



Barron High School Student / Parent Handbook 2017-2018

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Table of Contents

Page

1	Welcome
2	Mission, Core Values, Board of Education, Administration
3	Teaching Staff, Support Services and Support Staff
4-6	Student Attendance Policy, Attendance and Truancy,
7	Adult Student Contract, School-age Parent
8-20	Graduation Requirements, Early Graduation, Commencement, Laude System,
21-25	Academic Excellence, Technical Excellence
26-27	Youth Option Contract, BASD/ALAW Blended Students
28	Fees, Charges
29	Homeroom, Passes, Searches, Lockers, Textbooks, Closed Campus
30	Field Trips, School Visitation, Withdrawal
31	Discipline Policy
32-36	Working Lunch, In-School Suspension, Out of School Suspension, Expulsion, Restorative Justice System, District Respect/Anti-Bullying Policy, Program of Studies, Course Changes
37-38	Report Cards and Progress Reports, Honor Roll, Incompletes, Department Services (Health, Medication, Nutrition and Wellness, Guidance/Student Services) Emergency Procedures, Insurance
39-42	Inclement Weather, Drills, 911 Calls, Local Ordinance, Student Conduct, Rights, Regulations and Actions, Identify Oneself, Peaceable Assemblage, Right to an Education, Threat of Physical Abuse or Harm, Cheating and Plagiarism, Student's Dress and Appearance, Food and Beverages, Truthfulness
43-44	Gambling/wagering, Auditory and Visual Inappropriateness, Student Publications, Public Display of Affection, Auditory and Visual Distraction, Cell Phone Use, Fund Raising, Student Government
45	Use of School Property and Equipment, Tobacco, Transportation
46-48	Hot Lunch/Breakfast, IMC (Library), Technology
49-52	Student Alcohol and Other Drug Abuse, Co-Curricular Program
53-54	Equal Educational Opportunities, Student Discrimination Complaint Procedures
55-56	Student Conduct on School Buses
57-58	Elector Registration Information, Registering to Vote, Volunteers

The Barron Area School District does not discriminate on the basis of race, creed, color, national origin, age, sex, or disability.



Barron High School
Website: www.barron.k12.wi.us

Principal-Chad Buss
Guidance Counselor-Linda Mikunda
Attendance Officer/Athletic Director-Ky Baumgard

Welcome to the 2017-2018 school year at Barron High School. The mission of the Barron Area School District is to ensure all students reach their dreams while having a positive impact on the world. All staff at Barron High School are dedicated to helping every student at Barron High School reach this dream.

This student handbook serves the purpose of familiarizing students and parents with the formal and informal policies and procedures at Barron High School. Policies may be updated during the 2017-2018 school year. You will be notified of changes as they occur when policies affect your child. Please take the time to read the handbook. If you have questions, ask your homeroom teacher or administration for clarification.

Do your part to make Barron High School a place where we treat each other with dignity and respect every minute of every day. Set high academic and career goals for yourself, explore and participate in academic and extracurricular opportunities available to you, and commit to being a person of high character. **This is going to be a fantastic year at BHS!**

Chad Buss
Barron High School Principal

MISSION

The mission of the Barron Area School District is to ensure all students reach their dreams while making a positive impact on the world.

CORE VALUES

- People are responsible for their choices.
- Respecting differences enriches life.
- Meaningful accomplishments build confidence and motivation.
- In each person there are gifts and the capacity to develop those gifts.
- Society thrives when each person actively participates in its improvement.
- Children are our most valuable resource.
- Fun matters.
- Trust builds healthy relationships.
- Strength lies in people working together for a common goal.
- Learning throughout life is vital.

BARRON AREA SCHOOL DISTRICT BOARD OF EDUCATION

Jeremy Boe - Treasurer
Christopher Donica - Member
Danette Hellmann - Member
Dan McNeil - Member
Roxie Micheels - Member
Jeffrey Nelson - Vice President
Rod Nordby - President
Kelli Rasmussen - Clerk
Orin Thompson - Member

ADMINISTRATION

Phone and Extension numbers listed

Email addresses listed on District Website www.barron.k12.wi.us

Diane Tremblay - District Administrator 715-537-5612, 402
Scott Stralka - Riverview Middle School Principal 715-537-5641, 503
Chad Buss - High School Principal 715-537-5627, 112
Katarina House - Director of Pupil Services 715-537-5612, 406
Andrew Sloan – Director of Business and Finance 715-537-5612, 404
Jennifer Clemens - Woodland Elementary School Principal 715-537-5621, 331

TEACHING STAFF

Barron High School 715-537-5627

Extension numbers listed, email addresses listed on District Website www.barron.k12.wi.us

Carrie Amundson 105/106
Ky Baumgard 183
Melinda Broker 184
Jocelyn Dietsche 120
David Frandsen 134
Kim Frandsen 142
Jessica Gravesen 139
Steve Grosskreutz 181
Amy Guibord 130
Travis Gunther 109
Brenda Haag 186
Kristin Hanson 127
Ryan Hayes 191
Karen Lettner 141
Derek Lundequam 180
Haylee Lytle 125

Chad Massie 162
Shane Massie 124
Josh Meissner 144
Donnette Mickelson 132
Linda Mikunda 117
Katie Mizer 102
Trenton Nelson 135
Jeff Rousselow 182
Kayleigh Rumpel 160
Tim Sanders 190
David Seis 110
Diane Sloan 189
Jon Thompson 185
Suzanne Vergin 122
Sherry Wesolowski 102

SUPPORT SERVICES

Ky Baumgard-Activities/Athletic Director 136
Shana Hover-School Psychologist 151
Elizabeth Roske- School Nurse 148
Jessica Mullikin-Virtual School Coordinator 133
Nicole Kohel- Food Service Supervisor 123
Terry Poulter-Building/Grounds Supervisor 118
Gabrielle Griffith-Speech /Lang Pathologist 516
Jason Zappa-IT 107

SUPPORT STAFF

Shelley Balts 123
Kate Davis 156
Patti Etchison 157
Cindy Frisinger 123
Janelle Gruetzmacher 133
Dennis Hause 153
Bonnie Hilbert 123
Mark Hilbert 153
Nancy House 148
Melodee Jacobsen 156
Renee Johnston 102
Danielle Marquardt 156
Pam Massie 137

Susan Micheels 156
Kathy Miller 123
Abas Moalin 142
Isaak Mohamed 142
Carla Nordby 114
Deb Picknell 102
Catherine Potaczek 102
Monica Prentiss 156
Melinda Skowzgird 156
Jen Stovern 102
Scott Tahtinen 153
Michele Thome 143
Merijean Varone 102
Clair'dawn Wakefield 150

STUDENT ATTENDANCE POLICY (Board Policy 431)

The Board of Education encourages a strong partnership between the home, school and community. It recognizes a positive relationship between good school attendance and success in school and employment. If student learning and growth are to take place, parents/guardians, students and school personnel must recognize their responsibilities to assure regular attendance.

The Board, in recognition of the statutory requirement for school attendance and the overwhelming public need for an educated society, believes school attendance should take precedence over non-school activities. State law requires every child between 6 and 18 years of age to be in school attendance unless he/she:

1. is excused temporarily for physical or mental reasons, or other reasons defined by the Board;
2. has graduated;
3. has been authorized to attend an alternative educational program; or
4. has been excused by his/her parent/guardian prior to an absence in accordance with state law.

It is the responsibility of any person having under his/her control such a child to ensure regular attendance during the full period and hours that school is in session until the end of the quarter, semester or trimester of the school year in which the child becomes 18 years of age.

Procedures shall be developed by the administration to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to truancy. These procedures shall be in accordance with recommendations of the County Truancy Committee and state law, and shall be approved by the Board. The district's truancy plan procedures shall be reviewed and, if appropriate, revised every two years.

It is the responsibility of the parent/guardian to notify the school of student absences in accordance with established district procedures. When students are absent from school, parents/guardians assume full responsibility for their activities. It is the responsibility of the principal or designee to determine whether the absence is acceptable (excused) or not acceptable (unexcused or truant).

The district shall not deny a student credit in a course or subject solely because of a student's unexcused absences. **Seniors must attend 85% (153 of 180 days) in order to be eligible to participate in the graduation ceremony. The student may not miss more than 6 days in the or 3rd trimester, unless approved by the principal. After this threshold has been crossed, a student's wish to participate in the commencement ceremony will require arranging a plan with the principal to make up the time.**

STUDENT ABSENCE PROCEDURES

Notification of Absence by Parent/Guardian

A student who is absent from school will be readmitted to class upon proper notification by his/her parent(s)/guardian as to the date of the absence, the number of days absent, and the reason for the student being absent. Proper notification shall be interpreted to mean:

- calling the school as soon as it is obvious that the student is going to be absent from school;
- giving whatever information is available at that time; and
- submitting a written parental excuse upon the student's return to school following the absence.
- to verify an excused absence, upon return to school, appointments must be accompanied by an official appointment card.

Types of Absences

1. Absences Authorized Solely by Parent/Guardian:

A student is excused from school attendance if his/her parent/guardian submits a **written excuse** to the school **prior to** the student's absence from school. A student may be excused under this provision **for not more than 10 days in the school year**. This includes family vacation, deer hunting, and other extended periods of absence. A student so excused is required to complete the coursework missed during the absence.

2. School Excused Absences:

Except as noted in item (1) above, the school, NOT the parent/guardian, excuses student absences from school. The following reasons are classified as excused absences:

- a. Personal illness:
Evidence that the student is not in proper physical or mental condition to attend school or an educational program. The district may require that the parent/guardian obtain a written statement from a physician or licensed practitioner as proof of the physical or mental condition of the student. Such excuse shall be made in writing, shall state the period of time for which it is valid, and shall not exceed 30 school days. If the absence extends beyond 30 school days, additional statements from a physician or licensed practitioner will be required.
- b. Impassable roads or inclement weather.
- c. An emergency in the family: Any crisis which required the absence of the student because of family responsibilities.
- d. A death in the immediate family or funerals for relatives or close friends.
- e. Religious holidays.
- f. Quarantine as imposed by a public health officer.
- g. A suspension from school.

- h. Attendance at special events of educational value as approved by the school attendance officer.
- i. Social services appointment, counseling session, driver's license exams, court appearance, or other legal procedure, which requires the attendance of the student.
- j. Special circumstances that show good cause which are approved by the school attendance officer. (Example: family emergencies, medical appointments that cannot be made outside of the school day, college visitation, military testing). Such absences will be judged on the merits of each individual case.

3. Unexcused Absences:

These are absences from school for reasons other than those listed in (1) and (2) above. Students who are absent from school with the consent of their parent/guardian but whose absence does not fall under the reasons listed above in paragraphs (1) and (2) shall be considered unexcused. Examples of such reasons include, but are not limited to, missing the bus, shopping, a family trip not approved in advance, oversleeping, a haircut appointment, an errand and unexplained personal reasons.

Excessive unexcused absences may be made up as required during summer school.

Excessive Absences:

Parents/guardians shall be notified in writing when students have accumulated what the administrator deems as excessive absences. This shall be done whether the absences are excused or unexcused, unless the student is under doctor's treatment and a written statement from a physician or licensed practitioner is on file.

Habitual Truancy:

"Habitual truant" is defined as a student who is absent from school without an acceptable excuse for **part of or all of five or more days on which school is held during a school trimester**. Therefore, an unexcused class absence or tardiness counts as "part" of a day. The school attendance officer shall notify the parent/guardian of a student who is a habitual truant, by registered or certified mail when the student initially becomes a habitual truant. The school district will make every effort to work with students and parents/guardians in promoting student attendance in school. However, **habitual truants will be referred to the courts in accordance with state law and provisions of the district's truancy plan.**

Student Attendance Responsibilities

1. Students must check in and out of the school office when they leave or return to school, and obtain the appropriate forms (such as the Leave School Permit, the Admittance Slip, etc.)
2. Students are required to attend all classes on their daily schedule, including study halls, unless they have obtained approval by the building principal or the principal's designee and parental permission to be absent.

3. Make-Up Work

- a) Students with a **parent authorized prior excuse** from school are required to make up the work missed. Students shall make appropriate arrangements with the teacher(s).
- b) Students with other **excused absences** will be allowed one(1) day for each excused day missed plus (1) additional day to make up assignments. For example, if the student misses 3 days of school, he/she will have 4 days to make up work missed due to the excused absence. Examinations will be made up by arrangement with the teacher(s).
- c) Except for exams, students whose absences are **unexcused** will not be permitted to make up assignments and will receive a zero grade for any recorded daily work. Students with an unexcused absence on the day of an examination shall make up the exam on the day of return.
- d) Make-up exams given for absent students may be different from those given to students present for the original exam but shall cover the same concepts and knowledge tested in the original exam.
- e) Students failing to complete make up work and/or exams within the prescribed time period shall receive a failing grade for the work/exam missed.
- f) Suspended students will not be permitted to make up work which related to a class participation grade given during a period of suspension.

Adult Student Contract

The adult student contract will be addressed with all students 18 years of age or over.

School-age Parent (Board Policy 442)

Students shall have an equal opportunity to participate in student activities and programs without regard to pregnancy, marital or parental status.

In accordance with state law, the Board shall make available to any school-age parent in the district program modifications and services that will enable the student to continue his/her education. School-age parent includes any person under the age of 21 who is not a high school graduate and is a parent, an expectant parent or a person who has been pregnant within the immediately preceding 120 days.

The Board and/or school employees shall not, in any manner, compel a pregnant student to withdraw from her regular education program.

Students who qualify as school-age parents are deemed to be full-time if they carry 6.5 credits per year.

1. Students who are absent for prenatal, childbirth delivery and postnatal care will be considered full-time students if the above criteria is met.
2. These criteria may be met by in-school attendance, by homebound instruction or by a combination of in-school and homebound instruction.

3. Provision will be made for Physical Education courses to be held in abeyance as indicated by a physician's written statement.

Policy Number: 345.5

Title: **High School Graduation Requirements**

Adopted: July 15, 1985

Revised: February 15, 1993 September 17, 2001 March 16, 2009
 April 18, 1994 January 21, 2002 July 18, 2011
 July 15, 1996 March 17, 2003 December 15, 2014
 February 16, 1998 February 16, 2004 **August 17, 2015**
 April 19, 1999 May 16, 2005
 April 17, 2000 March 21, 2006

The high school graduation decision will follow a sequential decision-making mode, which includes four levels. The decision regarding high school graduation will be made after considering the student's satisfactory completion of a portfolio and earned credits, which will include satisfactory English proficiency level (2-3 meaning above two going to three).

If a student does not meet the Graduation Policy Requirements at Level One, further consideration for graduation will be made using the student's academic performance and teacher recommendations. Students who satisfactorily complete a portfolio, meet the credit requirements, and then meet the criteria at one of the other levels, will graduate and receive a Barron High School diploma. Students who do not meet the criteria at any level will not graduate or receive a diploma.

Level One - Barron Area School District Credit Requirements

Students shall be required to attend high school for eight semesters **or twelve trimesters**, except as otherwise provided. Each student shall complete a minimum program of **25.5** credits, which shall include the following:

Subject Area	Credits	Required Courses
English	4	English 9, English 10, English 11, English 12 (AP English can be substituted for English 11 or English 12) Honors 9, Honors 10
English-as-a-Second Language	(4)	To graduate, ESL students must take four years of English (ESL assistance is permissible).

Science	3	Option I: IPS, Biology, and one of the following (Chemistry, Advanced Biology, Physics) or Option II: Biology, Chemistry, & Physics (per Science Department approval) (Note: Most colleges require the credits of natural science for admission) or Option III: IPS, Biology and one of the Ag Sciences. (Noncollege bound students may apply one credit of agricultural science toward one of the science credits for Barron High School graduation.)
Social Studies	3.5	U.S. History, Geography, World History, U.S. History (or AP History), Economics, American Political Behavior
Math	3	Algebra I, Algebra 1A, Algebra 1B, Algebra II, Geometry, or Introduction to Geometry (Algebra I & II and Geometry are the minimum expectations for college-bound students.)
Physical Education	1.5	
Health	.5	
Personal Finance	.5	
Electives	9.5	
Total Credits	25.5	

In individual situations, adjustments in the 25.5 credit requirement may be made at the discretion of the counseling department, with approval of the high school principal. Students are required to be enrolled in a minimum of 6.5 credits each year.

Students shall be enrolled in a class or participating in a Board-approved activity during each class period of each school day while attending high school. Accommodations may be made for students with exceptional educational interests, needs, or requirements in accordance with established guidelines. Students who do not meet the District's credit requirements, listed above, will not be granted a diploma.

Level Two – Academic Performance

The Barron Area School District Board of Education has adopted the Wisconsin Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects; in addition to Mathematics (CCSS). The Wisconsin Model Academic Standards (WMAS) are adopted for all other subjects that are taught at the District. Students who do not meet the CCSS/WMAS will need to verify that they have met the standards of the subject area, by earning at least a passing grade in all of the required courses. Students who earn a passing grade or better in all required courses will be granted a diploma that certifies their graduation.

Level Three – Teacher Recommendation

Teacher recommendations will be made by a team of teachers, including staff members who are currently working or have worked with the student on a regular basis, i.e., the building principal, a school counselor, and/or the school psychologist. The teacher recommendation team composition will be determined on a case-by-case basis by the District Assessment Coordinator (or his/her designee). The student and his/her parents or guardians will be included as nonvoting members of the team. The teacher recommendation team can recommend that a student receive a diploma after it has documented that appropriate modifications to the required courses have been satisfactorily completed. Examples of modifications to the required courses include, but are not limited to, summer school programs, individualized programs of study, mentorship programs, or other programs deemed appropriate by the teacher recommendation team. Students who do not meet the criteria at this level will not receive a diploma.

Students and/or parents may request that the teacher recommendation team provide an extension of the proposed plan, review extenuating circumstances, which would result in modifications to the plan, or develop other appropriate revisions to the plan. Such requests must be made prior to the start of the next school year.

Students and/or parents who are dissatisfied with the final decision of the teacher recommendation team may file an appeal in writing to the Board of Education. The appeal must be filed within thirty days after the teacher recommendation team has rendered a final decision. Students must attend Barron High School for a minimum of one complete year to receive a diploma and graduation status. Exceptions caused by extenuating circumstances may be granted by the Board of Education or their designee.

Policy Number: 345.5–Rule
 Title: **SPECIFIC GRADUATION REQUIREMENTS**
 Adopted: July 15, 1985
 Revised: February 15, 1993 June 12, 1999 March 16, 2009
 April 18, 1994 April 17, 2000 May 16, 2011
 January 15, 1996 January 21, 2002 March 19, 2012
 July 15, 1996 March 17, 2003 November 17, 2014
 February 16, 1998 February 2004 **July 20, 2015**
 April 19, 1999 January 19, 2009

Required Courses

Students must attend Barron High School a minimum of **one complete year** to receive a diploma and graduation status. Students must attend Barron High School as a full-time student for a minimum of **one complete year** and have an official transcript/grades sent from previous school.

If a student fails a semester **or trimester** of the following required courses, he/she must do one of the following in order to meet the graduation requirements:

- repeat the semester(s) **or trimesters** failed;
- take the course in night class;
- attend the course during summer school;
- or take an approved correspondence course.
- Enroll in ALAW Course

1. Ninth grade students are required to successfully complete the following courses:

- English 9 or Honors 9
- **Algebra 1A, Algebra 1B**, Algebra I or Algebra II or Geometry
- Physical Education (1 semester or **trimester**)
- Introductory Physical Science (IPS) or Biology (effective 2009-2010 school year & must have Science Department Approval)
- U.S. History/Geography
- **9.5** elective credits may be fulfilled over 4 years

2. Tenth grade students are required to successfully complete the following courses:

- English 10 or Honors 10
- Biology or Natural Science (if Biology was taken freshman year)
- A second math course

- Health
- World History/Social Studies
- Additional 1 credit of phy ed may be fulfilled over next 3 years

3. Eleventh grade students are required to successfully complete the following courses:

- English 11 or Advanced Placement English
- U.S. History or Advanced Placement U.S. History
- A third math course
- .5 Credit

Students should plan their third science credit (Note: Most colleges require three credits of natural science for admission. Noncollege bound students may apply one credit of agricultural science toward one of the science credits for Barron High School graduation.

4. Twelfth grade students are required to successfully complete the following courses:

- English - One credit (English 12 or Advanced Placement English)
- American Political Behavior — .5 credit
- Economics — .5 credit
- Portfolio; Senior Portfolio Exposition Presentation.

Students must complete their third science credit.

5. Science Credit

Any of the following agricultural courses may be taken to satisfy the third science credit:

- Large Animal Science
- Small Animal Science — Management and Care
- Ag Production Processing
- Horticulture
- FFA and You
- Wildlife Management Resources
- Food Science

6. State Statute 118.33 (1) (e) A school board may allow a pupil who participates in sports or another organized physical activity, as determined by the school board, to complete an additional 0.5 credit in English, social studies, mathematics, science, or health education in lieu of 0.5 credit in physical education.

A Barron High School student must have 1.5 credits of Physical Education to meet graduation requirements of the Wisconsin Department of Public Instruction. In compliance with Wisc.

Statute 118.22(1), a Barron High School student who elects to replace a one-half (.5) physical education credit must replace this course with one-half (0.5) credit in a core area of English, social studies, mathematics, science, or health education in combination with the following:

- The Barron High School student must participate in a WIAA sport for two full sport seasons to satisfy one half (0.5) credit. A full sport season is defined as: beginning the season with the first day of practice, identified by the WIAA start date, and finishing the season when post-season play is finalized by the WIAA tournament in a respective sport.
- Complete a personal fitness knowledge competency test with a “C” or better score. The competency test will assess knowledge of the 5 components of physical fitness, demonstrate understanding of health problems associated with inadequate fitness levels, list the benefits derived from participation in physical fitness activities, list 5 lifetime activities and explain the physical fitness component they relate to and explain how sound nutritional practices relate to physical fitness. The competency test will be graded by a licensed Physical Education Teacher and the grade provided to the student services office for the student transcript.

7. Correspondence Courses

Students are not allowed to take correspondence courses in lieu of courses for graduation. Correspondence courses may be approved at the discretion of the Guidance Office and the High School Principal as a method for making up a failed course. No more than six(6) correspondence credits for a Barron High School diploma will be allowed.

LEGAL REF: State Statute 118.33 (1) (e)

WISB95 Mandate Relief and School Flexibility

Reference: Barron Area School District Policy 345.2 Exhibit B

Policy Number: 342.5 Exhibit B

Title: **Alternative Course Delivery (Virtual Classroom) Student/Parent Contract**

Adopted: January 17, 2005

Revised: October 18, 2010
June 20, 2011

Access to technology used during a distance education or virtual classroom course imposes certain responsibilities and obligations. Appropriate use is ethical, honest, and legal. It demonstrates respect for physical and intellectual property, system security protocols, and

individuals' rights to privacy as well as freedom from intimidation, harassment, and unwarranted annoyances.

The student and parent shall understand that:

1. Course resources should be used for authorized purposes only.
2. Use only legal versions of copyrighted software in compliance with licensing agreements.
3. Students are expected to protect the privacy of students and staff and not publish or distribute email addresses outside of the class members. This information is for class purposes only.
4. Inappropriate language or messages will not be tolerated. Keep in mind that anything done on the computer can be retrieved and printed at any time.
5. Students will follow rules, written and unwritten, pertaining to Internet etiquette and will communicate respectfully to all people. Students will not attempt to bypass security protocols.
6. Students are liable for any improper use of the Internet and/or email. If using a district internet account, user's email and Internet use will be tracked. Any improper use will result in loss of use of District equipment and services.

Computer and Software Policy

1. The Barron Area School District may provide the virtual education student with a computer, if requested by the parent/guardian. Technical support (if any) will be determined by the BASD administration. Parents/guardians will provide access to computer equipment with acceptable operating systems. Parents/guardians will provide Internet access to the computer equipment.
2. If students are experiencing technical problems, first use the HELP options within the enrolled course. Next, consult the online teacher. After that, contact the Local Education Guide (LEG). If the problem is with the district's equipment, the LEG should be contacted. This person will contact the appropriate BASD support.
3. Students/users may not install hardware or software into or onto district equipment.

Damage or Abuse

Any abuse or intentional damage to Barron Area School District equipment or software will result in possible prosecution and termination of opportunities for use.

Accidental Damage or Infraction of Use

If a district computer is malfunctioning, report it immediately to the Local Mentor/Teacher or school counselor. If any inappropriate information is received, via e-mail, or from the Internet, users must report this information to the Local Mentor/Teacher and or school counselor, immediately, to maintain access to the equipment and Internet.

Academic Honor Policy

1. Exercise responsible, ethical behavior. Remember that Internet information ranges from being useful and scholarly to being incorrect and offensive.
2. Work submitted must represent a student’s original ideas or cite all relevant sources if it is not completely original. If authenticity is in question, a student may be required to take a proctored test, defend a project or paper, or respond to oral questions on the phone, or in person.
3. No one other than the enrolled student may complete any portion of an assignment, activity or exam.
4. No one other than the enrolled student may make revisions to an assignment, activity, or exam.
5. Students may not submit work completed by anyone else.
6. Students must properly cite any information from online or other sources.

Course Progress Expectations

1. Students may be terminated for not keeping pace with assignments. Attendance in school courses is measured by submission of assignments and activities, communication with the teacher, discussion threads; and, any other teacher-directed activities and interaction with distance education and online lessons.
2. If a student fails to be actively involved in a course for consecutive days without cause and prior teacher communication, the student will be terminated from the course, as indicated in the policies and procedures.
3. Students enrolled in virtual school cannot be ranked. However, they can be included in honor roll, as long as they have full-time status. Full-time status is considered when enrolled in 6.5 high school credits.

I have read and understand the above and agree to abide by these expectations. Failure to do so may result in investigation and consequences up to and including being terminated from the distance education course.

Student _____

Date _____

Termination of Access

Progress on coursework is a necessity to continue access to equipment and internet service. If a student is terminated from a course, any borrowed equipment, software, or materials must be returned immediately, or prosecution will result.

I have read and understand the above and agree to abide to these expectations.

Student _____

Date _____

Parent _____

Date _____

Equipment Identification: _____

Serial numbers-Computer _____

Monitor (if separate) _____

Modem _____

Internet Account is the responsibility of the student.

I have read and understand the above distance education/virtual classroom course expectations. I agree to support the implementation of these guidelines.

Parent/Guardian _____

Date _____

342.5 Exhibit B

Page 3

Academic Integrity

Academic honesty is a cornerstone of education. It is expected that all schoolwork, submitted for the purpose of meeting course requirements, represents the original efforts of the individual student. This includes, but is not limited to, test-taking, homework, class assignments; and the original creation of essays, compositions, term papers, and scientific research. All work submitted by a student should be a true reflection of that person's effort and ability. If such is not the case, then the student has demonstrated unacceptable academic behavior and is subject to disciplinary action. Administrators, faculty, students, and families are all important contributors to the upholding of academic integrity in the school learning community.

Plagiarism is defined as copying/stealing and submitting another's ideas or words, using someone else's created production without crediting the source, or committing literary theft.

Examples include the following:

- Submitting a paper that was retrieved from an internet source, as one's own
- Using another student's work, in whole or part, and submitting it as one's own work, without citing the source.
- Using another person's idea, opinion, or theory, without citing the source.
- Using any facts, statistics, graphs, drawings, pictures, sounds, or other pieces of information that was found from any source that is not common knowledge, without citing the source.
- Using quotations of another person's actual spoken or written work, without citing the source.

- Paraphrasing (putting into your own words) another person’s unique ideas, spoken or written, without citing the source.

As the internet becomes increasingly more accessible and sophisticated, the incidents of plagiarism in submitted student papers and project have increased. Many institutions of higher (post high school) education programs penalize plagiarism with student expulsion. Therefore, in the interest of the student’s future education, as well as Barron Area School District’s (BASD) part in the personal development of students, the following guidelines on plagiarism are outlined below:

Plagiarism will result in a “zero” (no credit) on the assigned paper or project.

Teachers will provide written documentation of the plagiarism and will use the following procedure:

- A. Discussion with the student.
- B. Referral to the school principal or assistant principal
- C. Call to the parent by the principal or teacher
- D. Principal’s referral to co-curricular coaches/advisors and National Honor Society, as applicable.

When plagiarism is discovered, the student must still meet the minimum requirement(s) of the course by rewriting the assignment according to teacher specifications. The student’s grade on the rewritten assignment will be no higher than “C.” Failure to rewrite the assignment will result in an “F” for that assignment.

A second plagiarism offense will automatically result in an “F” for the course and make the student ineligible for membership into the National Honor Society.

My signature indicates that I have read and understand the above policy.

Student signature _____ Date _____

Parent/Guardian signature _____ Date _____

EARLY GRADUATION (Board Policy 345.51)

Students who plan to complete their graduation requirements in less than eight semesters or 12 trimesters must file a written request to school administration by December 1 of their junior year. This request must be accompanied by parental consent, approved by the high school principal, guidance counselor, district administrator and the Board of Education.

All early graduates must complete seven semesters or 10 trimesters and meet the Barron Area School District graduation requirements. Diplomas for early graduates will be presented at the spring graduation ceremony.

COMMENCEMENT EXERCISES (Board Policy 345.52)

Students who have successfully completed the requirements for graduation from the Barron Area School District may participate in the Commencement exercises.

In addition, any student who has accrued 21 credits is eligible to participate in the Commencement exercises even though he/she may not complete the 25.5 credits to be eligible for a diploma. Students with fewer than 21 credits must develop a plan for graduation with the guidance office. No diploma will be issued, however, until the 25.5 credit requirement is fulfilled.

Policy Number: 345.53 (Effective with Class of 2017)

Title Number: BARRON HIGH SCHOOL LAUDE SYSTEM

Adopted: March 17, 2014

Revised: August 17, 2015
August 15, 2016

The purpose of the Laude System is to reward students for the rigor of their academic program as well as their success in that program

Award Levels	There are three levels of awards <ul style="list-style-type: none"> ● Summa Cum Laude ● Magna Cum Laude ● Cum Laude
Implementation	The Laude System is being implemented beginning with the class of 2017. There will no longer be a valedictorian or salutatorian.
Minimum GPA	To be considered for the Laude award, the student must have a cumulative GPA after the 2nd semester or trimester of their senior year of 3.0 or higher. Calculations for awards levels will be made after the 3rd quarter or 2 nd trimester of the senior year.

Laude Score	A student's Laude score will be determined by multiplying 1) the student's cumulative GPA after the 2nd semester or trimester of their senior year by 2) the number of "advanced" term courses completed through 1st semester or 2 nd trimester of Senior year. Courses earning points are listed below. AP test scores will be determined only after junior year due to timing of AP tests.
Score Breaks	There will be no rounding of Laude Scores. <ul style="list-style-type: none"> ● 40+ for Summa Cum Laude ● 24 - 39.999 for Magna Cum Laude ● 10 - 23.999 for Cum Laude
Exceptions	<ul style="list-style-type: none"> ● Any 3 credit college course can be considered. Must earn B or higher grade to earn .5 or 1.0 point. Faculty will consider new classes each school year and changes will be made effective the next school year. ● Online courses that are classified as Advanced Placement (A.P.)
Sample	<ul style="list-style-type: none"> ● GPA - 3.789 ● Courses: AP Chemistry (2), Advanced Biology (1), Advanced Math (1), AP Calculus (2), Band with A rating (1), Youth Options course earning an A (.5) = 7.5 Honor Points ● Calculation: $3.789 \times 7.5 = 28.4175$, earns Magna Cum Laude

Policy 345.53 Barron High School Laude System

Page 2

Courses carrying Honor Points:

- **3 Points:**
 - AP courses which student passed AP exam with a score of 3 or higher
- **2 Points:**
 - AP Calculus
 - AP Chemistry
 - AP English Language/Composition
 - AP English Literature/Composition
 - AP Environmental Science
 - AP Psychology

- AP US History
- **1 Point:**
 - Advanced Math
 - Advanced Studio Art 1
 - Advanced Studio Art II
 - Agricultural Business Management/Coop
 - Band (3 years and 1st rating at Solo & Ensemble)
 - Calculus (not A.P.)
 - Choir (3 years and 1st rating at Solo & Ensemble)
 - Family and Consumer Education HERO Work/Coop
 - Foreign Language (3rd year)
 - Foreign Language (4th year)
 - Foreign Language (5th year)
 - Organic Chemistry
 - Physics
 - Probability and Statistics
 - 3 credit youth option
- **.5 Point:**
 - You and the Law (Social Studies)
 - Sociology
 - Psychology
 - Anatomy/Physiology
 - Advanced Biology
 - **Food Science**
 - **World War II**

Policy Number: 460-Rule

Title: **PROCEDURES FOR SELECTING ACADEMIC EXCELLENCE HIGHER EDUCATION SCHOLARSHIP DESIGNEE**

Adopted: March 20, 1995

Revised: January 20, 1997
February 15, 1999
February 17, 2014
October 17, 2016

The Academic Excellence Higher Education Scholarship was established to reward the hard work and achievement of the state's top scholars. Scholarship recipients who are admitted to and enroll, on a full-time basis, in a center or institution within the University of Wisconsin system, a technical college participating in the scholarship program, or a private institute of higher education located in Wisconsin that is participating in the program are exempt from tuition and fees at such institution (or a portion thereof in the case of private institutions). This scholarship is available to academic excellence scholars for up to four years provided they continue to meet academic requirements associated with the scholarship and funds are available.

Section 39.41 of the state statutes, as amended by 1993 Wisconsin Act 457, requires the school board of each school district operating one or more high schools to designate the senior(s) with the highest grade point average in all subjects as the district's academic excellence scholarship designee. This designation must be made by **March 1** of each school year to the Higher Education Aids Board (HEAB). The HEAB is now responsible for the administration of the scholarship program, rather than the DPI.

The number of scholarship designees per high school varies based on the school's enrollment. Except as otherwise provided, one scholar is to be designated for every 500 students enrolled, with a maximum of six scholars designated for high schools with an enrollment of 2,500 or more.

Tie breaking criteria for the Academic Excellence Scholarship is as follows:

- 1. The student who has earned the most laude points beginning with the Class of 2017.**
2. If the eligible students' grade point averages (GPAs) are identical and only one of the tied students chooses to attend a Wisconsin university, college or technical school, as identified in the statute, then that student shall receive the Academic Excellence Scholarship.
3. If the eligible students' GPAs are identical and the first **two** criteria does not determine the recipient, then the students' scores on the standardized college entrance exam will be utilized to determine who will receive the Academic Excellence Scholarship. For this criteria to be used, all tied students must take the same standardized college entrance exam [American College Test (ACT)]. The ACT composite score will be used. The ACT must be completed by February 1st of the graduating class' senior year.

If a student has taken the exam more than once, then the highest composite score received, prior to the end of the seventh semester, will be used for tie-breaking purposes.

4. If the eligible students' GPAs are identical and the **first three** criteria have not determined the recipient, then the student with the most credits in the core academic area will receive the Academic Excellence Scholarship. The core academic area is defined as mathematics, social studies, science and English. Core credits will be counted at the end of seven semesters.
5. If none of the criteria listed above breaks the tie, then the student with the most overall credits by the end of seven semesters will receive the Academic Excellence Scholarship.
6. If none of the criteria listed above breaks the tie, the recipient of the Academic Excellence Scholarship will be chosen by a chance drawing of names, performed by the High School Principal.

Students receiving the Academic Excellence Higher Education Scholarship must contact the high school guidance office by May 1 of the year of graduation if they do not plan to utilize the scholarship. This procedure will ensure school personnel an opportunity to give the scholarship to an alternate candidate.

Transfer students and Open Enrollment students vying for the Academic Excellence Higher Education Scholarship must have been in attendance at Barron High School for three semester **or five trimester** grading periods to be eligible. The scholarship will be determined at the end of the seventh semester **or eleventh trimester** at Barron High School.

Legal Ref: Wisconsin Statutes 39.41

POLICY NUMBER: **462**

TITLE: **TECHNICAL EXCELLENCE SCHOLARSHIP AWARD**

ADOPTED: **January 15, 2015 (first reading)**
February 16, 2015 (second reading)

The Barron Area School District shall nominate an eligible high school senior who had demonstrated the highest level of proficiency in technical education subjects for the Technical Excellence Scholarship.

This scholarship shall be utilized at a Wisconsin Technical College within the Wisconsin Technical College System (WTCS) located within the state. The State of Wisconsin shall provide one-half of the scholarship, while the selected technical campus shall provide the second half of the scholarship.

Procedures for selection for the Technical Excellence Scholarship shall be in compliance with the guidance of the Higher Educational Aids Board and are subject to changes within the law.

The Barron Area School District does not discriminate under related federal statutes, including Title VI of the Civil Rights Act of 1964 (race, color, and national origin), Title IX of the Education Amendments of 1972 (sex), section 504 of the Rehabilitation Act of 1973 (handicap) and the Americans With Disabilities Act of 1990 (disability), GINA (genetics testing), or other forms of discrimination protected under the law.

LEGAL REF: 118.13 Wisconsin Statutes; PI 9 WAC; HEA 9 WAC; Section 39.415; Title VI, Civil Rights Act of 1964, Title IX; Education Amendments of 1972; Section 504 of Rehabilitation Act of 1973; American with Disabilities Act of 1990; PI 9 WAC, Individuals with Disabilities Education Act; Civil Rights Act of 1991; McKinney-Vento Homeless Assistance Act; GINA, 41 CFR 60.2.20 through 60-2.26

CROSS REFERENCE: 462 RULE Technical Excellence Scholarship Award Procedures; POLICY 345.1 Grading Procedures; 345.1 RULE Grading Procedures; POLICY 343.2 Youth Options Program; POLICY 345.4 Promotion and Retention; POLICY 345.5 High School Graduations Requirements; 345.5 RULE Specific Graduation Requirements; POLICY 347 Student Records: POLICY 345.53 Determination of Class Valedictorian/Salutatorian; POLICY 345.53 (effective with Class of 2017) BHS Laude System; POLICY 412 Full Time Students; POLICY 460 Student Awards & Scholarships; 460 RULE Procedure for Selection Academic Excellence Scholarship Designee.

POLICY NUMBER: **462 RULE**

TITLE: **TECHNICAL EXCELLENCE SCHOLARSHIP PROCEDURES**

ADOPTED: January 15, 2015

A Technical Excellence Scholarship shall be awarded to eligible Barron High School student(s) demonstrating the highest level of proficiency in technical education subjects. The scholarship may only be used at a Wisconsin Technical College within the Wisconsin Technical College System (WTCS) located within the state.

ELIGIBILITY:

To be eligible for the Technical Excellence Scholarship the student(s) nominee must meet the following requirements:

- 1) Be enrolled on a full-time basis by September 30th of the academic year following the academic year in which he/she was designated as a scholar, at a participating Wisconsin Technical College in the state.
- 2) Exhibit interest in and planning for a technical career.
- 3) Have completed at least three (3) high school career and technical education courses (CTE) in program area(s) leading to a degree or diploma in the student's chosen pathway.

- a. The student may be enrolled in the third course upon application for the scholarship.
- 4) Have met the required academic and career planning for technical education, and shall have completed at least one of the eight eligibility items as follows:
- a. Be a CTE Concentrator, which is a high school student who has completed at least three (3) school CTE courses in a program area leading to a degree or diploma,
 - b. Participated in a Youth Apprenticeship Program under the supervision of the Wisconsin Workforce Development (DWD); *or*
 - c. Participated in a Technical High School Diploma program as certified by the Wisconsin Department of Public Instruction (DPI); *or*
 - d. Participated in a Career and Technical Training pathway as defined by the Wisconsin Department of Public Instruction; *or*
 - e. Participated in a Skills Standards Program offered by the Wisconsin Department of Public Instruction (DPI); *or*
 - f. Completed (or be on track to complete) an approved industry-recognized certification program; *or*
 - g. Have participated in Career and Technical Student Organization (CTSO) in Wisconsin: DECA, FBLA, FCCLA, FFA, HOSA, or Skills USA; *or*
 - h. Completed a technical training program for high school students if the program is offered by a UW System school, a Wisconsin Technical College System school, a tribal college in Wisconsin, or a private nonprofit college or university located in Wisconsin. Examples include but are not limited to:
 - Medical College of Wisconsin Summer Enrichment Programs
 - UW-Madison's Summer Science Institute at WIScience
 - Marquette University's K-12 Engineering Academies
 - MSOE summer programs for K-12 students

and that program must be offered by a Wisconsin college or university. Note: shorter-term programs held at these campuses but offered by others are not eligible.

NOMINATIONS:

- 1) Nominees shall be selected by each school board of a school district operating a high school upon recommendation by the principal, counselor, and scholarship committee.
- 2) The high school principal or school counselor must affirm that the student has post-secondary plans related to a career in technical education on the nomination papers.
- 3) Nominations for the Technical Excellence Scholarship shall be submitted by districts by the required deadlines from the Higher Educational Aids Board.
- 4) Ties shall follow the Class Rank Guidelines set forth in School District Policy 345.53 Determination of Class Valedictorian/Salutatorian / Policy 345.53 BHS Laude System; 460 Student Awards & Scholarships; 460 Rule Procedures for Selecting Academic Excellence Scholarship Designee.

AWARD:

The Technical Excellence Scholarship may not exceed a total of six (6) semesters or a total of three (3) years. Semesters are defined as fall or spring semesters, not summer sessions or other shorter sessions.

- 1) The scholarship award must be claimed upon graduation, however after claiming the scholarship a student may take up to one year off from school and reclaim the scholarship upon their return to enrollment.
- 2) The student may not receive both the Technical Excellence Scholarship and the Academic Excellence Scholarship.

LEGAL REF: 118.13 Wisconsin Statutes; PI 9 WAC; HEA 9 WAC; Section 39.415

CROSS REFERENCE: POLICY 462 Technical Excellence Scholarship Award; POLICY 345.1 Grading Procedures; 345.1 RULE Grading Procedures; POLICY 343.2 Youth Options Program; POLICY 345.4 Promotion and Retention; POLICY 345.5 High School Graduations Requirements; 345.5 RULE Specific Graduation Requirements; POLICY 347 Student Records; POLICY 345.53 Determination of Class Valedictorian/Salutatorian; POLICY 345.53 (effective with Class of 2017) BHS Laude System; POLICY 412 Full Time Students; POLICY 460 Student Awards & Scholarships; 460 RULE Procedure for Selection Academic Excellence Scholarship Designee.

Barron Area School District Youth Options Contract

1. According to Barron Area School Board policy district students in 11th or 12th grade may participate in the Youth Options Program in accordance with WI state law requirements.
2. The Youth Options Program provides eligible students an opportunity to take courses at technical colleges and institutions of higher education while in high school.
3. The student cannot be credit deficient or documented as habitually truant.
4. The student must have a 3.0 cumulative GPA to qualify to attend a technical college and a 3.5 GPA for the UW-System or other 4 year colleges
5. The student may not have any failing grades in the semester or trimester previous to the Youth Options request.
6. The student must receive a minimum of a “C” in all courses the semester or trimester prior to the term the student is intending to participate in the Youth Options Program.
7. The student must have a minimum of 95% school attendance in the semester or trimester prior to the term the student is intending to participate in the Youth Options Program.
8. The Barron Area School District Administration and BHS Student Services shall determine whether a course requested through the Youth Option Program is comparable to a course offered in the district, if it will satisfy graduation requirements, and what high school credits will be awarded to the student.
9. The student will be allowed to only take one course unless an appeal is made in writing. The appeal must be submitted with the PI-8700-A form. If successful with the first course, the student may request to take more courses the next semester or trimester. Exceptions may be made depending on the program schedule.
10. The Barron Area School District is not required to pay for any course(s) that will not be awarded high school credit or are comparable to a course offered in the Barron Area School District.
11. The Barron Area School District shall pay for no more than the equivalent of 18 post secondary credits or 4 ½ high school credits per student.
12. The Barron Area School District will pay only for course(s) that are successfully completed. If a student receives a failing grade or fails to complete a course, the student’s parent or guardian, or the student is responsible for reimbursing the district for payment of the tuition and fees paid by the district. If this reimbursement is not made, the student on whose behalf the payment was made is ineligible for any further participation in the Youth Options Program.

We have read and understand the above contract and have been provided with a copy to keep for our records. We also have received the WI-DPI Youth Options Program brochure, the WI-DPI Youth Options Plan and Report form PI-8700-A, the WI-DPI Youth Options Program Transportation Reimbursement Claim form PI-8701, and the “General Differences Between High School and College” document. A separate contract of approved courses will be provided pending review of the PI-8700-A form by the High School Principal.

(Student Signature)

(Date)

(Parent/Guardian Signature)

(Date)

(High School Principal)

(Date)

Guidelines for Blended Enrollment BASD Students Taking ALAW Courses

Barron Area School District (BASD) students in grades K-12 are eligible to participate in an ALAW course(s) if they meet one of the following criteria:

- **Student has exhausted all core course options**
- **Student is looking for specific elective course(s) that is/are not offered**
- **Student is seeking a resolution to scheduling conflicts**
- **Student is interested in a specific subject area**
- **Student needs enrichment or added rigor to his/her current schedule**

All students who are interested in taking an ALAW course will need to meet with their School Counselor, Gifted and Talented Coordinator (when acceleration or added rigor is involved), the School Administrator and the ALAW Coordinator to discuss blended schooling options and for final course approval.

All requests are subject for review and approval by school officials. BASD blended students will still be required to attend school for all classes they take in the traditional brick and mortar setting. Blended students will report to a designated place in their building for the time they are assigned an online course.

FEES, CHARGES (Board Policy 470)

The Board may establish student fees for certain activities, courses and services, which may require additional funding, including a user fee for athletic participation.

Certain fees are paid by all students. Other fees are charged depending upon the classes taken, the projects completed and the activities/athletics participated in. The following are fees, which students may incur:

Student Drivers: No Parking Permits necessary for students!

1. Graduation fee - all seniors - \$50.00 - students keep gowns, hats, tassels, diploma jacket and diploma when earned.
2. Athletic fees - \$50.00 per sport except football, which is \$60.00
3. Hockey fees - \$60.00
4. Parking vehicle violations - \$5.00 (first offense) \$10.00 (second or recurring offenses), Vehicle may be towed at owner expense
5. Locker damage/graffiti - \$50.00 or cost to repair locker (to include removal of adhesive left from tape residue in and on lockers.) Students are required to use magnets.
6. Technology Education Project Fees will vary. (Materials Only)
7. Driver's Education - \$150.00
8. Band Instrument Rental Fee - \$35.00/year - Maintenance of instruments
9. Band Percussion Fee - \$20.00/year - Maintenance of equipment
10. H.O.N. Conference Fee/Athletic Events - \$2.00/Student, \$4.00/Adult
(Also take admission fees for Baseball, Softball, Soccer, and Track)

Financial Assistance for Student Fees

It is **not** our intention to prohibit students from participating in elective classes or co-curricular activities based upon their financial status or ability to pay fees. Students or parents who find themselves in a financial position that prohibits the payment of the stated fees should contact the guidance counselor or building principal to discuss application procedures for financial assistance. Financial assistance will generally be in the form of partial payment of fees and in severe financial need, it may cover the entire fee cost.

Students with account balances are sent a fee statement every quarter or trimester. If damage to a locker, equipment or other areas of the building occurs, the responsible student(s) will be assessed fees to cover the restitution.

HOMEROOM

Each student will be assigned to a homeroom and a teacher who will be his/her advisor for the four years he/she is in high school. The functions of the advisor may include: co-curricular activities duties, taking attendance and getting to know the parents as well as the students. All students are expected to attend their assigned homeroom.

HALL PASSES

Students are not permitted in the halls or restrooms during class periods without a pass. These passes are initiated only by a classroom teacher or office personnel.

PERSONAL SEARCHES (Board Policy 446)

A student's person and/or personal effects (e.g. purses, book bags, etc.) may be searched by a school authority, with an adult witness present, whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized material.

CANINE SEARCHES

Unannounced canine searches will be conducted at the request of school officials to insure a drug free school building.

LOCKERS (Board Policy 446.1)

School lockers are the property of the Barron Area School District. At no time does the Barron Area School District relinquish its exclusive control of lockers provided for the convenience of students. Periodic general inspections of lockers may be conducted by school authorities for any reason, at any time, without notice, without student consent and without a search warrant. Locker damage will result in repair fees outlined under Fees, Charges on p.14.

TEXTBOOKS

All textbooks are furnished by the Barron Area School District. Charges will be made for any lost and/or damaged textbooks.

CLOSED CAMPUS (Board Policy 434.1)

Closed campus indicates students are confined to the school grounds (High School Building and entrances, BACC Gymnasium). Closed campus is in effect the entire school day including noon lunch period. Seniors retain open campus privileges during the noon hour. Students may be on

cement south of commons, not on blacktop of parking lot or outside, north of high school building.

FIELD TRIPS

Field trips will be planned during the year by various classes/groups. If the trip is planned as an outgrowth or an integral part of a course, there will be no charge for the transportation. Students must submit a signed permission slip from the parent/guardian before departing on a field trip. The teacher/advisor of the trip will provide the permission slips.

SCHOOL VISITATION (Board Policy 860)

The school district welcomes visitors to its buildings. The district does have an obligation to protect its students and staff and therefore the following must be followed:

- Contact the school prior to visitation.
- Receive a written visitor's pass from the office.
- Be present before the class begins to avoid unnecessary interruption of instructional time.
- Seek and follow directions of the teacher as a guest of the classroom.
- Visit classes as an observer and allow classroom instruction and learning to take place without interruption.
- Receive prior administrative authorization for audio or video recording.

*Students from other schools are only allowed visitation when considering transfer to Barron High School.

Restricted Visitation

If a noncustodial parent is restricted to visitation or contact with a student, it is the custodial parent's responsibility to give a copy of the court order to the building principal.

A copy of restraining orders involving the visitation or contact of a student/staff member must be provided to the district in order to be enforced.

WITHDRAWAL

When a student leaves Barron High School to attend another school or district, the following procedure should be followed:

1. A withdrawal form obtained from the main office with parent/guardian signature.
 - a. Return all textbooks and library materials and secure teacher's signatures of the withdrawal form and pay remaining school fees.
 - b. Clean out lockers (hall and PE) - get PE teacher's signature.

- c. Return completed form to office for office signature.
2. Transferring students should indicate next school of attendance.
3. Students dropping out of school will receive a Certificate of Dropping Out from Barron High School.

DISCIPLINE POLICY

Section 120.12 Wisconsin Statute gives school boards, teachers and principals the right to make rules. Schools have the right to expect students to obey rules. The Barron Area School District embraces the concept of restorative justice and uses restorative practices when appropriate. When restorative approaches are successful, consequences may not be assessed. When restorative approaches have failed and/or been rejected by the parties involved, appropriate consequences will be assessed. These will be in increasing order of severity: demerits, working lunch, suspension and expulsion.

The Barron Board of Education (Policies 445,445.1 and 445.2) has adopted a demerit system of discipline in the high school as follows:

- 3 demerits - working lunch
- 6 demerits - working lunch
- 9 demerits - working lunch
- 12 demerits - 2 working lunches
- 15 demerits - 3 working lunches
- 18 demerits - One day in-school suspension and a meeting with parents
- 21 demerits - One day of in-school
- 24 demerits - Meeting with parents to determine next course of action

In extenuating situations which require action be taken to best meet immediate needs, the administration may make accommodations to the discipline system.

At the end of the first semester or trimester, demerits will be reduced to zero, allowing students to have a fresh start.

Offenses that may lead to disciplinary action:

1. Inappropriate language
2. Inappropriate behavior
3. Unsafe behavior
4. Swearing to a school official
5. Harassment
6. Forgery
7. Fighting

8. Theft
9. Destruction of property
10. Smoking
11. Skipping classes/school and/or tardiness
12. Not following school rules and procedures
13. Leaving during lunch
14. Other offenses deemed inappropriate by school authorities

Working Lunch is the least severe of all penalties. One day of working lunch will result with the issuance of three demerits. Working lunch may be assigned without demerits for a flagrant breach of discipline. Working lunch will be served during the lunch period. A bag lunch is provided for students. Parents of students serving a working lunch will be notified by mail prior to the working lunch. Additional working lunches could be assessed for failure to attend a scheduled working lunch.

In-School Suspension is served in the in-school room. A student on in-school is expected to keep up with the work assigned in class that day and work on any outstanding assignments. Teachers are notified of the in-school so they can provide work for the student. **NO CELL PHONE ALLOWED WHILE SERVING IN-SCHOOL SUSPENSION.**

Out-of-School Suspension will result when behavior is flagrant or when a student has reached 24 demerits or more. When a student is placed on suspension by the school, work is allowed to be made up; however, it is the student's responsibility to complete the work. When a student is suspended, it is recommended a parent contact the school by phone or in person before the student is readmitted. A student who is suspended pending an expulsion hearing may be suspended up to 15 days (10 days for students with disabilities).

Expulsion is a penalty assessed by the Board of Education and can be from one day to permanent removal from school. When a student has reached 24 demerits, been suspended two or more times in one school year or committed an offense so flagrant as to require immediate removal from school, the student may be asked to appear before the Board of Education to show cause why he/she should remain in school. During the expulsion process, the student is entitled to the full protection of due process, including the right to legal counsel.

Restorative Justice System

Barron County has adopted a system of Restorative Justice and the Barron Area School District has endorsed the philosophy in all our schools. Restorative

Justice gives victims and offenders an opportunity to remediate and heal through communication. Studies have shown restorative justice practices have decreased recidivism (recurrence) and provided benefits to victims and offenders alike. Barron High School endorses the use of Restorative Justice and encourages victims and offenders to use this process to resolve conflicts which may otherwise lead to punitive consequences

Policy 443.8

BARRON AREA SCHOOL DISTRICT RESPECT/ANTI-BULLYING POLICY

Respect is the cornerstone of our relationships with each other. We are committed to respecting the dignity and worth of each individual at Barron Area School District; and strive never to degrade or diminish any member of our school community by our conduct or attitudes. We benefit from each other. Our diversity makes us strong.

Barron Area School District Response to Harassment

Harassment of students, staff or visitors undermines Barron Area School District's commitment to respect. Harassment is prohibited by state and federal law, as well as by school board policy (see below). Barron Area School District will not tolerate harassment of students, staff or visitors.

What is harassment? See reference to 443.8 Rule

Wisconsin state law defines pupil harassment as any behavior toward pupils, based whole or in part, on sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation; or physical, mental, or learning disability, which interferes with a pupil's performance or creates an intimidating, hostile, or offensive school environment. (PI9.02(9) WI Admin. Code)

Policy 443.8 Rule

Harassment of students, staff or visitors is prohibited within the Barron Area School District

Barron Area School District Respect Policy acknowledges that harassment may occur at any time, or place, which affects students, staff and visitor's emotional, physical, or mental well being.

The chart below provides examples of harassment:

<i>Harassment could be any of the following behaviors</i>	<i>directed toward an individual because of</i>	<i>that creates a hostile environment</i>
<ul style="list-style-type: none"> • Name Calling • Making threats • Spreading rumors • Telling jokes • Making fun of someone • Gestures • Intimidation – Physical/Psychological • Hitting • Touching • Pranks or hazing • Vandalism or destruction of property • Unwanted pursuit of a relationship • Exclusion • Social Networking -Electronically/ Personally 	<ul style="list-style-type: none"> • Gender • Race • Religion • National origin • Ancestry • Creed • Pregnancy • Marital Status • Parental Status • Sexual Orientation • Physical traits • Individual characteristics • Physical disability • Mental disability • Emotional disability • Learning disability • Random selection • Incident related • Social Economic Status • Health Condition 	<p>The behavior interferes with an individual’s performance or creates an intimidating, hostile, or offensive environment.</p>

Special note: The Barron Area School District Respect Policy views hazing as a form of harassment. Barron Area School District prohibits soliciting, encouraging, aiding, or engaging in hazing. “Hazing” means any intentional, knowing, or reckless act directed at individuals or groups for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team.

Special note: The Barron Area School District Respect Policy views bullying as a form of harassment. Barron Area School District prohibits bullying behaviors. Bullying is a series of negative and/or violent repetitive actions between individuals or groups who are unequally matched either physically, verbally, or emotionally. Bullying may involve verbal, physical, and/or emotional behaviors.

How is harassment reported?

The Barron Area School District takes the issue of respect for all students, staff members and visitors very seriously. If an individual is the victim of harassment or prejudice, we want to respond immediately. We hope that all students will feel comfortable reporting problems to any teacher, or administrator; but we know that, in some situations, reporting harassment incidents can be difficult. Reports will be kept as confidential as possible.

A list of Barron Area School District staff members who have had special training in harassment prevention, identification and response can be found in the office of each school or school's website. Individuals who feel they have been harassed may discuss their concerns as confidentially as possible with any of these staff members.

A staff member receiving a complaint of harassment should provide a written report of the incident to the principal, using the "Barron Area School District Harassment Report" form. The report should include a specific statement of the behavior, including (if possible) time, date, and location. A copy of the report will be provided to the student/parent/guardian, reporting staff member and principal.

What corrective action might be taken?

The principal or, someone assigned by the principal, will investigate complaints of harassment. The person who has been accused of the harassment will be notified and allowed to respond to the complaint. The Restorative Practices process will be used for cases which need to be resolved and restored. Documentation on our student administration program will occur by the time involved staff members are investigating the issue.

Consequences by administration for confirmed harassment will be based on the severity of the offense and will increase with repeated offenses. Consequences may range from a verbal warning, to detention/suspension or, in severe cases, suspension with recommendation to the Board for possible expulsion. Complaints of harassment may also be referred to the police. Reports will remain confidential.

Confirmed acts of harassment by a student will be recorded in that student's behavior file. The record will include a description of the complaint and follow-up disciplinary action.

Corrective Action Plan

Restorative Practices

- Teen Court
- VOC (victim/offender conference)
- Circling

- Community Service

Discipline

- Demerits
- Detention (working lunch)
- Suspension
 - in school
 - out of school
- Expulsion
- Community Service

Parents/Guardians are an important part of the Barron Area School District Respect Policy and may be contacted if necessary.

State and Federal Laws, and Board Policy Prohibiting Harassment

Wisconsin’s Pupil Nondiscrimination Law (118.13, Wis. Stats) prohibits discrimination against students on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, physical disability, mental disability, emotional disability, or learning disability. Federal laws prohibit discrimination against students because of race, color, national origin, disability, or sex. Harassment is a form of discrimination.

PROGRAM OF STUDIES

Course offerings are subject to change depending on enrollments and curriculum committee recommendations. Each year a new, updated list of course offerings is made available to all students. These may be picked up in the guidance office or the high school office.

Students requesting independent studies or mentorship’s must pick up the request forms from the G/T Coordinator and guidance office respectively.

PROGRAM CHANGE AND DROPPING COURSES

Long-range planning is encouraged for all students when selecting classes for the upcoming year. Thought should be given to personal goals prior to selecting classes.

Once a student has selected his/her classes, any change will be given critical review by the guidance department and administrative personnel unless there is a conflict in the scheduling or an emergency reason for the change. Classes may be added or dropped up to the 1st Friday after the beginning of the class. Students requesting an add will be allowed in the class only if seating capacity permits additional students. **Students requesting a drop after the drop/add date will be allowed out of the class with a withdrawing “F”.** Only in extenuating circumstances as determined by administration will a student be allowed to drop without failure after the drop/add date.

REPORT CARDS AND PROGRESS REPORTS

A progress report is sent to the home at the mid-quarter or trimester indicating student's progress in the classes he/she is enrolled in.

A report card is issued at the end of each quarter or trimester. The following are the letter grades and honor points used:

- A = 4 honor points - excellent work
- B = 3 honor points - above average work
- C = 2 honor points - average work
- D = 1 honor point - below average work
- F = 0 honor points - failing work
- E = 0 honor points - effort is being made

HONOR ROLL

A student must maintain a 3.5 grade point average to qualify for high honors and a 3.0 grade point average for honors. Honor Roll is determined on a quarter or trimester basis.

INCOMPLETES

Except in extenuating circumstances, students will be allowed 2 weeks after the end of the grading period to satisfy an Incomplete. If a student fails to comply, the incomplete portion of work may be averaged in as an F.

SPECIAL DEPARTMENTS, STUDENT SERVICES AND EMERGENCY PROCEDURES

The Barron Area School District provides many special services for students, including a school psychologist who works with the Pupil Personnel Team to diagnose, evaluate and provide program planning for students who have or are suspected to have exceptional educational needs.

Health Services are provided by a full-time nurse employed with the BASD. The nurse is available on certain scheduled days at Barron High School or when needed in other situations.

*A sick room is available to students for a 15 minute rest period. After 15 minutes the student will be sent back to class or home if the student is ill. The parent/guardian will be contacted for permission to leave the building.

Medications – All over the counter and prescription medications **MUST** have a signed Barron Area School District Parent Permission form. Forms are available at the school offices or the nursing offices.

Once the form is signed and approved, students may bring to school a one-day dose of over-the-counter or prescription medication. Medication must be in the original labeled container. Over-

the-counter meds must be supplied by the parent/guardian. Daily medications taken throughout the school year will be administered through nursing services.

Nutrition and Wellness – The Barron Area School District believes knowledge and skills in nutrition and physical activity are essential for all students to fulfill his or her dreams and reach their full potential. Effective this fall, Barron Area Schools will be implementing School Board Policy 762 – Nutrition and Wellness. The goals of this policy are to:

1. Provide a comprehensive learning environment for developing and practicing lifelong wellness behaviors.
2. Provide adequate time for students to be engaged in physical activity.
3. Support and promote dietary habits that contribute to students' health, wellness and academic performance.

The Developmental Guidance/Student Services Office of the high school provides many services. Among those services are counseling - personal and/or career, scheduling of classes, graduate credit information and all scholarships and many of the awards.

Transfer students can earn credit and a letter grade if they are transferring from an accredited school. Distance learning students can earn credit and a grade of Pass/Fail for correspondence courses, home school courses, or online courses. All college information regarding locations, offerings, financial aid, etc. are also available through the Guidance/Student Services Office.

EMERGENCY PROCEDURES

The school at all times will exercise reasonable care in the protection, safety and welfare of each child.

In case of an accident, the school will give immediate attention to the student and notify the parent/guardian as to how to handle the student's emergency. All parents should be sure to sign the emergency card which is kept on file in the main office. When an accident/emergency occurs, it must be reported at once to the teacher in charge and then to the office where the proper procedure will take place. An accident form must be filled out by the teacher in charge and submitted to the office within 24 hours of the accident/emergency.

INSURANCE

The School Board may, pursuant to **Board Policy 451 and 451-Rule** provide for school time student accident insurance to cover injuries to students resulting from accidents during the regular school term. Such insurance shall cover students while:

- a. attending regular school sessions
- b. participating in school sponsored co-curricular activities
- c. traveling to and from school for regular sessions and to and from school for

- school sponsored activities while under the supervision of a school employee
- d. practicing for or competing in interscholastic sports scheduled by the school and while under the supervision of a school employee
- e. traveling to and from such practices or competition while under supervision of a school employee.

The School Board may approve one commercial insurance company annually to offer beyond the school day, accident insurance to the students on a voluntary basis. The company shall be responsible for providing the individual enrollment materials which may be sent home with the students. All bookkeeping will be handled by the insurance company. The school will be responsible for generating a claim form.

INCLEMENT WEATHER

In the event of inclement weather, please listen to the following radio stations for closings, delays in openings or early dismissals: WCCO, WJMC, WAQE, WAXX, WWIB and WEAQ TV, channel 13.

FIRE DRILLS

Fire drills are held on a regular basis and the exit procedures are posted in all of the classrooms and in the main office.

TORNADO DRILL

In the event a tornado warning is issued, the following procedures should be followed:

1. A general announcement will be made via the PA system.
2. All students and teachers should report to designated areas which are posted in all classrooms and offices.
3. Everyone should assume a protective position if danger is imminent.
4. When an “all clear” is issued, notification will be made via the PA system.

911 CALLS

The 911 system is intended to save lives in emergency situations. Violators of the 911 emergency calling system will be referred to law enforcement.

LOCAL ORDINANCE: The Barron Schools, in cooperation with the City of Barron adopted a local ordinance, Chapter 11-1-1 of the municipal code. This ordinance deals with the following offenses:

1. Truancy from home or school
2. Offenses upon school property

3. Contributing to the delinquency or neglect of children
4. Trespassing
5. Possession of a controlled substance
6. Destruction of property prohibited
7. Curfew

STUDENT CONDUCT, RIGHTS, REGULATIONS AND ACTIONS

All students are to conduct themselves in a manner which will bring honor to themselves, their parents and the school. Their conduct shall show respect for learning, for authority and for property. To establish an atmosphere conducive to learning, students are expected to conduct themselves as young ladies and gentlemen at all times and to cooperate with all school personnel in a respectful and cooperative manner. Students shall obey Board of Education policies and such rules and regulations as stipulated in the Student Handbook approved annually by the School Board.

The students of Barron High School have the following rights. They also have a responsibility to exercise these rights in a legal, cautious and wise manner. Failure to follow the policies as set down by the Barron Area School Board by the students will result in one or more of the following actions:

- | | |
|---------------------|-----------------|
| Student Conference | Expulsion |
| Written Notice | Police Referral |
| Parental Conference | Local Ordinance |
| Demerits | |
| Detention | |
| Suspension | |

Identify Oneself-Students have the right to attend school where all persons are known or will identify themselves; therefore, students must identify themselves when requested to do so by school personnel.

Peaceable Assemblage-Students have the right to peaceable assemblage to express opinions and beliefs as long as it does not interrupt the normal operation of the school (WI Stat. 947.06).

1. Students may meet at times and in areas assigned by the principal.
2. Students may not be absent from classes for such assemblage unless cleared by school personnel.

Right to an Education-Students have a right to an education; therefore, students are to be in class or an assigned area during class time except during passing periods or with a hall pass.

Threat of Physical Abuse or Harm-Students have the right to attend school without fear of physical abuse or harm (WIS Stat 947.01 & 940.19).

1. Students involved in **assault or fighting** at any time on school property or at a school sponsored event may be suspended from school or school activities and a parent conference may be initiated. **Recurring or potentially dangerous abuse or harm to self or others may lead to expulsion.**
2. **Dangerous weapons** are not allowed on school property (Board Policy 443.6). The Board defines a dangerous weapon as a firearm, knife, razor, karate stick, metal knuckle, chains or any other object which, by the manner in which it is used or intended to be used, or by its appearance as a dangerous weapon or facsimile, is capable of inflicting bodily harm and/or of being used to threaten, frighten or intimidate. Any person violating this policy shall be referred to law enforcement and will be subject to school discipline including suspension and/or expulsion.
3. **Chains** or other personal items which could cause injury are strictly prohibited.
4. **Fire alarm system**-Anyone giving a false fire alarm or intentionally tampering with or moving any fire extinguisher without authorization or may be fined up to \$500 or imprisoned not more than one year in the county jail or both.
5. **Bomb threats** (WI Stat. 947.015)-Any student who intentionally conveys or causes to be conveyed any threat or false information, knowing such information to be false, concerning an attempt to destroy property by means of explosives will be suspended or expelled from school and prosecuted under Wisconsin Statute 947.015.

Cheating and Plagiarism-Students are responsible for doing their own work and for giving credit where credit is due. Acts of cheating or plagiarism will not be tolerated (WI State Statute 943.61).

Student's Dress and Appearance-

The manner in which students dress and groom themselves has an important relationship to their attitude concerning themselves and school. Barron High School expects its students to dress in attire which is proper to the setting of the school and in such a manner which will reflect good judgment and pride in themselves, their classmates, and their school. Manner of dress which presents a clear and present danger to the students or others' health and safety, causes an interference with work, or distracts from the learning environment will not be permitted. As a general rule, all styles of clothing designed to call undue attention to the wearer are not appropriate at school.

Students are expected to dress in an acceptable manner.

1. In a school setting, proper appearance is a necessity for facilitating a conducive learning environment. If, in the opinion of school personnel, a student's dress and appearance detract from the health and safety of the students or attention to the learning process in a class, or are an undesirable influence upon other students, the principal will direct the offending students to dress in an acceptable manner and to present a satisfactory appearance. (Board Policy 443.1)

Non-compliance will result in parental notification and the student sent home with an unexcused absence.

2. Footwear must be worn at all times except for approved activities.
3. Clothing should always completely cover the torso from above the chest to mid-thigh. Shirts and tops must have a reasonable neckline (not to fall below a straight line extending from armpit to armpit) and cannot be skintight. Students in non compliance as determined by the Principal will be directed to dress in an acceptable manner or will be sent home with an unexcused absence.
4. Examples of inappropriate clothing are as follows but not limited to:
Clothing items such as backless tops, halter tops, strapless tops, and tube tops are not allowed.
Undergarments (such as bras, bra straps, underwear, boxers, etc.) shall not be visible.
Clothing which displays signs, or symbols, or suggestions of tobacco, alcohol, sex, profanity or others deemed inappropriate by staff or administration.
Cleats on shoes or other clothing which may cause damage to school property.
Caps, hats, bandanas, hoods or other headwear is prohibited unless special permission has been granted or on special activity days. Violating the headwear language may result in the loss of the headwear.
5. Appropriate attire – leggings and yoga pants are acceptable if not see through. Tights need to be worn with a longer cover to mid-thigh. Same coverage as if wearing shorts or skirts!

Coats are not to be worn in school and should be stored in lockers.

Exception may be allowed at teacher discretion.

Food and Beverages-Students have the right to learn in an environment which is serious in purpose, focused on task and free from litter and spoil.

1. Students are to refrain from eating and/or drinking in areas other than the cafeteria except during special times/activities. Food in the classroom at teacher discretion.
2. Beverage containers are not allowed in the classroom with the exception of water – all other beverages should be stored in lockers. Beverages in the classroom at teacher discretion.

Truthfulness-Students have the right to interact with others in an atmosphere of trust and honesty.

1. Students are to act in a truthful and trustworthy manner regarding all verbal and written material.
2. Written or spoken misrepresentation (forgery) of the truth by signature or verbalization will invoke immediate disciplinary procedures.

Gambling/wagering-Students have a right to attend school free from influences of wagering and/or gambling (WIS Stat 945).

1. Students are not to conduct or engage in wagering or other games of chance for the purpose of profit.
2. Examples would include: playing cards, dice, raffles, lottery, pools, and/or punch boards.

Auditory and Visual Inappropriateness-Students have the right to be educated in an atmosphere free from auditory and visual inappropriateness. Students involved in inappropriate language or gesturing, either before, during or after the school day, while on school property or at a school sponsored event will be dealt with according to Barron High School Discipline Policy.

Student Publications-Students have the right to publish newspapers, literary magazines, yearbooks and other school sponsored publications without unreasonable interference from school personnel (Board Policy 372, 372-Rule).

1. All publications must comply with the law regarding defamation libel and/or obscenity.
2. Students must exercise responsible journalism in a non-disruptive manner.
3. Students must publish under the advice and direction of a faculty advisor.
4. Independent publications must follow rules governing the time, place and manner of distributions and in a non-disruptive manner.
5. Publications, posters and advertisements with school sponsorship must have faculty advisorship and adhere to sound journalistic ethics.
6. Posters/advertisements must be cleared through the office.

Public Display of Affection-Students have the right to be present in an environment which shows proper respect for relationships between others.

1. Students should demonstrate healthy, interactive relationships with control and in a proper sense of time and place.
2. Public displays of affection such as hugging, embracing, petting and/or kissing is inappropriate behavior.

Auditory and Visual Distraction-Students have the right to learn in an environment that is free from auditory and visual distraction.

1. Cell phones and other technology equipment to include Portable CD Players, MP3 Players, Palm Pilots, etc. will be permitted on school campus and must adhere to the same use requirements as outlined in the cell phone use policy. Students may listen to music during designated classroom time at teacher discretion. All technology equipment must be turned off and put away during times of quizzes, test and exams.
2. Laser lights are strictly prohibited on school property and/or at school sponsored events.
3. **Use of Cell Phones During the School Day – Students must have cell phones turned off during class time (periods 0-6, announcements, pledge and homeroom, regardless**

of where the student is located). **Using cell phone and/or electronic devices to take pictures or record school events is prohibited without administrative permission. This includes restroom and dressing areas. (Board Policy 363.1)**

Violations within a school year.

1st Violation: The student must give the phone to the school employee who will place it in the school office. The student will meet with a school panel comprised of student senate members and school officials who will explain proper cell phone use. The student may pick up the cell phone from the office after meeting with the school panel.

2nd Violation: The student must give the phone to the school employee who will place it in the school office. The student's parent/guardian must pick up the cell phone from an administrator at the end of the school day.

3rd Violation: The student must give the phone to the school employee who will turn it into the school office. The phone will be confiscated and returned to the parent/guardian at the end of the semester or trimester/year.

In addition: Refusal to hand over a cell phone when asked by a school employee will result in an immediate in-school suspension. Using a cell phone during a test will result in an automatic "0" on the test in addition to violation consequences. Using a cell phone outside of class time, but using it inappropriately will result in 2-3 demerits depending upon the seriousness of the behavior.

Fund Raising-Students have the right to solicit funds in the school or on school property so long as the solicitation does not disrupt the normal operation of the school and has prior approval of the building principal or school board.

1. Students may not participate in any organized campaign to solicit funds or raise funds through canvassing in the community for any purpose by the sale of any items without written permission of the District Administrator and/or the Board.
2. Such fund raising shall be conducted in a manner that would not violate state laws (Board Policy 374).

Student Government (Board Policy 441.1)

The Student Senate shall be recognized as the principle component of student government at the Middle and Senior High School levels. The advisor shall give guidance and direction to the activities of the Student Senate. Each student has the right to be represented by a student senate or student government association. This however does not preclude the Student Senate from establishing membership qualifications.

1. Students may use the student government as a representative in student affairs.
2. Student councils can provide students with practical experience in the democratic process.

3. Schools may not have councils that prohibit membership/participation on the basis of sex, creed, color, religious preference or handicap nor may schools permit student governments that violate state statutes.

Use of School Property and Equipment - Students have the right to use school property and equipment and to possess personal property free from damage and theft.

1. Students should use discretion when bringing personal items to school not related to the instructional program.
2. Students should report any damage and/or theft of personal or school property to school officials and the police department.
3. Any student who steals, defaces or misuses either the school's property or another student's property will be dealt with immediately. Appropriate authorities will be notified.
4. Writing, drawing, painting, etc. inside or outside on a school locker is strictly prohibited. Students issued a locker will be solely responsible for the locker issued to them. If a locker becomes defaced/damaged, the student who has been issued the locker will be charged \$50.00 or the cost of repair to the locker, whichever is greater. The charges will be assessed for graffiti removal and/or repair to the locker.

Tobacco-Students have the right not to be subjected to the influences or related problems associated with the use of tobacco [Board Policy 831, 831-Rule; WI Stat. 120.12(20)].

1. Students are to comply with the smoking rules and regulations of the School Board policy and administration guidelines.
2. Use and/or possession of tobacco and lighting instruments is prohibited by students on school property and at school sponsored activities at all times by state law.
3. Any product with nicotine is strictly prohibited.

Transportation-Students have the right to choose their own means of transportation to and from school. However, problems with transportation causing a student to miss school will be considered an unexcused absence.

1. Students electing to use their own vehicles rather than school vehicles are subject to all city and state regulations and any regulations set down by the school district. (See Fees, Charges on p.14)
2. Students must park their vehicles in a designated student parking lot.
3. Sitting in vehicles during the day on school property is prohibited.
4. Students are to abide by the state/local laws regarding school zones and MPH.
5. Use or possession of illegal substances or non-prescription drugs, including alcohol in vehicles on school property is prohibited and in violation of state law. (Board Policy 443.4).
6. Parking vehicle violations - \$5.00 (first offense) \$10.00 (second or recurring offenses) Recurring offenses may result in loss of use of student parking lot.

7. Violations may include but are not limited to:
 - a. Parking or driving on the grass.
 - b. Parking in areas not designated for students.
 - c. Not parking in systemized and orderly parking fashion.
 - d. Unsafe behavior with vehicle; driving too fast and/or squealing tires.

Hot Lunch/Breakfast is available for all students and is served in the high school cafeteria. Students are expected to conduct themselves in a proper manner when eating their lunches. Students are required to eat lunch in the cafeteria.

The district wide food service plan allows students to eat hot lunch/breakfast and have their automated account debited for each meal once parents have deposited funds in the family's food service account. Parents will be notified once their account declines to ten dollars (\$10.00). Students are also notified verbally each day when their account is less than \$10.00. If an account balance becomes \$5.00 or less and students are approaching a negative balance and no hot lunch, students may be given a stamp on their hand as a reminder and warning. Hot lunch will not be served to a student whose balance has no positive balance.

Students with a negative balance may receive a peanut butter sandwich and milk until the balance becomes positive. The food service staff will be trained to direct students to a private location in these cases to minimize any embarrassment to the student in the case of delinquent lunch paying parents.

IMC (Library)-Students using the high school IMC (library) should follow the rules posted in the library.

TECHNOLOGY

BARRON AREA SCHOOL DISTRICT TECHNOLOGY ACCEPTABLE USE AGREEMENT Policy #363.2

The devices and bags/cases that are issued to all students are the property of the Barron Area School District. Use of the device, as well as access to the computer network, the Internet and e-mail are a privilege and not a right. These items are provided for educational purposes only, and are intended to support the learning objectives of the Barron Area School District. BASD retains sole right of possession of the device and grants permission to the student to use the device according to the guidelines set forth in this document. As required by the Children's Internet Protection Act, an internet filter is maintained by the district for school use. While every attempt is made to block access from inappropriate material while the student is at school, the District is not able to control student usage of the device while at home.

PRIVACY:

Students have no expectation of confidentiality or privacy with respect to any usage of a device, regardless of whether that use is for school related purposes or not, other than as specifically provided by law. The BASD may without prior notice or consent, log, supervise, access, view, monitor and record use of a student laptop at any time for any reason related to the operation of the district. The district may use monitoring software that allows them to view the screens and activities on student devices. Parent /Guardians and students do not have the right or expectation of privacy for any use of school owned devices.

GENERAL EXPECTATIONS OF USE AND CARE (not all inclusive) SUCH AS:

- _____Students are expected to use BASD technology in a responsible, ethical, and legal manner.
- _____No food or drink should be next to the laptop.
- _____Devices should be protected from pets, water (liquid), food and weather.
- _____Devices must remain free of writing, drawing, stickers, labels, etc.
- _____Heavy objects should never be placed on top of laptops or iPads.
- _____Students should not share device with others or leave it unattended.
- _____Devices will not be taken inside a locker room.
- _____Students are not allowed to download or install any software, security proxy software, videotape or audio record without the permission.
- _____Students will not use school equipment to create, send, share, access, or download material which is abusive, hateful, threatening, harassing, sexually explicit, etc.

CONSEQUENCES:

Students who fail to comply with the above expectations will be subject to the following consequences:

***Level of offense will be at the discretion of the principal**

FIRST OFFENSE: Electronic written warning documented in student information system (Infinite Campus).

SECOND OFFENSE: Two week computer suspension or restriction of use. In this period, student will check out a device from the IMC for the school day. Failure to return device at the end of the school day will result in a third offense.

THIRD OFFENSE: Trimester/Semester suspension. In this period, student will check out a device from the IMC for the school day. Failure to return the device at the end of the school day will be a result in loss of computer privileges for the remainder of the school year.

*any activities that constitute criminal action will be turned over to law enforcement

As a parent/guardian, my signature indicates that I have read and understand the acceptable use agreement. I give my permission for my child to have access to the described electronic

resources in this agreement.

Parent/Guardian (please print)_____

Parent/Guardian
Signature:_____Date:_____

As a student, my signature indicates I have read or had explained to me and understand the acceptable use agreement and fully accept responsibility for abiding to the terms and conditions outlined in this agreement.

Student (please print)_____

Student
Signature:_____

DEVICE REPAIR:

If a student device is in need of repair, student will turn device into the building office in the original case (ID tag must be attached). A repair ticket will be produced by the office staff. During repair period, students may check out a loaner laptop from the IMC. All repairs will be performed by BASD IT staff and billed to the student fee account.

Parents/Guardians/Students or other individuals/businesses are not allowed to attempt repairs on school owned devices.

REPAIR FEES

Keyboard Replacement	\$ 40
Screen	\$ 50
DVD/CD Drive	\$ 30
Charging Block/Cord	\$ 30/\$ 10
Lost Battery	\$ 40
Hard Drive Replacement (if removed)	\$ 50
Total loss due to damage	\$500

**All students and parents will be required to sign a computer/Internet use agreement before students are allowed to use the internet. The agreement is part of Board Policy 361.1 (Exhibit).

STUDENT ALCOHOL AND OTHER DRUG ABUSE (Board Policy 443.4)

No student, while on the school premises or while involved in any school related activity may use, possess, distribute, manufacture, sell or ingest within the body any quantity of drugs, inhalants or intoxicants (including alcohol). The possession, use, distribution, manufacturing or sale of any drug or look-alike drugs, the misuse of chemical or alcohol products and the possession of drug paraphernalia are also prohibited.

Prescription medications are to be construed as exceptions to this policy when used by the individual for whom they were prescribed and in the manner and amount prescribed.

Students who violate this policy shall be subject to disciplinary action in accordance with established procedures as well as referral to the appropriate law enforcement authorities. In order to provide for a school environment free of chemical abuse, the Barron Area School District will continue developing its instructional programs to meet present and future needs related to drug and alcohol abuse education. Choices which lead to drug and alcohol abuse will be dealt with along with the facts regarding legal, social, physical and psychological results arising from misuse and/or abuse.

A copy of this policy and any implementing rules shall be distributed annually to students and their parents/guardians. Also, there shall be an annual review of the policy and rules.

STUDENT ALCOHOL AND OTHER DRUG ABUSE DISCIPLINE PROCEDURES (Board Policy 443.4-Rule)

No student, while on school premises or while involved in any school related activity shall use, possess, distribute, manufacture, sell or ingest within the body any quantity of drugs, inhalants or intoxicants including alcohol. The possession, use, distribution, manufacturing or sale of any drugs or look-alike drugs, the misuse of chemical or alcohol products and the possession of drug paraphernalia are also prohibited. Evidence of misuse or abuse is sufficient reason to be denied permission to attend classes or school-sponsored events.

A. Definitions

1. Intoxicants: All fermented malt beverages (including beer and malt liquor), alcohol and intoxicating liquors as defined by state law.
2. Inhalants: Chemicals that give off fumes or vapors which cause intoxication such as, but not exclusive to: solvents, gasoline, paint thinner, glue, white out, aerosols, amyl nitrate, butyl nitrate and nitrous oxide (laughing gas).
3. Drugs: All controlled substances, prescription drugs and narcotics as defined by state law.

4. Drug Paraphernalia: Drug paraphernalia as defined by state law.
5. Look-Alike Drugs: Look-alike drugs as defined by state law.
6. Abuse Problem: Anyone identified while on school premises or while involved in any school related activity under the influence of intoxicants (including alcohol), inhalants or drugs which use is not under the supervision of a licensed physician, in violation of Board Policy.

B. Teacher Referral of Suspected Problem

1. The teacher suspecting a drug or alcohol abuse problem will refer the student to the principal, or his/her designee in writing.
2. When a student, while on the school premises or while involved in any school-related activity, is found to be in possession of any quantity of drugs, inhalants or intoxicants, the student will be referred to the principal or his/her designee, who will notify the parent(s)/guardian, if the student is a minor and notify the police, if the conduct involves a law violation. Any illegal drugs, inhalants, or intoxicants confiscated will be forwarded to the police.
3. A school psychologist, counselor, social worker, nurse, or any teacher or administrator designated by the Board who engages in alcohol or drug abuse program activities shall keep confidential any information received from a student that the student or another student is using or is experiencing problems resulting from the use of alcohol or other drugs.
4. The student may be subject to suspension from school following a referral. Such suspension shall be in accordance with state law and established procedures.
5. At school-sponsored events, chaperones will notify the principal, or his/her designee of suspected drug or alcohol abuse problems. The principal, or his/her designee, will determine if a problem exists. If so, he/she will notify the student's parent or guardian, if a minor, and may also initiate other steps in this rule. If a law violation has occurred, police will be notified.

C. Distributing, Manufacturing, Selling or Possessing

If the student, while on the school premises of/or while involved in any school-related activity, is suspected of/or found to be distributing, selling or possessing with the intention of selling drugs, intoxicants or inhalants, this procedure is to be followed:

1. The student will be immediately referred to the principal, or his/her designee, who will investigate the situation. If in the judgment of the principal or his/her designee the accusation has merit, he/she will notify the parent(s)/guardians, if the student is a minor and the policy, if the conduct is a law violation. Any illegal drugs, inhalants or intoxicants confiscated will be forwarded to the police.

2. The student will be subject to suspension from school. Such suspension shall be in accordance with state and established procedures.
3. The student will be recommended to the Board for expulsion

D. Enforcement Procedures

Following parental contact, the administration may take any or all of the following steps when Board Policy 443.4 – Student Alcohol and Other Drug Abuse is violated, depending on the facts of each individual case:

1. Refer to Social Services.
2. Refer to law enforcement.
3. Recommend parent/guardian seek student drug screen.
4. Contact school AODA Coordinator if student is in violation of Co-Curricular Code.
5. Confiscate alcohol, drugs and/or drug paraphernalia.
6. Suspension referral.
7. Expulsion referral.

E. Emergency Procedures

1. May contact paramedics or appropriate health care facility.
2. Contact parent or guardian.
3. Arrange for appropriate transportation if necessary.

CO-CURRICULAR PROGRAM

All activity and athletic programs of Barron High School are considered an extension of the school day, therefore will be categorized as co-curricular. All activity and athletic participants will be governed by the co-curricular code and/or organization by-laws. All participants will be issued a co-curricular code by the Activities Director, coach and/or advisor. Each club activity or organization may have requirements for participation or membership. Please refer to the coach/advisor for a copy of these requirements.

Barron High School offers a wide variety of co-curricular activities for its students. Students are encouraged to participate in the clubs, organizations and athletics programs. Some of the clubs and organizations available are:

Academic Decathlon
Art Club
Bahian/Yearbook
Band Solo & Ensemble

Bear Ice Fishing Team
Chess Club
Conservation Club
Cross Country Ski Club
FBLA (Future Business Leaders of America)
FCCLA (Home Econ. Related Occupations/Family Career and Community Leaders of America)
FFA (Future Farmers of America)
Forensics
Jazz Band
Key Club
Literacy Club
Musical/Drama
National Honor Society
PAL (Positive Attitude for Life)
Quiz Bowl
Show Choir
Skills USA
Student Senate
Trap Shooting Club

Barron High School offers a wide variety of athletics for student participation.

Baseball
Basketball - Girls & Boys
Cheerleading
Cross Country Ski & Run
Football
Golf - Girls & Boys
Hockey
Pom and Dance
Soccer - Girls & Boys
Softball
Tennis - Girls
Track - Girls & Boys
Volleyball
Wrestling

For students who wish to be a part of a team but not an active participant, there are student manager positions available for all athletics.

Wisconsin Concussion Law Act 172-Statute 118.293 requires all youth athletic organizations to educate coaches, athletes, and parents on the risks of concussions, and head injuries and prohibits participation in a youth activity until the athlete and parent or guardian has returned a signed agreement sheet indicating they have reviewed the concussion and head injury informational materials. The law requires immediate removal of an individual from a youth athletic activity if symptoms indicate a possible concussion has been sustained. A person who has been removed from a youth athletic activity because of a determined or suspected concussion or head injury, may not participate again until he or she is evaluated by a health care provider and receives written clearance from the health care provider to return to the activity.

To view full text, see: <http://docs.legis.wisconsin.gov/2011/related/acts/172>.

EQUAL EDUCATIONAL OPPORTUNITIES (Board Policy 411)

The Barron Area School District does not discriminate against students on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap in its educational program or activities.

The district shall provide for reasonable accommodation of a student's sincere religious beliefs with regard to examinations and other academic requirements. Requests for accommodations shall be made in writing and approved by the building principal. Accommodations may include, but are not necessarily limited to, exclusion from participation in an activity, alternative assignments, released time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect.

Complaints regarding the interpretation or application of this policy shall be processed in accordance with established procedures.

STUDENT DISCRIMINATION COMPLAINT PROCEDURES (Board Policy 411-Rule)

If any person believes that the Barron Area School District or any part of the school organization has failed to follow state student nondiscrimination law and regulations or the Board's equal educational opportunities policy, he/she may bring or send a complaint to the Administration Office at the following address: 100 W. River Avenue, Barron, WI 54812.

The district encourages informal resolution of complaints; however the complainant may pursue formal resolution as follows:

1. A written statement of the complaint shall be prepared by the complainant and signed. This complaint shall be presented to the building administrator who shall send written acknowledgment of receipt of the complaint within 45 days.
2. A written determination of the complaint shall be made by the Board within 90 days of receipt of the complaint unless the parties agree to an extension of time.
 - a. Discrimination complaints relating to the identification, evaluation, educational placement or the provision of a free appropriate public education of a child with an exceptional child with an exceptional educational need shall be processed in accordance with established appeal procedures outlined in the district's special education handbook.
 - b. Discrimination complaints relating to programs specifically governed by federal law or regulation (e.g. EDGAR complaints) shall be referred directly to the State Superintendent of Public Instruction.
3. If a complainant wishes to appeal a negative determination by the Board, he/she has the right to appeal the decision to the State Superintendent within 30 days of the Board's decision. In addition, the complaint may appeal directly to the State Superintendent if the Board has not provided written acknowledgment within 45 days of receipt of the complaint or made a determination within 90 days of receipt of the written complaint. Appeals should be addressed to:
State Superintendent, 125 S. Webster Street, PO Box 7841, Madison, WI 53707.
4. Discrimination complaints on some of the above bases may also be filed with the federal government at:
The Office for Civil Rights, US Department of Education, 300 S. Wacker Drive, 8th Floor, Chicago, IL 60606.

Any questions concerning Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex, should be directed to:

Principal, Barron High School, 1050 Woodland Avenue,
Barron, WI 54812 PH: (715) 537-5627

Inquiries related to Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap, should be directed to:

District Administrator, Barron Area School District,
100 W. River Avenue, Barron, WI 54812 - PH: (715) 537-5612

STUDENT CONDUCT ON SCHOOL BUSES (Board Policy 443.2)

A student being transported by district school buses shall conduct him/herself in accordance with established bus rider rules at all times. Bus drivers shall be responsible for establishing and maintaining discipline of students while riding on the bus.

Any student whose conduct is not in compliance with the driver's direction shall be reported to the Transportation Supervisor. The bus driver may recommend a suspension of the student's bus privileges for serious or repeated violations of bus rules. When such a referral is made, the following procedure shall be followed:

1. The bus driver shall notify the parents that a referral has been made. Every attempt should be made to provide notification on the day on which the incident occurs.
2. The bus driver will complete the disciplinary referral and turn it in to the Transportation Supervisor.
3. The Transportation Supervisor will notify the building principal as soon as possible, preferably the same day.
4. The principal or his/her designee (a licensed administrator) will confront the student as soon as possible.
5. The principal or designee may suspend the student for an appropriate time, taking into account the number and/or severity of the underlying offense(s).
6. The principal or designee must notify the parents and the Transportation Supervisor of any suspension and the dates of such suspension.
7. The Transportation Supervisor will notify the bus driver of same.

No student will be suspended from the bus without parent notification. A suspension may be appealed to the District Administrator within 24 hours of such notification, in which case the suspension shall not go into effect until the appeal has been decided and the parents have been notified of the results. The decision of the District Administrator shall be considered final for all purposes.

The District Administrator will receive a copy of the completed disciplinary referral.

Bus Rider Rules (Board Policy 443.2-Rule)

1. Previous to loading (on the road and at school), bus riders should:
 - a. Be on time at the designated school bus stops to help keep the bus on schedule.
 - b. Stay off the road at all times and conduct themselves in a safe manner while waiting.
 - c. Wait until the bus comes to a complete stop before attempting to enter the school bus.
 - d. Be careful in approaching bus stops.
 - e. Not be permitted to move towards the bus at the school loading zone until the buses have been to a complete stop.

2. While on the bus, bus riders should:
 - a. Keep hands and head inside the bus.
 - b. Assist in keeping the bus safe and sanitary.
 - c. Remember that loud talking and laughing or unnecessary confusion diverts the driver's attention and may result in a serious accident.
 - d. Treat bus equipment as they would valuable furniture in their own home. Damage to seats, etc. must be paid for by the offender.
 - e. Never tamper with the bus or any of its equipment.
 - f. Leave no books, lunches, or other articles on the bus.
 - g. Keep books, packages, coats and all other objects out of the aisles.
 - h. Help look after the safety and comfort of small children.
 - i. Not throw anything out of the bus windows.
 - j. Not leave their seat while the bus is in motion.
 - k. Not engage in horse play around or on the school bus.
 - l. Be courteous to fellow students and the bus driver.
 - m. Maintain absolute quiet when approaching a railroad crossing stop.
 - n. Remain in the bus in case of a road emergency.
 - o. Use appropriate language at all times.
 - p. Cooperate with the driver at all times. Disruptive students will be removed from the bus on school grounds to call home for a ride to or from school.
 - q. Playing with knives, sharp instruments, matches, lighters, or tobacco use of any type or kind, will not be permitted. School district rules and Board policies regarding weapons and/or illegal substances will be strictly enforced.

3. After leaving the bus, bus riders should:
 - a. Cross the road, when necessary after getting off the bus, at least ten feet in front of the bus, but only after looking to be sure that no traffic is approaching from either direction.
 - b. Help look after the safety and comfort of small children.

- c. Be alert to the danger signal from the bus driver.
4. The driver will not discharge riders at any other places than the regular bus stop at the home or at school unless by proper authorization from parent or school official.
5. Co-curricular trips:
 - a. The above rules and regulations would apply to any trip under school sponsorship.
 - b. Students shall respect the wishes of a competent chaperone appointed by the school.

EACH AND EVERY STUDENT IS A SPECIAL PERSON! INSURE A SAFE TRIP HOME BY FOLLOWING ALL BUS RIDER RULES...

We all have a responsibility to make our school a first class organization in its operation. Individually, set goals and strive to be the best person you can be at all times. Be positive, energetic and always make the right decision when considering actions. Remember YOU can make a difference!

ELECTOR REGISTRATION INFORMATION

U.S. citizenship

At least 18 years old on Election Day

Residence: Ten days in Wisconsin and the district prior to Election Day. Residents of fewer than 10 days may apply at the municipal clerk's office or the polling place to vote for president and vice president only. In Milwaukee, the Board of Election Commissioners performs the election duties of the municipal clerk.

If you have moved within the state during the last 10 days before an election, you may vote in your former district either in person or by absentee ballot.

Registration: Required in most municipalities. Check with your municipal clerk

REGISTERING TO VOTE

Registration is required by state law in municipalities over 5,000 but many small municipalities have local ordinances requiring registration. Registration is permanent in Wisconsin if you vote at least once in any four-year period.

Where: At the municipal clerk's office, in person, during the regular office hours until 5:00 PM on the day before the election. Registration at any other location must be completed by 5:00 PM on the second Wednesday before the election.

By Mail: A voter may write or call the clerk and ask for a voter registration form to be sent in the mail. The form is completed, witnessed (signed) by two voters from the same ward or district and mailed back to the clerk.

As part of a voter registration drive: Municipal clerks sometimes conduct door-to-door registration drives. Community groups sometimes register voters at public locations such as shopping centers.

At other places before Election Day: In some municipalities, you may register at fire stations, libraries, community centers or other locations. Check with the clerk for sites.

At your polling place on Election Day: If you miss the voter registration deadline, you may register at your polling place on Election Day and then vote. Proof of residence in the ward or district is needed, such as a Wisconsin driver's license or identification card with your address. If you don't have written proof, a qualified voter from your municipality can serve as your witness to verify your address.

If you move or change your name, you should notify the clerk's office as soon as possible. The change may also be made at the polls on Election Day.

Military electors use their previous Wisconsin address and are not required to register before voting.

Volunteers

One of the core values of the Barron Area School District states, "Strength lies in people working together for a common goal." The Barron Area School District values the contributions of community members volunteering their time for students and staff to work toward our mission of ensuring all students reach their dreams while making a positive impact on the world. The time volunteers spend in schools enhances programs and is extremely gratifying for the person volunteering. In an effort to better match volunteers and program needs, we ask all volunteers to complete our volunteer forms located in the school office. Senior Citizens at least 62 years of age are encouraged to take part in our Senior Tax Exchange Program and be allowed up to 80 hours of property tax credit.