530.01**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

- 8) B-Violations: Any student who commits a felony, misdemeanor, or other illegal offense, which evidences moral turpitude or a willful or reckless disregard for the lives or property of others will be suspended from competition/performance, whether or not the student is prosecuted by governmental authorities. Actions or behavior which portrays behavior unbecoming a participant of co-curricular activities may also be considered a violation and subject to suspension from competition/performance.
- 9) An individual suspended from athletics is considered an athlete during the suspension time and any violation will be judged according to penalties described.
- 10) An individual will be considered an athlete from the time he/she signs the athletic code until the time he/she no longer intends to participate in the athletic program. This decision will terminate the athlete's career eligibility for Middle School athletics. As long as an athlete remains in the athletic program, all policies, rules, and regulations pertaining to athletes will be applicable regardless of whether the athlete is participating in a sport or not.
- 11) Grades in the middle school will carry over to determine eligibility in the high school.

**12) Wisconsin Concussion Law Act 172-Statute 118.293 requires all youth athletic organizations to educate coaches, athletes, and parents on the risks of concussions, and head injuries and prohibits participation in a youth activity until the athlete and parent or guardian has returned a signed agreement sheet indicating they have reviewed the concussion and head injury informational materials. The law requires immediate removal of an individual from a youth athletic activity if symptoms indicate a possible concussion has been sustained. A person,**

who has been removed from a youth athletic activity because of a determined or suspected concussion or head injury, may not participate again until he or she is evaluated by a health care provider and receives written clearance from the health care provider to return to the activity.

To view full text, see:

<http://docs.legis.wisconsin.gov/2011/related/acts/172>.

## RIVERVIEW MIDDLE SCHOOL BEHAVIOR PLAN

The goal of all behavior plans is self-discipline and respectful behavior. Teaching and learning the designated curriculum in each instructional area is of the highest priority. Positive student behaviors promote and enhance learning opportunities.

Desired behaviors must be communicated, taught, and modeled continually throughout the school year. It is our expectation that students and staff members will demonstrate respect for themselves, others, and the learning environment around them. The school environment must be physically, socially, and emotionally safe for everyone. When conflicts do arise, they will be handled with respect for the rights of everyone involved rather than through the use of threats and intimidation. **Any Violation of School Board Policy is prohibited.**

### DEALING WITH STUDENT MISBEHAVIOR

When students choose to disrupt the learning process by behaving irresponsibly or disrespectfully, measures will be taken to ensure a safe and effective learning environment.

### DISCIPLINARY INFRACTIONS

Realizing that each discipline situation is unique, teachers will use a variety of strategies to help students correct their mistakes and regain community trust. These actions may include but are not limited to the following: written or verbal student apologies, lunchtime discussions between the teacher and student, behavior improvement plans, parental conferences with teachers, restorative plans, and /or a conference with the dean of students. The prescribed restorative action(s) will be based on the facts of each

particular situation, student attitudes and behavior patterns, and the teacher's professional judgment.

### INFRACTIONS THAT ARE HABITUAL, DANGEROUS OR DISRESPECTFUL

When student actions are disrespectful, dangerous, or repeatedly disruptive, those responsible will be removed from class and sent to the dean of students. This also applies to any refusal to cooperate or participate in the teacher's attempted resolution of minor disciplinary issues. If a student is referred to the dean of students, parents may be notified so they also can reinforce any corrective actions taken. One of the core values of the Barron Area School District is "Strength lies in people working together for a common goal." It is our goal that by working together we can encourage students to make better choices in the future.

### WHEN STUDENTS ARE SENT TO THE DEAN OF STUDENTS AND/OR PRINCIPAL

In dealing with student discipline issues, the focus will be on addressing the issue, not judging the child. Restorative Justice is an integral part of our discipline philosophy. Restorative practices give the victim and offender the opportunity to remediate and heal through effective communication.

Punishment itself cannot and does not change behavior. However, under certain conditions, appropriate consequences along with teaching and modeling of appropriate behavior are the most effective means to help change those behaviors. When a student is sent to the office, action(s) that may be utilized in addressing student discipline issues include but are not limited to the following:

- Student Conference
- Parent Notification
- Parent Conference
- Working Lunch
- Saturday School
- In-School Suspension
- Out-of-School Suspension
- Expulsion

### "NON-NEGOTIABLES"

Due to the uniqueness of each grade level and/or subject, individual teachers and/or teams may have slightly different classroom rules to ensure a

positive and safe teaching/learning environment. There are however some rules that are consistent across all grade levels and subject areas. Among those “non-negotiables are:

- Bomb Scares/Fire Alarms
- Cheating and Plagiarism
- Disrespect/insubordination
- Inappropriate Dress and Grooming
- Gang and Gang Related Activity
- Fighting/Assault and Battery
- Gambling
- Controlled Substances and Drugs (including Alcohol and Nicotine)
- Harassment
- Hazing
- Bullying
- Public Displays of Affection
- Nuisance Devices
- Theft/Vandalism
- Weapons

#### **BOMB SCARES/FIRE ALARMS**

Students have the responsibility to not cause disruptions to the educational process with threats or implied threats to persons and/or facilities. Any student who intentionally conveys or causes to be conveyed any threat to persons or facilities will be subject to disciplinary action.

#### **CHEATING AND PLAGIARISM**

Students are responsible for doing their own work and when necessary, to give credit where credit is due. The acts of cheating or plagiarism in connection with academic endeavors are detrimental to the educational process and will not be tolerated.

#### **DISRESPECT/INSUBORDINATION**

Each student, instructor, and staff member have the right to be treated with respect and dignity. A show of disrespect toward a student or staff member or insubordination on the part of a student, whether verbal or silent, physical, or non-physical, passive, or aggressive, will not be tolerated on school grounds or at school sponsored functions.

#### **DRESS AND GROOMING**

In the school setting, proper appearance is important. If, in the opinion of the school personnel, a student’s dress and appearance detract from the health and safety of the student,

the principal and/or dean of students, will direct the student to dress in an acceptable manner. Students will not wear hats/caps in the school building. Students will not wear clothing which displays signs, or symbols (Confederate Flag), or suggestions of tobacco, alcohol, sex, profanity, or others deemed inappropriate by staff or administration. Such a standard of dress is in effect at all school-sponsored activities.

#### **Dress and Grooming Policy 5511**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public#lic#>

#### **GANG AND GANG RELATED ACTIVITY**

A “gang” is defined by policy as a group of two or more individuals with a common name, identifiable marks, or symbols, who associate on a regular basis and who engage in antisocial or criminal activity. The following gang-related behaviors are prohibited on school property, on school buses, and at school-sponsored activities:

1. Wearing jewelry, accessories or apparel, or any other manner of grooming which implies membership or affiliation with a gang.
2. Displaying gang markings or slogans on one’s person, personal property or clothing.
3. Use of gang related hand signals or signs.
4. Possessing literature that indicates gang membership.
5. Exhibiting gang-like behavior anywhere on school premises or at school sponsored functions.
6. Engaging in antisocial or criminal activities that disrupt school or school sponsored functions.
7. Engaging in initiations, hazing or intimidation.
8. Recruiting a student for gang membership or threatening a student for not joining a gang or wishing to withdraw from a gang.

### **FIGHTING/ASSAULT AND BATTERY**

Students have the responsibility to refrain from conduct that does not respect the rights, dignity and safety of all individuals including:

**Assault**-Putting one in fear of injury or danger.

**Battery**-Causing bodily harm to another without permission.

### **GAMBLING**

All forms of gambling (wagering or other games of chance for the purpose of profit) are prohibited at school-sponsored activities as well as on all school property.

### **CONTROLLED SUBSTANCES AND DRUGS/ALCOHOL AND TOBACCO**

No student, while on the school premises or while involved in any school related activity may use, possess, distribute, manufacture, sell or ingest within the body any quantity of drugs, inhalants, tobacco/nicotine, or intoxicants (including alcohol).

### **Student Alcohol and Other Drug Abuse**

#### **Policy 5530.01**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

### **HARASSMENT**

Harassment is strictly prohibited and will not be tolerated. Students that would like to submit a report of harassment online can go to [www.sprigeo.com](http://www.sprigeo.com) A copy of this report will go to the dean of students and counselor.

### **Student Anti-Harassment**

#### **Policy 5517**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

### **RESPECT/ANTI-BULLYING**

Bullying is strictly prohibited and will not be tolerated. Students that would like to submit a report of bullying online can go to [www.sprigeo.com](http://www.sprigeo.com) A copy of this report will go to the dean of students and counselor.

### **Bullying**

#### **Policy 5517.01**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

### **TITLE IX POLICY**

The Board of the Barron Area School District does not discriminate on the basis of sex in its education program or activity and is required by Title IX and its implementing regulations not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment.

The District's Title IX Coordinator is:

Teri Massie  
Barron Area School District  
Director of Learning and Assessment  
Compliance Officer  
715-537-5612 ext. 403  
100 West River Avenue  
Barron, WI 54812  
[massiete@barron.k12.wi.us](mailto:massiete@barron.k12.wi.us)

Any inquiries about the application of Title IX and its implementing regulations to the district may be referred to the Title IX Coordinator, the Assistant Secretary for the U.S. Department of Education's Office for Civil Rights, or both.

The Board has adopted a grievance process and procedures that provide for the prompt and equitable resolution of student and employee complaints alleging any action that is prohibited by Title IX and/or its implementing regulations. The grievance process and procedures are included in Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities, which is available at:

<https://go.boarddocs.com/wi/barron/Board.nsf/Public> . The grievance process and procedures specifically address how to report or file a complaint of sex discrimination, how to report or file a formal complaint of Sexual Harassment, and how the district will respond.

### **Nondiscrimination On The Basis Of Sex In Education Programs Or Activities**

#### **Policy 2266**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

### **PUBLIC DISPLAY OF AFFECTION**

Public displays of affection are inappropriate school behavior. Behavior such as hand holding, hugging, petting and or kissing in school is offensive to other students and faculty members. Students have the responsibility to demonstrate healthy, appropriate adolescent relationships.

### **COMPUTER AND NETWORK ACCEPTABLE USE AGREEMENT**

Technology is a valuable tool for education and the Barron Area School District encourages the use of computers and related technologies to enhance instructional opportunities. A copy of the District's Acceptable Use Policy will be handed out as part of the "Fall Information Packet." Students must have a signed agreement on file in the school office prior to utilization of network.

### **CELL PHONE POLICY**

On those occasions where students do need to bring a cell phone to school, the phone must be turned off and kept in their locker during the day. The 1<sup>st</sup> violation of the cell phone policy will result in the phone being confiscated and may be picked up at the end of the day by the student. The 2<sup>nd</sup> violation of the cell phone policy will result in the phone being confiscated and a parent is required to come and retrieve the phone. Using cell phone and/or electronic devices including cameras to take pictures or record school events is prohibited without administrative permission. This includes restroom, locker room facilities and dressing areas.

### **Use of Cameras and other Recording Devices in Locker Rooms**

#### **Policy 9151**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

### **CARE OF DISTRICT PROPERTY**

**The Board authorizes the imposition of fines for the loss, damage, or destruction of District owned, borrowed, or leased equipment, school records, apparatus, musical instruments,**

**library materials, textbooks, and for damage to District buildings.**

### **Care of District Property**

#### **Policy 5513**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

### **WEAPONS**

**Students are prohibited from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the district.**

#### **Weapons**

#### **Policy 5772**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

### **PROHIBITED ARTICLES**

Problems arise each year because students bring articles to school, which are hazardous to the safety of others or interfere with school procedures. Such items as water dispensing devices and other items determined to be undesirable by the dean of students will be impounded and returned to the parents/guardians at their request. Parents and guardians are asked to help students understand the necessity of such regulations.

### **REVIEW OF CODE**

As a statement of public policy, this Code shall be subject to annual review to address discipline issues and revise the code as warranted. Suggestions for amending the Discipline Code shall be made in writing to the building principal who will collaborate with the dean of students for review and response as necessary.

### **DEFINITION OF TERMS**

#### **AUTHORIZED SCHOOL DISTRICT**

**PERSONNEL:** Paid personnel of the Barron Area School District, CESA employees (as applicable), student teachers and interns.

**DUE PROCESS:** The Barron Area School District and the City of Barron cooperatively operate under the auspices of local ordinance 1981-9 under Chapter V (11.5.1-6) of the municipal code. This ordinance deals with the following offenses:

- 1) Truancy from home or school
- 2) Offenses upon school property

- 3) Unlawful removal of property
- 4) Contributing to the delinquency or neglect of children.
- 5) Trespassing
- 6) Possession of controlled substances
- 7) Destruction of property
- 8) Curfew violations

#### **WORKING LUNCH**

Teachers may have students in their room for a “working lunch” from time to time.

#### **IN-SCHOOL SUSPENSION**

Students who are assigned an in-school suspension shall be removed from their regular classes and supervised by school personnel in a time-out room within our school's office. Schoolwork for the day(s) missed in regular classes may be turned in (on time) for credit. A re-admission conference between the suspended student and the dean of students may be held before the student can return to class. Parent attendance at the re-admission conference is strongly encouraged.

#### **OUT-OF-SCHOOL SUSPENSION**

Students who are assigned an out-of-school suspension shall not attend school or school activities on the day(s) of the suspension. Schoolwork for the day(s) missed in school may be turned in (on time) for credit. A readmission conference between the suspended student and the dean of students may be held before the student can return to class. Parental attendance at the conference is strongly recommended.

#### **CANINE SEARCHES**

Unannounced canine searches may be conducted at the request of school officials to insure a drug free school building.

#### **GRIEVANCE & APPEAL PROCEDURE**

Each student has the right to due process in the application of the rights and responsibilities of the code. Any student and/or parent who feel the code has been wrongfully interpreted or applied may request a meeting of the person in the next higher authority. The referral must be made in writing within 5 days of the original determination in the case of internal administration, and 10 days at the school board level.

#### **PERSONAL SEARCHES / LOCKERS/DESKS**

##### **Search and Seizure**

##### **Policy 5771**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>



Staff Directory	Ext.	Staff Directory	Ext.
Barret, Samuel (7/8 Band)	521	Lettner, Karen (Health)	540
Beckendorf, Aaron (Phy Ed)	543	Lytle, Paul (8th ELA)	538
Beckendorf, Amy (Guidance)	513	Massie, Jackson (Phy Ed)	543
Becker, Sue (FACE)	517	McLennan, Dan (Tech Ed)	524
Bell, Lindsay (5 <sup>th</sup> Grade)	551	McLennan, Brianne (SPED)	526
ID Sped Staff	529	Meincke, Greta (7 <sup>th</sup> ELA)	530
Boys and Girls Club	505	Mettner, Dwayne (5 <sup>th</sup> Grade)	547
Carr, Melissa (Principal's Sec.)	502	Mickelson, Donnete (IMC)	531
Cox, Stephanie (Soc Studies 7/8)	537	Miller, Dana (Soc Studies 6/7)	534
Custodial Staff	552	Miller, Melissa (Kitchen)	545
Danielsen, Megan (RMS Dean)	511	Moe, Bente (Guidance/Lunch)	501
Elam, Samantha (Math 7/8)	539	Mofle, Tracey (SPED)	560
Gluege, Charles (IT)	556	Mohammed, Isaak	558
Hale, Karen (Music 5/6 & 5/6Band)	521	Mueller, Hannah (Nurse)	506
Halverson, Brooke (Math 6)	528	Nelsen, Jesicca (ESL)	546
Horvath, Tesha (6 <sup>th</sup> ELA)	531	Nelsen, Mary (7 <sup>th</sup> Math/Science)	535
Hover, Shana (School Psych)	504	Nelson, Erik (5 <sup>th</sup> Grade)	550
Knapmiller, Angela (6 <sup>th</sup> Science)	533	Schauf, Brooke (5 <sup>th</sup> Grade)	548
Krull, John (6-8 Vocal Music)	522	Schill, Jen	559
Kucko, Brooke (Speech/Lang.)	514	Schneider, Ellyn (Art)	518
		Schoenke, Katie (Science 8)	536
		Stralka, Scott (Principal)	507
		Thalacker, Brandon (SPED)	527