

Advanced Learning Academy of Wisconsin

Governance Board Meeting

Minutes

July 13, 2012, 8:30 a.m., Barron High School

**OPEN SESSION**

**Board Members Present:** Jennifer Cox, Mark Dobberfuhl, Nicki Rogers, Ed Cox

**Other:** Jennifer Quinlan, Tenille Roper

**Absent:** Wendy Levy

**PUBLIC COMMENT(s):** Non-agenda items: No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed (30) minutes. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

**CONSENT ITEMS:**

Minutes from April 3, 2012, board meeting were reviewed and approved.

**REPORTS:** Information provided to the Board with no action required.

1. Jennifer Cox, board president, appointed the following board members, in response to Meleda Mullin and Ruth Anderson stepping down: Edwin Cox, Mark Dobberfuhl, Nicki Rogers. Nicki was also appointed as board secretary.
2. The following positions for the 2012-2013 school year were proposed for board approval:
  - Enrichment Specialist position @ 20 hours per week for 38 weeks. This is a new position.
  - ALAW Secretary @ 6 hours/day for 200 days. This is a change from 10 hours per week and 180 days.
  - BYU teachers up to 20 hours per week for 38 weeks. This is a new position.
  - Assistant Program Coordinator @ full-time/260 days. This is as previously approved when budget was approved.
  - Virtual School Program Coordinator @ full-time/261 days. This is a change from 30 hours per week.
3. Jennifer Quinlan gave an enrollment update. Currently, intent to enroll has been received for 39 students in grades K-6, 42 students in grades 7-12. There are several other students who have expressed desire to attend ALAW but have not yet completed intent to enroll forms, as well as a family applying for open enrollment exception (which will be reviewed by BASD board).
4. Jennifer Quinlan gave a BYU pilot update. The pilot is moving forward. Currently, ALAW receives courses from BYU at a discounted rate of \$89/course. ALAW hires the instructors who are associated with the BYU courses and interact regularly with the students. The courses are designed and transcribed by BYU. Completed course grades/transcripts are sent from BYU to ALAW and imported into the ALAW student's gradebook.
5. A copy of a recent communication from DPI to superintendents regarding virtual charter schools was distributed to the board members for reference. Jennifer Quinlan indicated ALAW is in compliance with all policies listed in the letter from DPI. The proposed Student Handbook and Employee Handbook for 2012-2013 was distributed to board members prior to the meeting.

**ACTION ITEMS:**

Staff changes as discussed in this board meeting (item #2) – motion to approve all staff changes made by Mark, second by Ed. Motion carried.

Board voted to table employee and student handbooks. Moved by Mark, second by Nicki. Motion carried. A finalized version of each handbook will be submitted for board approval on or before July 30.

General Policies discussed at last board meeting were voted on. Motion to approve all policies (a-d) as detailed from last board meeting; moved by Ed, second by Mark. Motion carried.

- a. Number of times a student may change curriculum/course provider – 1 change per semester
- b. Students must stay enrolled until the third Friday/headcount day or repay the cost of course materials, shipping, and enrollments to the district
- c. Mid-semester enrollment (ie, current February enrollees) – we will accept based on having sufficient funds remaining in the budget
- d. Eligibility for BASD scholarships (blended vs FT ALAW students) – only students who are 57% or more BHS are eligible, according to BASD policy
- e. Minimum course completion rate (blended vs. FT ALAW) – blended: 1 lesson per week per course; FT ALAW: one lesson per month minimum; total of minimum 6 credits in one school year.

Motion to approve Enrichment Brochure with stylistic changes to make it easier to read. Moved by Mark, second by Nicki. Motion carried.

A motion was made to revised school year dates to have end of school year be June 15 instead of June 30. Moved by Mark, second by Nicki. Motion carried.

Motion to approve student fees at \$15 per student with BASD waiver provision. Moved by Mark, second by Nicki. Motion carried.

Motion to approve security deposit of \$25 for computer check out and \$5 for wireless mouse checkout, and to revisit the question of security deposits at board meeting of July 2013. Moved by Ed, second by Mark. Motion carried.

**The board did not meet in CLOSED SESSION.**

**There were no other CHARTER COUNCIL MEMBERS COMMENTS.**

**MEETING ADJOURNED**