



# **Barron High School Student / Parent Handbook 2020-2021**

**1050 E. Woodland Avenue  
Barron, WI 54812  
Phone: 715-537-5627  
Fax: 715-637-1603**

## Table of Contents

### Page

1	Welcome
2	Mission, Core Values, Board of Education, Administration
3	Teaching Staff, Support Services and Support Staff
4-5	Student Attendance Policy, Student Attendance Procedures
6-7	School-age Parent, High School Graduation Policy and Requirements
8-10	Alternative Course Delivery (Virtual Classroom)
11	Early Graduation Policy, Commencement Exercises
12-13	Laude System, Wisconsin Academic Excellence and Technical Excellence Scholarships
14-15	Early College Credit Program (ECCP), Start College Now (SCN)
16	BASD/ALAW Blended Students, Fees/Charges
17	Homeroom, Passes, Searches, Lockers, Textbooks
18	Closed Campus, Field Trips, School Visitation, Withdrawal
19-20	Discipline Procedures, Working Lunch, In-School Suspension, Out of School Suspension, Expulsion, Restorative Justice System, Student Anti-Harassment Policy
21	Bullying Policy, Program of Studies, Course Changes, Report Cards and Progress Reports, Honor Roll
22	Incompletes, Student Services Department (Health, Medication, Nutrition and Wellness, Guidance/Student Services)
23	Emergency Procedures, Insurance, Inclement Weather, Drills
24-26	911 Calls, Local Ordinance, Student Conduct, Rights, Regulations and Actions, Identify Oneself, Peaceable Assemblage, Right to an Education, Threat of Physical Abuse or Harm, Cheating and Plagiarism, Student's Dress and Appearance, Food and Beverages, Truthfulness
27-28	Backpacks, Gambling/wagering, Auditory and Visual Inappropriateness, Student Publications, Public Display of Affection, Auditory and Visual Distraction, Cell Phone Use, Fund Raising, Student Government
29	Use of School Property and Equipment, Tobacco, Transportation, Hot Lunch/Breakfast
30-33	IMC (Library), Technology Policy, Student Alcohol and Other Drug Abuse, Co-Curricular Program
34-36	Equal Educational Opportunities, Title IX Nondiscrimination On the Basis of Sex In Education Programs or Activities, Student Discrimination Complaint Procedures, Student Conduct on School Buses, Bus Rider Rules
37-38	Elector Registration Information, Register to Vote, Volunteers

**The Barron Area School District does not discriminate on the basis of race, creed, color, national origin, age, sex, or disability.**



**Barron High School**  
**Website: [www.barron.k12.wi.us](http://www.barron.k12.wi.us)**

**Principal-Chad Buss**  
**School Counselor-Marilyn Ward**  
**Activities Director-Ky Baumgard**

Welcome to the 2020-2021 school year at Barron High School. The mission of the Barron Area School District is to ensure all students reach their dreams while having a positive impact on the world. All staff at Barron High School are dedicated to helping every student at Barron High School reach this dream.

This student handbook serves the purpose of familiarizing students and parents with the formal and informal policies and procedures at Barron High School. Policies may be updated during the 2020-2021 school year. You will be notified of changes as they occur when policies affect your child. Please take the time to read the handbook. All active Barron Area School District Policies can be viewed on the District Website. <https://go.boarddocs.com/wi/barron/Board.nsf/Public> If you have questions, ask your homeroom teacher or administration for clarification.

Do your part to make Barron High School a place where we treat each other with dignity and respect every minute of every day. Set high academic and career goals for yourself, explore and participate in academic and extracurricular opportunities available to you, and commit to being a person of high character. **This is going to be a fantastic year at BHS!**

Chad Buss  
Barron High School Principal

## **MISSION**

The mission of the Barron Area School District is  
to ensure all students reach their dreams  
while making a positive impact on the world.

## **CORE VALUES**

- People are responsible for their choices.
- Respecting differences enriches life.
- Meaningful accomplishments build confidence and motivation.
- In each person there are gifts and the capacity to develop those gifts.
- Society thrives when each person actively participates in its improvement.
- Children are our most valuable resource.
- Fun matters.
- Trust builds healthy relationships.
- Strength lies in people working together for a common goal.
- Learning throughout life is vital.

## **BARRON AREA SCHOOL DISTRICT BOARD OF EDUCATION**

Michael Dietrich - Member  
Christopher Donica - Member  
Danette Hellmann – Treasurer  
Megan Marian - Member  
Dan McNeil - Vice President  
Jeffrey Nelson - President  
Kelli Rasmussen - Clerk  
Brittany Stephens - Member  
Orin Thompson - Member

## **ADMINISTRATION**

### **Phone and Extension numbers listed**

**Email addresses listed on District Website [www.barron.k12.wi.us](http://www.barron.k12.wi.us)**

Chad Buss - High School Principal 715-537-5627, 110  
Jennifer Clemens - Woodland Elementary School Principal 715-537-5621, 302  
Teri Massie – Director of Learning and Assessment, 715-537-5612, 409  
Andrew Sloan – Director of Business and Finance 715-537-5612, 404  
Scott Stralka - Riverview Middle School Principal 715-537-5641, 507  
Sarah Stauner - Director of Pupil Services 715-537-5612, 406  
Diane Tremblay - District Administrator 715-537-5612, 402

## **TEACHING STAFF**

**Barron High School 715-537-5627**

**Extension numbers listed, email addresses listed on District Website [www.barron.k12.wi.us](http://www.barron.k12.wi.us)**

Greg Adams 167  
Melinda Adams 171  
Carrie Amundson 163/164  
Ky Baumgard 170  
David Frandsen 148  
Kim Frandsen 142  
Jessica Gravesen-Seis 140  
Ree Nae Greene 169  
Amy Guibord 145  
Travis Gunther 165  
Brenda Haag 173  
Kristin Hanson 126  
Katie Hanson-Mizer 160  
Ryan Hayes 176  
LeeAnn Klawiter 168  
John Krull 125  
Karen Lettner 141  
Derek Lundequam 174  
Haylee Lytle 134  
Chad Massie 115  
Shane Massie 130  
Nicholas Mauthe 120  
Josh Meissner 131  
Donnette Mickelson 137  
Brooke Nehring 144  
Trenton Nelson 146  
Tim Sanders 175  
David Seis 166  
Jon Thompson 172  
Suzanne Vergin 122  
Marilyn Ward 158

Doug Schoenke-School Nurse 506  
Diane Sloan-Mentor Coordinator 139  
Michelle Thome-Mentor Coordinator Asst 155  
Kayla Westrich-School Psychologist 159

## **SUPPORT STAFF**

Shelley Balts 119  
Janelle Gruetzmacher 153  
Dennis Hause 101  
Bonnie Hilbert 119  
Mark Hilbert 101  
Patty Krug  
Pam Massie 109  
Susan Micheels  
Isaak Mohamed 558  
Carla Nordby 108  
Deb Picknell 160  
Catherine Potaczek 160  
Monica Prentiss 160  
Jen Stovern 160  
Scott Tahtinen 101  
Michele Thome 155  
Leslie Thompson 119  
Merijean Varone 160  
Clair'dawn Wakefield 136

## **SUPPORT SERVICES**

Ky Baumgard-Activities Director 170  
Sara Black-Food Service Supervisor 119  
Jon Cerney-IT 150  
Charles Gluege-IT 149  
Brooke Kucko-Speech/Lang Pathologist 147  
Jessica Mullikin-Virtual School Coordinator 152  
Terry Poulter-Building/Grounds Supervisor 177  
Jen Schill-Mental Health Coordinator 105

Title: ATTENDANCE

Policy Number: po5200

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

## **BARRON AREA SCHOOL DISTRICT ATTENDANCE PROCEDURES 2020-2021**

**The Barron Area School District recognizes the relationship between good school attendance and success in school and employment. School districts are required by law to monitor student daily attendance.**

**In accordance with Wisconsin Statute, Section 118.15, a student may be excused for no more than ten days of pre-planned absences per school year. A pre-arranged absence form is required to be completed prior to a student's absences. Forms are available in the school office and should be signed by teachers and returned to the building principal for approval. A student who is absent from school will be given the opportunity to complete coursework and assessments missed during the absences.**

**In addition, students can have up to ten days excused absences (illness, appointments, personal emergencies) per year. It is the responsibility of the parent (s)/guardians(s) to provide reasons for their child's absence. A maximum of seven days will be allowed to excuse an absence by calling the school office. If the absence is not cleared by a parent/guardian within seven days, the absence will be considered unexcused. When a student has accumulated three unexcused absences, the district will notify parents(s)/guardian(s) in writing and require a meeting. Ongoing unexcused absences will result in filing a report with Barron County and a truancy proceeding may be initiated.**

**Excessive absences because of a medical reason/illness may require a medical excuse. Beginning the 11<sup>th</sup> day absent and going forward, a doctor's excuse will be required to consider the absence excused. In the event there is a medical need for extended days off school, a new doctor's excuse will be required every 30 days.**

### **Notification of Absence by Parent/Guardian**

A student who is absent from school will be readmitted to class upon proper notification by his/her parent(s)/guardian as to the date of the absence, the number of days absent, and the reason for the student being absent. Proper notification shall be interpreted to mean:

- calling the school as soon as it is obvious that the student is going to be absent from school;
- giving whatever information is available at that time; and
- submitting a written parental excuse upon the student's return to school following the absence.
- to verify an excused absence, upon return to school, appointments must be accompanied by an official appointment card.

## School Excused Absences

Note: Barron High School, NOT the parent/guardian, excuses student ABSENCES FROM SCHOOL. The following reasons are classified as excused absences:

- a. Personal illness:
- b. Impassable roads or inclement weather.
- c. An emergency in the family: Any crisis which required the absence of the student because of family responsibilities.
- d. A death in the immediate family or funerals for relatives or close friends.
- e. Religious holidays.
- f. Quarantine as imposed by a public health officer.
- g. A suspension from school.
- h. Attendance at special events of educational value as approved by the school attendance officer.
- i. Social services appointment, counseling session, driver's license exams, court appearance, or other legal procedure, which requires the attendance of the student.
- j. Special circumstances that show good cause which are approved by the school attendance officer. (Example: family emergencies, medical appointments that cannot be made outside of the school day, college visitation, military testing). Such absences will be judged on the merits of each individual case.

## Student Attendance Responsibilities

1. Students must check in and out of the school office when they leave or return to school, and obtain the appropriate forms (such as the Leave School Permit, the Admittance Slip, etc.)
2. Students are required to attend all classes on their daily schedule, including resource, unless they have obtained approval by the building principal or the principal's designee and parental permission to be absent.
3. Make-Up Work
  - a) Students with a **parent authorized prior excuse** from school are required to make up the work missed. Students shall make appropriate arrangements with the teacher(s).
  - b) Students with other **excused absences** will be allowed one (1) day for each excused day missed plus (1) additional day to make up assignments. For example, if the student misses 3 days of school, he/she will have 4 days to make up work missed due to the excused absence. Examinations will be made up by arrangement with the teacher(s).
  - c) Except for exams, students whose absences are **unexcused** will not be permitted to make up assignments and will receive a zero grade for any recorded daily work. Students with an unexcused absence on the day of an examination shall make up the exam on the day of return.
  - d) Make-up exams given for absent students may be different from those given to students present for the original exam but shall cover the same concepts and knowledge tested in the original exam.
  - e) Students failing to complete make up work and/or exams within the prescribed time period shall receive a failing grade for the work/exam missed.
  - f) Suspended students will not be permitted to make up work which related to a class participation grade given during a period of suspension.

### **School-age Parent**

Students shall have an equal opportunity to participate in student activities and programs without regard to pregnancy, marital or parental status.

In accordance with state law, the Board shall make available to any school-age parent in the district program modifications and services that will enable the student to continue his/her education. School-age parent includes any person under the age of 21 who is not a high school graduate and is a parent, an expectant parent or a person who has been pregnant within the immediately preceding 120 days.

The Board and/or school employees shall not, in any manner, compel a pregnant student to withdraw from her regular education program.

Students who qualify as school-age parents are deemed to be full-time if they carry 6.5 credits per year.

1. Students who are absent for prenatal, childbirth delivery and postnatal care will be considered full-time students if the above criteria is met.
2. These criteria may be met by in-school attendance, by homebound instruction or by a combination of in-school and homebound instruction.
3. Provision will be made for Physical Education courses to be held in abeyance as indicated by a physician's written statement.

Title: **High School Graduation Requirements**

Policy Number: po5460

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

### **SPECIFIC GRADUATION REQUIREMENTS**

#### **Required Courses**

Students must attend Barron High School a minimum of **one complete year** to receive a diploma and graduation status. Students must attend Barron High School as a full-time student for a minimum of **one complete year** and have an official transcript/grades sent from previous school.

If a student fails a semester **or trimester** of the following required courses, he/she must do one of the following in order to meet the graduation requirements:

- repeat the semester(s) **or trimesters** failed;
- take the course in night class;
- attend the course during summer school;
- or take an approved correspondence course.
- Enroll in ALAW Course



1. Ninth grade students are required to successfully complete the following courses:

- English 9 or Honors 9
- Introduction to Algebra, Algebra I or Algebra II or Geometry
- Physical Education (1 semester or **trimester**)
- Introductory Physical Science (IPS) or Biology (effective 2009-2010 school year & must have Science Department Approval)
- U.S. History/Geography
- **10.0** elective credits may be fulfilled over 4 years

2. Tenth grade students are required to successfully complete the following courses:

- English 10 or Honors 10
- Biology or Natural Science (if Biology was taken freshman year)
- A second math course
- Health
- World History/Social Studies
- Additional 1 credit of Phy Ed may be fulfilled over next 3 years

3. Eleventh grade students are required to successfully complete the following courses:

- English 11 or Advanced Placement English
- U.S. History or Advanced Placement U.S. History
- A math course
- Personal Finance

Students should plan their third science credit (Note: Most colleges require three credits of natural science for admission. Noncollege bound students may apply one credit of agricultural science toward one of the science credits for Barron High School graduation.

4. Twelfth grade students are required to successfully complete the following courses:

- English - One credit (English 12 or Advanced Placement English)
- American Political Behavior — .5 credit
- Portfolio; Senior Portfolio Exposition Presentation.

Students must complete their third science credit.

5. Science Credit

Any of the following agricultural courses may be taken to satisfy the third science credit:

- Large Animal Science
- Small Animal Science — Management and Care
- Ag Production Processing
- Horticulture
- FFA and You
- Wildlife Management Resources

- Food Science

6. State Statute 118.33 (1) (e) A school board may allow a pupil who participates in sports or another organized physical activity, as determined by the school board, to complete an additional 0.5 credit in English, social studies, mathematics, science, or health education in lieu of 0.5 credit in physical education.

A Barron High School student must have 1.5 credits of Physical Education to meet graduation requirements of the Wisconsin Department of Public Instruction. In compliance with Wisc. Statute 118.22(1), a Barron High School student who elects to replace a one-half (.5) physical education credit must replace this course with one-half (0.5) credit in a core area of English, social studies, mathematics, science, or health education in combination with the following:

- The Barron High School student must participate in a WIAA sport for two full sport seasons to satisfy one half (0.5) credit. A full sport season is defined as: beginning the season with the first day of practice, identified by the WIAA start date, and finishing the season when post-season play is finalized by the WIAA tournament in a respective sport.
- Complete a personal fitness knowledge competency test with a “C” or better score. The competency test will assess knowledge of the 5 components of physical fitness, demonstrate understanding of health problems associated with inadequate fitness levels, list the benefits derived from participation in physical fitness activities, list 5 lifetime activities and explain the physical fitness component they relate to and explain how sound nutritional practices relate to physical fitness. The competency test will be graded by a licensed Physical Education Teacher and the grade provided to the student services office for the student transcript.

#### 7. Correspondence Courses

Students are not allowed to take correspondence courses in lieu of courses for graduation. Correspondence courses may be approved at the discretion of the Guidance Office and the High School Principal as a method for making up a failed course. No more than six (6) correspondence credits for a Barron High School diploma will be allowed.

LEGAL REF: State Statute 118.33 (1) (e)

WISB95 Mandate Relief and School Flexibility

#### **ALTERNATIVE COURSE DELIVERY (VIRTUAL CLASSROOM) STUDENT/PARENT CONTRACT**

**Access to technology used during a distance education or virtual classroom course imposes certain responsibilities and obligations. Appropriate use is ethical, honest, and legal. It demonstrates respect for physical and intellectual property, system security protocols, and**

**individuals' rights to privacy as well as freedom from intimidation, harassment, and unwarranted annoyances.**

The student and parent shall understand that:

1. Course resources should be used for authorized purposes only.
2. Use only legal versions of copyrighted software in compliance with licensing agreements.
3. Students are expected to protect the privacy of students and staff and not publish or distribute email addresses outside of the class members. This information is for class purposes only.
4. Inappropriate language or messages will not be tolerated. Keep in mind that anything done on the computer can be retrieved and printed at any time.
5. Students will follow rules, written and unwritten, pertaining to Internet etiquette and will communicate respectfully to all people. Students will not attempt to bypass security protocols.
6. Students are liable for any improper use of the Internet and/or email. If using a district internet account, user's email and Internet use will be tracked. Any improper use will result in loss of use of District equipment and services.

**Computer and Software Policy**

1. The Barron Area School District may provide the virtual education student with a computer, if requested by the parent/guardian. Technical support (if any) will be determined by the BASD administration. Parents/guardians will provide access to computer equipment with acceptable operating systems. Parents/guardians will provide Internet access to the computer equipment.
2. If students are experiencing technical problems, first use the HELP options within the enrolled course. Next, consult the online teacher. After that, contact the Local Education Guide (LEG). If the problem is with the district's equipment, the LEG should be contacted. This person will contact the appropriate BASD support.
3. Students/users may not install hardware or software into or onto district equipment.

**Damage or Abuse**

Any abuse or intentional damage to Barron Area School District equipment or software will result in possible prosecution and termination of opportunities for use.

**Accidental Damage or Infraction of Use**

If a district computer is malfunctioning, report it immediately to the Local Mentor/Teacher or school counselor. If any inappropriate information is received, via e-mail, or from the Internet, users must report this information to the Local Mentor/Teacher and or school counselor, immediately, to maintain access to the equipment and Internet.

**Academic Honor Policy**

1. Exercise responsible, ethical behavior. Remember that Internet information ranges from being useful and scholarly to being incorrect and offensive.
2. Work submitted must represent a student's original ideas or cite all relevant sources if it is not completely original. If authenticity is in question, a student may be required to take

a proctored test, defend a project or paper, or respond to oral questions on the phone, or in person.

3. No one other than the enrolled student may complete any portion of an assignment, activity or exam.
4. No one other than the enrolled student may make revisions to an assignment, activity, or exam.
5. Students may not submit work completed by anyone else.
6. Students must properly cite any information from online or other sources.

### **Course Progress Expectations**

1. Students may be terminated for not keeping pace with assignments. Attendance in school courses is measured by submission of assignments and activities, communication with the teacher, discussion threads; and, any other teacher-directed activities and interaction with distance education and online lessons.
2. If a student fails to be actively involved in a course for consecutive days without cause and prior teacher communication, the student will be terminated from the course, as indicated in the policies and procedures.
3. Students enrolled in virtual school cannot be ranked. However, they can be included in honor roll, as long as they have full-time status. Full-time status is considered when enrolled in 6.5 high school credits.

### **Termination of Access**

Progress on coursework is a necessity to continue access to equipment and internet service. If a student is terminated from a course, any borrowed equipment, software, or materials must be returned immediately, or prosecution will result.

### **Academic Integrity**

Academic honesty is a cornerstone of education. It is expected that all schoolwork, submitted for the purpose of meeting course requirements, represents the original efforts of the individual student. This includes, but is not limited to, test-taking, homework, class assignments; and the original creation of essays, compositions, term papers, and scientific research. All work submitted by a student should be a true reflection of that person's effort and ability. If such is not the case, then the student has demonstrated unacceptable academic behavior and is subject to disciplinary action. Administrators, faculty, students, and families are all important contributors to the upholding of academic integrity in the school learning community.

Plagiarism is defined as copying/stealing and submitting another's ideas or words, using someone else's created production without crediting the source, or committing literary theft.

Examples include the following:

- Submitting a paper that was retrieved from an internet source, as one's own
- Using another student's work, in whole or part, and submitting it as one's own work, without citing the source.
- Using another person's idea, opinion, or theory, without citing the source.

- Using any facts, statistics, graphs, drawings, pictures, sounds, or other pieces of information that was found from any source that is not common knowledge, without citing the source.
- Using quotations of another person’s actual spoken or written work, without citing the source.
- Paraphrasing (putting into your own words) another person’s unique ideas, spoken or written, without citing the source.

As the internet becomes increasingly more accessible and sophisticated, the incidents of plagiarism in submitted student papers and project have increased. Many institutions of higher (post high school) education programs penalize plagiarism with student expulsion. Therefore, in the interest of the student’s future education, as well as Barron Area School District’s (BASD) part in the personal development of students, the following guidelines on plagiarism are outlined below:

Plagiarism will result in a “zero” (no credit) on the assigned paper or project.

Teachers will provide written documentation of the plagiarism and will use the following procedure:

- A. Discussion with the student.
- B. Referral to the school principal or assistant principal
- C. Call to the parent by the principal or teacher
- D. Principal’s referral to co-curricular coaches/advisors and National Honor Society, as applicable.

When plagiarism is discovered, the student must still meet the minimum requirement(s) of the course by rewriting the assignment according to teacher specifications. The student’s grade on the rewritten assignment will be no higher than “C.” Failure to rewrite the assignment will result in an “F” for that assignment.

A second plagiarism offense will automatically result in an “F” for the course and make the student ineligible for membership into the National Honor Society.

Title: **EARLY GRADUATION**

Policy Number: po5464

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

### **COMMENCEMENT EXERCISES**

Students who have successfully completed the requirements for graduation from the Barron Area School District may participate in the Commencement exercises.

The district shall not deny a student credit in a course or subject solely because of a student’s unexcused absences. **Seniors must attend 85% (153 of 180 days) in order to be eligible to**

**participate in the graduation ceremony. The student may not miss more than 6 days in the 3rd trimester, unless approved by the principal. After this threshold has been crossed, a student's wish to participate in the commencement ceremony will require arranging a plan at the discretion of the principal to make up the time.**

Title: **BARRON HIGH SCHOOL LAUDE SYSTEM**

Policy Number: po5421.01 (Effective with Class of 2017)

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

Title: **WISCONSIN ACADEMIC EXCELLENCE SCHOLARSHIP**

Policy Number: po5451.01

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

Title: **TECHNICAL EXCELLENCE HIGHER EDUCATION SCHOLARSHIPS**

Policy Number: po5451.02

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

### **TECHNICAL EXCELLENCE SCHOLARSHIP PROCEDURES**

A Technical Excellence Scholarship shall be awarded to eligible Barron High School student(s) demonstrating the highest level of proficiency in technical education subjects. The scholarship may only be used at a Wisconsin Technical College within the Wisconsin Technical College System (WTCS) located within the state.

#### **ELIGIBILITY:**

To be eligible for the Technical Excellence Scholarship the student(s) nominee must meet the following requirements:

- 1) Be enrolled on a full-time basis by September 30<sup>th</sup> of the academic year following the academic year in which he/she was designated as a scholar, at a participating Wisconsin Technical College in the state.
- 2) Exhibit interest in and planning for a technical career.
- 3) Have completed at least three (3) high school career and technical education courses (CTE) in program area(s) leading to a degree or diploma in the student's chosen pathway.

- a. The student may be enrolled in the third course upon application for the scholarship.
- 4) Have met the required academic and career planning for technical education, and shall have completed at least one of the eight eligibility items as follows:
- a. Be a CTE Concentrator, which is a high school student who has completed at least three (3) school CTE courses in a program area leading to a degree or diploma,
  - b. Participated in a Youth Apprenticeship Program under the supervision of the Wisconsin Workforce Development (DWD); *or*
  - c. Participated in a Technical High School Diploma program as certified by the Wisconsin Department of Public Instruction (DPI); *or*
  - d. Participated in a Career and Technical Training pathway as defined by the Wisconsin Department of Public Instruction; *or*
  - e. Participated in a Skills Standards Program offered by the Wisconsin Department of Public Instruction (DPI); *or*
  - f. Completed (or be on track to complete) an approved industry-recognized certification program; *or*
  - g. Have participated in Career and Technical Student Organization (CTSO) in Wisconsin: DECA, FBLA, FCCLA, FFA, HOSA, or Skills USA; *or*
  - h. Completed a technical training program for high school students if the program is offered by a UW System school, a Wisconsin Technical College System school, a tribal college in Wisconsin, or a private nonprofit college or university located in Wisconsin. Examples include but are not limited to:
    - Medical College of Wisconsin Summer Enrichment Programs
    - UW-Madison's Summer Science Institute at WIScience
    - Marquette University's K-12 Engineering Academies
    - MSOE summer programs for K-12 students
- and* that program must be offered by a Wisconsin college or university. Note: shorter-term programs held at these campuses but offered by others are not eligible.

NOMINATIONS:

- 1) Nominees shall be selected by each school board of a school district operating a high school upon recommendation by the principal, counselor, and scholarship committee.
- 2) The high school principal or school counselor must affirm that the student has post-secondary plans related to a career in technical education on the nomination papers.
- 3) Nominations for the Technical Excellence Scholarship shall be submitted by districts by the required deadlines from the Higher Educational Aids Board.
- 4) Ties shall follow the Class Rank Guidelines set forth in School District Policy 345.53 Determination of Class Valedictorian/Salutatorian / Policy 345.53 BHS Laude System; 460 Student Awards & Scholarships; 460 Rule Procedures for Selecting Academic Excellence Scholarship Designee.

AWARD:

The Technical Excellence Scholarship may not exceed a total of six (6) semesters or a total of three (3) years. Semesters are defined as fall or spring semesters, not summer sessions or other shorter sessions.

- 1) The scholarship award must be claimed upon graduation, however after claiming the scholarship a student may take up to one year off from school and reclaim the scholarship upon their return to enrollment.
- 2) The student may not receive both the Technical Excellence Scholarship and the Academic Excellence Scholarship.

LEGAL REF: 118.13 Wisconsin Statutes; PI 9 WAC; HEA 9 WAC; Section 39.415

Title: **EARLY COLLEGE CREDIT PROGRAM**

Policy Number: po2271

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

**Barron Area School District Early College Credit Program (ECCP)  
Contract  
University of Wisconsin or Private Colleges**

1. According to Barron Area School Board policy, district students in grades 9-12 may participate in the Early College Credit Program (ECCP) in accordance with WI state



law requirements (WI St. Statute 118.55) to a private, non-profit and/or tribally controlled college.

2. The ECCP provides eligible students an opportunity to take courses at University of Wisconsin or private colleges.
3. Student is responsible for submitting an application for enrollment to the institution of higher education. The student must indicate whether the courses) will be taken for high school or postsecondary credit. The student must also specify on the application that if admitted, the institution of higher education may disclose the student's grades, courses(s) and attendance record to the school district.
4. The Barron Area School District Administration and BHS Student Services shall determine whether a course requested through the ECCP is comparable to a course offered in the district, if it will satisfy graduation requirements, and what high school credits will be awarded to the student.
5. The school district shall pay for, on behalf of a student taking a course at an institution of higher education, which the school board had determined qualifies for high school credit and in not comparable to a course already offered in the school.
6. The school district is not responsible for transporting a student attending an institution of higher education under this program. A student's parent or guardian, who is unable to pay for transportation, may however, seek reimbursement for such costs from the State Superintendent.
7. The student must complete application from materials necessary from ECCP
8. The deadline to apply for the ECCP is March 1st for the summer or fall program.
9. The deadline to apply for the ECCP is October 1 for the spring program.
10. The student must complete application from ECCP and college application as a special student.
11. The student will work with school counselor to create plan course for credits and receive any supports needed.

**Payment for ECCP Courses for High School Credit (Even if also for Post-Secondary Credit):**

1. School District pays: 75%
2. State Pays: 25%
3. Student Pays: 0%

**Payment for ECCP Courses for Post-Secondary Credit Only:**

1. School District Pays: 25%
2. State Pays: 50%
3. Student Pays: 25% (may be waived if cost would pose an undue financial burden on the student's family).

- The school district can recoup funds based on failure to the complete, fail or incomplete the course.
- Barron Area School District will pay for up to 18 credits
- Barron Area School District will pay for tuition and books

**Title: START COLLEGE NOW PROGRAM**

**Policy Number: po2271.01**

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

## **Guidelines for Blended Enrollment BASD Students Taking Advanced Learning Academy of Wisconsin (ALAW) Courses**

Barron Area School District (BASD) students in grades K-12 are eligible to participate in an ALAW course(s) if they meet one of the following criteria:

- Student has exhausted all core course options
- Student is looking for specific elective course(s) that is/are not offered
- Student is seeking a resolution to scheduling conflicts
- Student is interested in a specific subject area
- Student needs enrichment or added rigor to his/her current schedule

All students who are interested in taking an ALAW course will need to meet with their School Counselor, Gifted and Talented Coordinator (when acceleration or added rigor is involved), the School Administrator and the ALAW Coordinator to discuss blended schooling options and for final course approval.

All requests are subject for review and approval by school officials. BASD blended students will still be required to attend school for all classes they take in the traditional **brick and mortar** setting. Blended students will report to a designated place in their building for the time they are assigned an online course.

### **FEES/CHARGES**

The Board may establish student fees for certain activities, courses and services, which may require additional funding, including a user fee for athletic participation.

Certain fees are paid by all students. Other fees are charged depending upon the classes taken, the projects completed and the activities/athletics participated in. The following are fees, which students may incur:

Student Drivers: No Parking Permits necessary for students!

1. Graduation fee - all seniors - \$50.00 - students keep gowns, hats, tassels, diploma jacket and diploma when earned.
2. Athletic fees - \$25.00 per sport/per student: capped at \$150.00 per family for the school year.

3. Parking vehicle violations - \$5.00 (first offense) \$10.00 (second or recurring offenses), Vehicle may be towed at owner expense
4. Locker damage/graffiti - \$50.00 or cost to repair locker (to include removal of adhesive left from tape residue in and on lockers.) Students are required to use magnets.
5. Technology Education Project Fees will vary. (Materials Only)
6. Safety and Respect Driving School \$350.00
7. Band Instrument Rental Fee - \$35.00/year - Maintenance of instruments
8. Band Percussion Fee - \$20.00/year - Maintenance of equipment
9. H.O.N. Conference Fee/Athletic Events - \$2.00/Student, \$4.00/Adult  
BASD Family Passes cannot be honored at H.O.N. Conference Events.

### **Financial Assistance for Student Fees**

It is **not** our intention to prohibit students from participating in elective classes or co-curricular activities based upon their financial status or ability to pay fees. Students or parents who find themselves in a financial position that prohibits the payment of the stated fees should contact the guidance counselor or building principal to discuss application procedures for financial assistance. Financial assistance will generally be in the form of partial payment of fees and in severe financial need, it may cover the entire fee cost.

Students with account balances are sent a fee statement every quarter or trimester. If damage to a locker, equipment or other areas of the building occurs, the responsible student(s) will be assessed fees to cover the restitution.

### **HOMEROOM**

Each student will be assigned to a homeroom and a teacher who will be his/her advisor for the four years he/she is in high school. The functions of the advisor may include: co-curricular activities duties, taking attendance and getting to know the parents as well as the students. All students are expected to attend their assigned homeroom.

### **HALL PASSES**

Students are not permitted in the halls or restrooms during class periods without a pass. These passes are initiated only by a classroom teacher or office personnel.

### **PERSONAL SEARCHES**

A student's person and/or personal effects (e.g. purses, book bags, etc.) may be searched by a school authority, with an adult witness present, whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized material.

### **CANINE SEARCHES**

Unannounced canine searches will be conducted at the request of school officials to insure a drug free school building.

## **LOCKERS**

School lockers are the property of the Barron Area School District. At no time does the Barron Area School District relinquish its exclusive control of lockers provided for the convenience of students. Periodic general inspections of lockers may be conducted by school authorities for any reason, at any time, without notice, without student consent and without a search warrant. Locker damage will result in repair fees as outlined under Fees/Charges.

## **TEXTBOOKS**

All textbooks are furnished by the Barron Area School District. Charges will be made for any lost and/or damaged textbooks.

## **CLOSED CAMPUS**

Closed campus indicates students are confined to the school grounds (High School Building and entrances, BACC Gymnasium). Closed campus is in effect the entire school day including noon lunch period. Seniors retain open campus privileges during the noon hour. Students may be on cement south of commons, not on blacktop of parking lot or outside, north of high school building. Juniors that earn junior release will earn open campus hours during the lunch period third trimester.

## **FIELD TRIPS**

Field trips will be planned during the year by various classes/groups. If the trip is planned as an outgrowth or an integral part of a course, there will be no charge for the transportation. Students must submit a signed permission slip from the parent/guardian before departing on a field trip. The teacher/advisor of the trip will provide the permission slips.

## **SCHOOL VISITATION**

The school district welcomes visitors to its buildings. The district does have an obligation to protect its students and staff and therefore the following must be followed:

- Contact the school prior to visitation.
- Receive a written visitor's pass from the office.
- Be present before the class begins to avoid unnecessary interruption of instructional time.
- Seek and follow directions of the teacher as a guest of the classroom.
- Visit classes as an observer and allow classroom instruction and learning to take place without interruption.
- Receive prior administrative authorization for audio or video recording.

\*Students from other schools are only allowed visitation when considering transfer to Barron High School.

### Restricted Visitation

If a noncustodial parent is restricted to visitation or contact with a student, it is the custodial parent's responsibility to give a copy of the court order to the building principal.

A copy of restraining orders involving the visitation or contact of a student/staff member must be provided to the district in order to be enforced.

## **WITHDRAWAL**

When a student leaves Barron High School to attend another school or district, the following procedure should be followed:

1. A withdrawal form obtained from the main office with parent/guardian signature.
  - a. Return all textbooks and library materials and secure teacher's signatures of the withdrawal form and pay remaining school fees.
  - b. Clean out lockers (hall and PE) - get PE teacher's signature.
  - c. Return completed form to office for office signature.
2. Transferring students should indicate next school of attendance.

## **DISCIPLINE PROCEDURES**

Section 120.12 Wisconsin Statute gives school boards, teachers and principals the right to make rules. Schools have the right to expect students to obey rules. The Barron Area School District embraces the concept of restorative justice and uses restorative practices when appropriate. When restorative approaches are successful, consequences may not be assessed. When restorative approaches have failed and/or been rejected by the parties involved, appropriate consequences will be assessed. These will be in increasing order of severity: demerits, working lunch, suspension and expulsion.

The Barron Board of Education has adopted a demerit system of discipline in the high school as follows:

- 3 demerits - working lunch
- 6 demerits - working lunch
- 9 demerits - working lunch
- 12 demerits - 2 working lunches
- 15 demerits - 3 working lunches
- 18 demerits - One day in-school suspension and a meeting with parents
- 21 demerits - One day of in-school
- 24 demerits - Meeting with parents to determine next course of action

In extenuating situations which require action be taken to best meet immediate needs, the administration may make accommodations to the discipline system.

At the beginning of each school year, demerits will be reduced to zero, allowing students to have a fresh start.

Offenses that may lead to disciplinary action:

1. Inappropriate language
2. Inappropriate behavior
3. Unsafe behavior
4. Swearing to a school official

5. Harassment
6. Forgery
7. Fighting
8. Theft
9. Destruction of property
10. Smoking
11. Skipping classes/school and/or tardiness
12. Not following school rules and procedures
13. Leaving during lunch
14. Other offenses deemed inappropriate by school authorities

**Working Lunch** is the least severe of all penalties. One day of working lunch will result with the issuance of three demerits. Working lunch may be assigned without demerits for a flagrant breach of discipline. Working lunch will be served during the lunch period. A bag lunch is provided for students. Parents of students serving a working lunch will be notified by mail prior to the working lunch. Additional working lunches and/or a half-day in-school suspension could be assessed for failure to attend a scheduled working lunch.

**In-School Suspension** is served in the in-school room. A student on in-school is expected to keep up with the work assigned in class that day and work on any outstanding assignments. Teachers are notified of the in-school so they can provide work for the student. **NO CELL PHONE ALLOWED WHILE SERVING IN-SCHOOL SUSPENSION.**

**Out-of-School Suspension** will result when behavior is flagrant or when a student has reached 24 demerits or more. When a student is placed on suspension by the school, work is allowed to be made up; however, it is the student's responsibility to complete the work. When a student is suspended, it is recommended a parent contact the school by phone or in person before the student is readmitted. A student who is suspended pending an expulsion hearing may be suspended up to 15 days (10 days for students with disabilities).

**Expulsion** is a penalty assessed by the Board of Education and can be from one day to permanent removal from school. When a student has reached 24 demerits, been suspended two or more times in one school year or committed an offense so flagrant as to require immediate removal from school, the student may be asked to appear before the Board of Education to show cause why he/she should remain in school. During the expulsion process, the student is entitled to the full protection of due process, including the right to legal counsel.

### **Restorative Justice System**

Barron County has adopted a system of Restorative Justice and the Barron Area School District has endorsed the philosophy in all our schools. Restorative Justice gives victims and offenders an opportunity to remediate and heal through communication. Studies have shown restorative justice practices have decreased

recidivism (recurrence) and provided benefits to victims and offenders alike. Barron High School endorses the use of Restorative Justice and encourages victims and offenders to use this process to resolve conflicts which may otherwise lead to punitive consequences.

Title: **STUDENT ANTI-HARASSMENT**

Policy Number: po5517

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

Title: **BULLYING**

Policy Number: po5517.01

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

## **PROGRAM OF STUDIES**

Course offerings are subject to change depending on enrollments and curriculum committee recommendations. Each year a new, updated list of course offerings is made available to all students. These may be picked up in the guidance office or the high school office.

Students requesting independent studies or mentorship's must pick up the request forms from the G/T Coordinator and guidance office respectively.

## **PROGRAM CHANGE AND DROPPING COURSES**

Long-range planning is encouraged for all students when selecting classes for the upcoming year. Thought should be given to personal goals prior to selecting classes.

Once a student has selected his/her classes, any change will be given critical review by the guidance department and administrative personnel unless there is a conflict in the scheduling or an emergency reason for the change. Classes may be added or dropped up to the 1st Friday after the beginning of the class. Students requesting an add will be allowed in the class only if seating capacity permits additional students. **Students requesting a drop after the drop/add date will be allowed out of the class with a withdrawing "F"**. Only in extenuating circumstances as determined by administration will a student be allowed to drop without failure after the drop/add date.

## **REPORT CARDS AND PROGRESS REPORTS**

A progress report is sent to the home at the mid-quarter or trimester indicating student's progress in the classes he/she is enrolled in.

A report card is issued at the end of each quarter or trimester. The following are the letter grades and honor points used:

A = 4 honor points - excellent work

B = 3 honor points - above average work

C = 2 honor points - average work

D = 1 honor point - below average work

F = 0 honor points - failing work

P = 0 honor points - effort is being made

## **HONOR ROLL**

A student must maintain a 3.5 grade point average to qualify for high honors and a 3.0 grade point average for honors. Honor Roll is determined on a quarter or trimester basis.

## **INCOMPLETES**

Except in extenuating circumstances, students will be allowed 2 weeks after the end of the grading period to satisfy an Incomplete. If a student fails to comply, the incomplete portion of work may be averaged in as an F.

## **STUDENT SERVICES DEPARTMENT**

The Barron High School have many services for all students, including a Student Services Department with a school psychologist and school counselor who work closely with the teachers, support staff, specialized department such as special education and English Learners. The Problem Solving Team is also working together on assessment data for the purpose of additional needs, such as referrals, evaluations, and program planning for those students who requires specialized services and supports.

**Health Services** are provided by a full-time nurse employed with the BASD. The nurse is available on certain scheduled days at Barron High School or when needed in other situations.

\*A sick room is available to students for a 15 minute rest period. After 15 minutes the student will be sent back to class or home if the student is ill. The parent/guardian will be contacted for permission to leave the building.

**Medications** – All over the counter and prescription medications MUST have a signed Barron Area School District Parent Permission form. Forms are available at the school offices or the nursing offices.

Once the form is signed and approved, students may bring to school a one-day dose of over-the-counter or prescription medication. Medication must be in the original labeled container. Over-the-counter meds must be supplied by the parent/guardian. Daily medications taken throughout the school year will be administered through nursing services.



**Nutrition and Wellness** – The Barron Area School District believes knowledge and skills in nutrition and physical activity are essential for all students to fulfill his or her dreams and reach their full potential. The goals of Nutrition and Wellness are:

1. Provide a comprehensive learning environment for developing and practicing lifelong wellness behaviors.
2. Provide adequate time for students to be engaged in physical activity.
3. Support and promote dietary habits that contribute to students' health, wellness and academic performance.

**The Developmental Guidance/Student Services Office** of the high school provides many services. Among those services are counseling - personal and/or career, scheduling of classes, graduate credit information and all scholarships and many of the awards.

Transfer students can earn credit and a letter grade if they are transferring from an accredited school. Distance learning students can earn credit and a grade of Pass/Fail for correspondence courses, home school courses, or online courses. All college information regarding locations, offerings, financial aid, etc. are also available through the Guidance/Student Services Office.

## **EMERGENCY PROCEDURES**

The school at all times will exercise reasonable care in the protection, safety and welfare of each child.

In case of an accident, the school will give immediate attention to the student and notify the parent/guardian as to how to handle the student's emergency. All parents should be sure to sign the emergency card which is kept on file in the main office. When an accident/emergency occurs, it must be reported at once to the teacher in charge and then to the office where the proper procedure will take place. An accident form must be filled out by the teacher in charge and submitted to the office within 24 hours of the accident/emergency.

## **INSURANCE**

The School Board may, pursuant to provide for school time student accident insurance to cover injuries to students resulting from accidents during the regular school term. Such insurance shall cover students while:

- a. attending regular school sessions
- b. participating in school sponsored co-curricular activities
- c. traveling to and from school for regular sessions and to and from school for school sponsored activities while under the supervision of a school employee
- d. practicing for or competing in interscholastic sports scheduled by the school and while under the supervision of a school employee
- e. traveling to and from such practices or competition while under supervision of a school employee.

The School Board may approve one commercial insurance company annually to offer beyond the school day, accident insurance to the students on a voluntary basis. The company shall be responsible for providing the individual enrollment materials which may be sent home with the

students. All bookkeeping will be handled by the insurance company. The school will be responsible for generating a claim form.

## **INCLEMENT WEATHER**

In the event of inclement weather, please use the following sources for closings, delays in openings or early dismissals: WCCO, WJMC, WAQE, WAXX, WWIB and WEAU TV, channel 13, BASD Facebook page.

## **FIRE DRILLS**

Fire drills are held on a regular basis and the exit procedures are posted in all of the classrooms and in the main office.

## **TORNADO DRILL**

In the event a tornado warning is issued, the following procedures should be followed:

1. A general announcement will be made via the PA system.
2. All students and teachers should report to designated areas which are posted in all classrooms and offices.
3. Everyone should assume a protective position if danger is imminent.
4. When an “all clear” is issued, notification will be made via the PA system.

## **911 CALLS**

The 911 system is intended to save lives in emergency situations. Violators of the 911 emergency calling system will be referred to law enforcement.

**LOCAL ORDINANCE:** The Barron Schools, in cooperation with the City of Barron adopted a local ordinance, Chapter 11-1-1 of the municipal code. This ordinance deals with the following offenses:

1. Truancy from home or school
2. Offenses upon school property
3. Contributing to the delinquency or neglect of children
4. Trespassing
5. Possession of a controlled substance
6. Destruction of property prohibited
7. Curfew

## **STUDENT CONDUCT, RIGHTS, REGULATIONS AND ACTIONS**

All students are to conduct themselves in a manner which will bring honor to themselves, their parents and the school. Their conduct shall show respect for learning, for authority and for property. To establish an atmosphere conducive to learning, students are expected to conduct themselves as young ladies and gentlemen at all times and to cooperate with all school personnel in a respectful and cooperative manner. Students shall obey Board of Education policies and

such rules and regulations as stipulated in the Student Handbook approved annually by the School Board.

The students of Barron High School have the following rights. They also have a responsibility to exercise these rights in a legal, cautious and wise manner. Failure to follow the policies as set down by the Barron Area School Board by the students will result in one or more of the following actions:

- |                     |                 |
|---------------------|-----------------|
| Student Conference  | Expulsion       |
| Written Notice      | Police Referral |
| Parental Conference | Local Ordinance |
| Demerits            |                 |
| Detention           |                 |
| Suspension          |                 |

**Identify Oneself**-Students have the right to attend school where all persons are known or will identify themselves; therefore, students must identify themselves when requested to do so by school personnel.

**Peaceable Assemblage**-Students have the right to peaceable assemblage to express opinions and beliefs as long as it does not interrupt the normal operation of the school (WI Stat. 947.06).

1. Students may meet at times and in areas assigned by the principal.
2. Students may not be absent from classes for such assemblage unless cleared by school personnel.

**Right to an Education**-Students have a right to an education; therefore, students are to be in class or an assigned area during class time except during passing periods or with a hall pass.

**Threat of Physical Abuse or Harm**-Students have the right to attend school without fear of physical abuse or harm (WIS Stat 947.01 & 940.19).

1. Students involved in **assault or fighting** at any time on school property or at a school sponsored event may be suspended from school or school activities and a parent conference may be initiated. **Recurring or potentially dangerous abuse or harm to self or others may lead to expulsion.**
2. **Dangerous weapons** are not allowed on school property (Board Policy 443.6). The Board defines a dangerous weapon as a firearm, knife, razor, karate stick, metal knuckle, chains or any other object which, by the manner in which it is used or intended to be used, or by its appearance as a dangerous weapon or facsimile, is capable of inflicting bodily harm and/or of being used to threaten, frighten or intimidate. Any person violating this policy shall be referred to law enforcement and will be subject to school discipline including suspension and/or expulsion.
3. **Chains** or other personal items which could cause injury are strictly prohibited.
4. **Fire alarm system**-Anyone giving a false fire alarm or intentionally tampering with or moving any fire extinguisher without authorization or may be fined up to \$500 or imprisoned not more than one year in the county jail or both.
5. **Bomb threats** (WI Stat. 947.015)-Any student who intentionally conveys or causes to be conveyed any threat or false information, knowing such information to be false,

concerning an attempt to destroy property by means of explosives will be suspended or expelled from school and prosecuted under Wisconsin Statute 947.015.

**Cheating and Plagiarism**-Students are responsible for doing their own work and for giving credit where credit is due. Acts of cheating or plagiarism will not be tolerated (WI State Statute 943.61).

### **Student's Dress and Appearance-**

The manner in which students dress and groom themselves has an important relationship to their attitude concerning themselves and school. Barron High School expects its students to dress in attire which is proper to the setting of the school and in such a manner which will reflect good judgment and pride in themselves, their classmates, and their school. Manner of dress which presents a clear and present danger to the students of others' health and safety, causes an interference with work, or distracts from the learning environment will not be permitted. As a general rule, all styles of clothing designed to call undue attention to the wearer are not appropriate at school.

Students are expected to dress in an acceptable manner.

1. In a school setting, proper appearance is a necessity for facilitating a conducive learning environment. If, in the opinion of school personnel, a student's dress and appearance detract from the health and safety of the students or attention to the learning process in a class, or are an undesirable influence upon other students, the principal will direct the offending students to dress in an acceptable manner and to present a satisfactory appearance.  
Non-compliance will result in parental notification and the student sent home with an unexcused absence.
2. Footwear must be worn at all times except for approved activities.
3. Clothing should always completely cover the torso from above the chest to mid-thigh. Shirts and tops must have a reasonable neckline (not to fall below a straight line extending from armpit to armpit) and cannot be skintight. Students in non-compliance as determined by the Principal will be directed to dress in an acceptable manner or will be sent home with an unexcused absence.
4. Examples of inappropriate clothing are as follows but not limited to:  
Clothing items such as backless tops, halter tops, strapless tops, and tube tops are not allowed.  
Undergarments (such as bras, bra straps, underwear, boxers, etc.) shall not be visible.  
Clothing which displays signs, or symbols, or suggestions of tobacco, alcohol, sex, profanity or others deemed inappropriate by staff or administration.  
Cleats on shoes or other clothing which may cause damage to school property.  
Caps, hats, bandanas, hoods or other headwear is prohibited unless special permission has been granted or on special activity days. Violating the headwear language may result in the loss of the headwear.
5. Appropriate attire – leggings and yoga pants are acceptable if not see through. Tights need to be worn with a longer cover to mid-thigh. Same coverage as if wearing shorts or skirts!

**Coats are not to be worn in school and should be stored in lockers.**

Exception may be allowed at teacher discretion.

**Food and Beverages**-Students have the right to learn in an environment which is serious in purpose, focused on task and free from litter and spoil.

1. Students are to refrain from eating and/or drinking in areas other than the cafeteria except during special times/activities. Food in the classroom at teacher discretion.
2. Beverage containers are not allowed in the classroom with the exception of water – all other beverages should be stored in lockers. Beverages in the classroom at teacher discretion.

**Truthfulness**-Students have the right to interact with others in an atmosphere of trust and honesty.

1. Students are to act in a truthful and trustworthy manner regarding all verbal and written material.
2. Written or spoken misrepresentation (forgery) of the truth by signature or verbalization will invoke immediate disciplinary procedures.

**BACKPACKS** – Backpacks must be stored in school-issued lockers. Backpacks will not be allowed into classrooms.

**Gambling/wagering**-Students have a right to attend school free from influences of wagering and/or gambling (WIS Stat 945).

1. Students are not to conduct or engage in wagering or other games of chance for the purpose of profit.
2. Examples would include: playing cards, dice, raffles, lottery, pools, and/or punch boards.

**Auditory and Visual Inappropriateness**-Students have the right to be educated in an atmosphere free from auditory and visual inappropriateness. Students involved in inappropriate language or gesturing, either before, during or after the school day, while on school property or at a school sponsored event will be dealt with according to Barron High School Discipline Policy.

**Student Publications**-Students have the right to publish newspapers, literary magazines, yearbooks and other school sponsored publications without unreasonable interference from school personnel.

1. All publications must comply with the law regarding defamation libel and/or obscenity.
2. Students must exercise responsible journalism in a non-disruptive manner.
3. Students must publish under the advice and direction of a faculty advisor.
4. Independent publications must follow rules governing the time, place and manner of distributions and in a non-disruptive manner.
5. Publications, posters and advertisements with school sponsorship must have faculty advisorship and adhere to sound journalistic ethics.
6. Posters/advertisements must be cleared through the office.

**Public Display of Affection**-Students have the right to be present in an environment which shows proper respect for relationships between others.

1. Students should demonstrate healthy, interactive relationships with control and in a proper sense of time and place.
2. Public displays of affection such as hugging, embracing, petting and/or kissing is inappropriate behavior.

**Auditory and Visual Distraction**-Students have the right to learn in an environment that is free from auditory and visual distraction.

1. Cell phones and other technology equipment to include Portable CD Players, MP3 Players, Palm Pilots, etc. will be permitted on school campus and must adhere to the same use requirements as outlined in the cell phone use policy. Students may listen to music during designated resource time at teacher discretion. All technology equipment must be turned off and put away during times of quizzes, test and exams.
2. Laser lights are strictly prohibited on school property and/or at school sponsored events.
3. **Use of Cell Phones During the School Day – *Students must have cell phones turned off during class time (periods 1-5, announcements, pledge and homeroom, regardless of where the student is located).* Using cell phone and/or electronic devices to take pictures or record school events is prohibited without administrative permission. This includes restroom and dressing areas.**

#### **Violations within a school year.**

*1<sup>st</sup> Violation:* The student must give the phone to the school employee who will place it in the school office. The student will meet with a school panel comprised of student senate members and school officials who will explain proper cell phone use. The student may pick up the cell phone from the office at the end of the school day.

*2<sup>nd</sup> Violation:* The student must give the phone to the school employee who will place it in the school office. The student's parent/guardian must pick up the cell phone from an administrator at the end of the school day.

*3<sup>rd</sup> Violation:* The student must give the phone to the school employee who will turn it into the school office. The phone will be confiscated and returned to the parent/guardian. The student loses cell phone privileges for the remainder of the school year.

In addition: Refusal to hand over a cell phone when asked by a school employee will result in an immediate in-school suspension. Using a cell phone during a test will result in an automatic "0" on the test in addition to violation consequences. Using a cell phone outside of class time, but using it inappropriately will result in 2-3 demerits depending upon the seriousness of the behavior.

**Fund Raising**-Students have the right to solicit funds in the school or on school property so long as the solicitation does not disrupt the normal operation of the school and has prior approval of the building principal or school board.

1. Students may not participate in any organized campaign to solicit funds or raise funds through canvassing in the community for any purpose by the sale of any items without written permission of the District Administrator and/or the Board.

2. Such fund raising shall be conducted in a manner that would not violate state laws.

### **Student Government**

The Student Senate shall be recognized as the principle component of student government at the Middle and Senior High School levels. The advisor shall give guidance and direction to the activities of the Student Senate. Each student has the right to be represented by a student senate or student government association. This however does not preclude the Student Senate from establishing membership qualifications.

1. Students may use the student government as a representative in student affairs.
2. Student councils can provide students with practical experience in the democratic process.
3. Schools may not have councils that prohibit membership/participation on the basis of sex, creed, color, religious preference or handicap nor may schools permit student governments that violate state statutes.

**Use of School Property and Equipment** - Students have the right to use school property and equipment and to possess personal property free from damage and theft.

1. Students should use discretion when bringing personal items to school not related to the instructional program.
2. Students should report any damage and/or theft of personal or school property to school officials and the police department.
3. Any student who steals, defaces or misuses either the school's property or another student's property will be dealt with immediately. Appropriate authorities will be notified.
4. Writing, drawing, painting, etc. inside or outside on a school locker is strictly prohibited. Students issued a locker will be solely responsible for the locker issued to them. If a locker becomes defaced/damaged, the student who has been issued the locker will be charged \$50.00 or the cost of repair to the locker, whichever is greater. The charges will be assessed for graffiti removal and/or repair to the locker.

**Tobacco**-Students have the right not to be subjected to the influences or related problems associated with the use of tobacco [WI Stat. 120.12(20)].

1. Students are to comply with the smoking rules and regulations of the School Board policy and administration guidelines.
2. Use and/or possession of tobacco and lighting instruments is prohibited by students on school property and at school sponsored activities at all times by state law.
3. Any product with nicotine is strictly prohibited.

**Transportation**-Students have the right to choose their own means of transportation to and from school. However, problems with transportation causing a student to miss school will be considered an unexcused absence.

1. Students electing to use their own vehicles rather than school vehicles are subject to all city and state regulations and any regulations set down by the school district. (See Fees, Charges on p.14)
2. Students must park their vehicles in a designated student parking lot.
3. Sitting in vehicles during the day on school property is prohibited.

4. Students are to abide by the state/local laws regarding school zones and MPH.
5. Use or possession of illegal substances or non-prescription drugs, including alcohol in vehicles on school property is prohibited and in violation of state law.
6. Parking vehicle violations - \$5.00 (first offense) \$10.00 (second or recurring offenses) Recurring offenses may result in loss of use of student parking lot.
7. Violations may include but are not limited to:
  - a. Parking or driving on the grass.
  - b. Parking in areas not designated for students.
  - c. Not parking in systemized and orderly parking fashion.
  - d. Unsafe behavior with vehicle; driving too fast and/or squealing tires.

**Hot Lunch/Breakfast** is available for all students and is served in the high school cafeteria. Students are expected to conduct themselves in a proper manner when eating their lunches. Students are required to eat lunch in the cafeteria.

The district wide food service plan allows students to eat hot lunch/breakfast and have their automated account debited for each meal once parents have deposited funds in the family's food service account. Parents will be notified once their account declines to ten dollars (\$10.00). Students are also notified verbally each day when their account is less than \$10.00. If an account balance becomes \$5.00 or less and students are approaching a negative balance and no hot lunch, students may be given a stamp on their hand as a reminder and warning. Hot lunch will not be served to a student whose balance has no positive balance.

Students with a negative balance may receive a peanut butter sandwich and milk until the balance becomes positive. The food service staff will be trained to direct students to a private location in these cases to minimize any embarrassment to the student in the case of delinquent lunch paying parents.

**IMC (Library)**-Students using the high school IMC (library) should follow the rules posted in the library.

Title: **STUDENT NETWORK AND INTERNET  
ACCEPTABLE AND SAFETY**

Policy Number: po5460

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

### **STUDENT ALCOHOL AND OTHER DRUG ABUSE**

No student, while on the school premises or while involved in any school related activity may use, possess, distribute, manufacture, sell or ingest within the body any quantity of drugs, inhalants or intoxicants (including alcohol). The possession, use, distribution, manufacturing or sale of any drug or look-alike drugs, the misuse of chemical or alcohol products and the possession of drug paraphernalia are also prohibited.



Prescription medications are to be construed as exceptions to this policy when used by the individual for whom they were prescribed and in the manner and amount prescribed.

Students who violate this policy shall be subject to disciplinary action in accordance with established procedures as well as referral to the appropriate law enforcement authorities. In order to provide for a school environment free of chemical abuse, the Barron Area School District will continue developing its instructional programs to meet present and future needs related to drug and alcohol abuse education. Choices which lead to drug and alcohol abuse will be dealt with along with the facts regarding legal, social, physical and psychological results arising from misuse and/or abuse.

A copy of this policy and any implementing rules shall be distributed annually to students and their parents/guardians. Also, there shall be an annual review of the policy and rules.

## **STUDENT ALCOHOL AND OTHER DRUG ABUSE DISCIPLINE PROCEDURES**

No student, while on school premises or while involved in any school related activity shall use, possess, distribute, manufacture, sell or ingest within the body any quantity of drugs, inhalants or intoxicants including alcohol. The possession, use, distribution, manufacturing or sale of any drugs or look-alike drugs, the misuse of chemical or alcohol products and the possession of drug paraphernalia are also prohibited. Evidence of misuse or abuse is sufficient reason to be denied permission to attend classes or school-sponsored events.

### **A. Definitions**

1. Intoxicants: All fermented malt beverages (including beer and malt liquor), alcohol and intoxicating liquors as defined by state law.
2. Inhalants: Chemicals that give off fumes or vapors which cause intoxication such as, but not exclusive to: solvents, gasoline, paint thinner, glue, white out, aerosols, amyl nitrate, butyl nitrate and nitrous oxide (laughing gas).
3. Drugs: All controlled substances, prescription drugs and narcotics as defined by state law.
4. Drug Paraphernalia: Drug paraphernalia as defined by state law.
5. Look-Alike Drugs: Look-alike drugs as defined by state law.
6. Abuse Problem: Anyone identified while on school premises or while involved in any school related activity under the influence of intoxicants (including alcohol), inhalants or drugs which use is not under the supervision of a licensed physician, in violation of Board Policy.

### **B. Teacher Referral of Suspected Problem**

1. The teacher suspecting a drug or alcohol abuse problem will refer the student to the principal, or his/her designee in writing.
2. When a student, while on the school premises or while involved in any school-related activity, is found to be in possession of any quantity of drugs, inhalants or intoxicants,

the student will be referred to the principal or his/her designee, who will notify the parent(s)/guardian, if the student is a minor and notify the police, if the conduct involves a law violation. Any illegal drugs, inhalants, or intoxicants confiscated will be forwarded to the police.

3. A school psychologist, counselor, social worker, nurse, or any teacher or administrator designated by the Board who engages in alcohol or drug abuse program activities shall keep confidential any information received from a student that the student or another student is using or is experiencing problems resulting from the use of alcohol or other drugs.
4. The student may be subject to suspension from school following a referral. Such suspension shall be in accordance with state law and established procedures.
5. At school-sponsored events, chaperones will notify the principal, or his/her designee of suspected drug or alcohol abuse problems. The principal, or his/her designee, will determine if a problem exists. If so, he/she will notify the student's parent or guardian, if a minor, and may also initiate other steps in this rule. If a law violation has occurred, police will be notified.

#### C. Distributing, Manufacturing, Selling or Possessing

If the student, while on the school premises of/or while involved in any school-related activity, is suspected of/or found to be distributing, selling or possessing with the intention of selling drugs, intoxicants or inhalants, this procedure is to be followed:

1. The student will be immediately referred to the principal, or his/her designee, who will investigate the situation. If in the judgment of the principal or his/her designee the accusation has merit, he/she will notify the parent(s)/guardians, if the student is a minor and the policy, if the conduct is a law violation. Any illegal drugs, inhalants or intoxicants confiscated will be forwarded to the police.
2. The student will be subject to suspension from school. Such suspension shall be in accordance with state and established procedures.
3. The student will be recommended to the Board for expulsion

#### D. Enforcement Procedures

Following parental contact, the administration may take any or all of the following steps when Student Alcohol and Other Drug Abuse is violated, depending on the facts of each individual case:

1. Refer to Social Services.
2. Refer to law enforcement.
3. Recommend parent/guardian seek student drug screen.
4. Contact school AODA Coordinator if student is in violation of Co-Curricular Code.
5. Confiscate alcohol, drugs and/or drug paraphernalia.
6. Suspension referral.
7. Expulsion referral.

E. Emergency Procedures

1. May contact paramedics or appropriate health care facility.
2. Contact parent or guardian.
3. Arrange for appropriate transportation if necessary.

## **CO-CURRICULAR PROGRAM**

All activity and athletic programs of Barron High School are considered an extension of the school day, therefore will be categorized as co-curricular. All activity and athletic participants will be governed by the co-curricular code and/or organization by-laws. All participants will be issued a co-curricular code by the Activities Director, coach and/or advisor. Each club activity or organization may have requirements for participation or membership. Please refer to the coach/advisor for a copy of these requirements.

Barron High School offers a wide variety of co-curricular activities for its students. Students are encouraged to participate in the clubs, organizations and athletics programs. Some of the clubs and organizations available are:

- Acapella Group
- Academic Decathlon
- Art Club
- Bahian/Yearbook
- Band Solo & Ensemble
- Bear Ice Fishing Team
- Book Club
- Chess Club
- Conservation Club
- Destination Imagination
- FBLA (Future Business Leaders of America)
- FCCLA (F.A.C.E. Related Occupations/Family Career and Community Leaders of America)
- FFA (Future Farmers of America)
- Forensics
- Key Club
- Multi-Cultural Club
- Musical/Drama
- National Honor Society
- PAL (Positive Attitude for Life)
- Pep Band
- Quiz Bowl
- Spanish Club
- Student Senate
- Wisconsin Civics Games

Barron High School offers a wide variety of athletics for student participation.

Baseball

Basketball - Girls & Boys  
Cheerleading  
Cross Country  
Football  
Golf - Girls & Boys  
Hockey  
Pom and Dance  
Soccer - Girls & Boys  
Softball  
Tennis - Girls  
Track - Girls & Boys  
Volleyball  
Wrestling

For students who wish to be a part of a team but not an active participant, there are student manager positions available for all athletics.

**Wisconsin Concussion Law Act 172-Statute 118.293 requires all youth athletic organizations to educate coaches, athletes, and parents on the risks of concussions, and head injuries and prohibits participation in a youth activity until the athlete and parent or guardian has returned a signed agreement sheet indicating they have reviewed the concussion and head injury informational materials. The law requires immediate removal of an individual from a youth athletic activity if symptoms indicate a possible concussion has been sustained. A person who has been removed from a youth athletic activity because of a determined or suspected concussion or head injury, may not participate again until he or she is evaluated by a health care provider and receives written clearance from the health care provider to return to the activity.**

To view full text, see: <http://docs.legis.wisconsin.gov/2011/related/acts/172>.

## **EQUAL EDUCATIONAL OPPORTUNITIES**

The Barron Area School District does not discriminate against students on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap in its educational program or activities.

The district shall provide for reasonable accommodation of a student's sincere religious beliefs with regard to examinations and other academic requirements. Requests for accommodations shall be made in writing and approved by the building principal. Accommodations may include, but are not necessarily limited to, exclusion from participation in an activity, alternative assignments, released time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect.

Complaints regarding the interpretation or application of this policy shall be processed in accordance with established procedures.

Title: **Title IX NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES**

Policy Number: po2266

<https://go.boarddocs.com/wi/barron/Board.nsf/Public>

## **STUDENT DISCRIMINATION COMPLAINT PROCEDURES**

If any person believes that the Barron Area School District or any part of the school organization has failed to follow state student nondiscrimination law and regulations or the Board's equal educational opportunities policy, he/she may bring or send a complaint to the Administration Office at the following address: 100 W. River Avenue, Barron, WI 54812.

The district encourages informal resolution of complaints; however the complainant may pursue formal resolution as follows:

1. A written statement of the complaint shall be prepared by the complainant and signed. This complaint shall be presented to the building administrator who shall send written acknowledgment of receipt of the complaint within 45 days.
2. A written determination of the complaint shall be made by the Board within 90 days of receipt of the complaint unless the parties agree to an extension of time.
  - a. Discrimination complaints relating to the identification, evaluation, educational placement or the provision of a free appropriate public education of a child with an exceptional child with an exceptional educational need shall be processed in accordance with established appeal procedures outlined in the district's special education handbook.
  - b. Discrimination complaints relating to programs specifically governed by federal law or regulation (e.g. EDGAR complaints) shall be referred directly to the State Superintendent of Public Instruction.
3. If a complainant wishes to appeal a negative determination by the Board, he/she has the right to appeal the decision to the State Superintendent within 30 days of the Board's decision. In addition, the complaint may appeal directly to the State Superintendent if the Board has not provided written acknowledgment within 45 days of receipt of the complaint or made a determination within 90 days of receipt of the written complaint. Appeals should be addressed to: State Superintendent, 125 S. Webster Street, PO Box 7841, Madison, WI 53707.
4. Discrimination complaints on some of the above bases may also be filed with the federal government at:

The Office for Civil Rights, US Department of Education, 300 S. Wacker Drive, 8th Floor, Chicago, IL 60606.

Any questions concerning Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex, should be directed to:

Principal, Barron High School, 1050 Woodland Avenue,  
Barron, WI 54812 PH: (715) 537-5627

Inquiries related to Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap, should be directed to:

District Administrator, Barron Area School District,  
100 W. River Avenue, Barron, WI 54812 - PH: (715) 537-5612

## **STUDENT CONDUCT ON SCHOOL BUSES**

A student being transported by district school buses shall conduct him/herself in accordance with established bus rider rules at all times. Bus drivers shall be responsible for establishing and maintaining discipline of students while riding on the bus.

Any student whose conduct is not in compliance with the driver's direction shall be reported to the Transportation Supervisor. The bus driver may recommend a suspension of the student's bus privileges for serious or repeated violations of bus rules. When such a referral is made, the following procedure shall be followed:

1. The bus driver shall notify the parents that a referral has been made. Every attempt should be made to provide notification on the day on which the incident occurs.
2. The bus driver will complete the disciplinary referral and turn it in to the Transportation Supervisor.
3. The Transportation Supervisor will notify the building principal as soon as possible, preferably the same day.
4. The principal or his/her designee (a licensed administrator) will confront the student as soon as possible.
5. The principal or designee may suspend the student for an appropriate time, taking into account the number and/or severity of the underlying offense(s).
6. The principal or designee must notify the parents and the Transportation Supervisor of any suspension and the dates of such suspension.
7. The Transportation Supervisor will notify the bus driver of same.

No student will be suspended from the bus without parent notification. A suspension may be appealed to the District Administrator within 24 hours of such notification, in which case the suspension shall not go into effect until the appeal has been decided and the parents have been notified of the results. The decision of the District Administrator shall be considered final for all purposes.

The District Administrator will receive a copy of the completed disciplinary referral.

## Bus Rider Rules

1. Previous to loading (on the road and at school), bus riders should:
  - a. Be on time at the designated school bus stops to help keep the bus on schedule.
  - b. Stay off the road at all times and conduct themselves in a safe manner while waiting.
  - c. Wait until the bus comes to a complete stop before attempting to enter the school bus.
  - d. Be careful in approaching bus stops.
  - e. Not be permitted to move towards the bus at the school loading zone until the buses have been to a complete stop.
  
2. While on the bus, bus riders should:
  - a. Keep hands and head inside the bus.
  - b. Assist in keeping the bus safe and sanitary.
  - c. Remember that loud talking and laughing or unnecessary confusion diverts the driver's attention and may result in a serious accident.
  - d. Treat bus equipment as they would valuable furniture in their own home. Damage to seats, etc. must be paid for by the offender.
  - e. Never tamper with the bus or any of its equipment.
  - f. Leave no books, lunches, or other articles on the bus.
  - g. Keep books, packages, coats and all other objects out of the aisles.
  - h. Help look after the safety and comfort of small children.
  - i. Not throw anything out of the bus windows.
  - j. Not leave their seat while the bus is in motion.
  - k. Not engage in horse play around or on the school bus.
  - l. Be courteous to fellow students and the bus driver.
  - m. Maintain absolute quiet when approaching a railroad crossing stop.
  - n. Remain in the bus in case of a road emergency.
  - o. Use appropriate language at all times.
  - p. Cooperate with the driver at all times. Disruptive students will be removed from the bus on school grounds to call home for a ride to or from school.
  - q. Playing with knives, sharp instruments, matches, lighters, or tobacco use of any type or kind, will not be permitted. School district rules and Board policies regarding weapons and/or illegal substances will be strictly enforced.
  
3. After leaving the bus, bus riders should:
  - a. Cross the road, when necessary after getting off the bus, at least ten feet in front of the bus, but only after looking to be sure that no traffic is approaching from either direction.
  - b. Help look after the safety and comfort of small children.
  - c. Be alert to the danger signal from the bus driver.
  
4. The driver will not discharge riders at any other places than the regular bus stop at the home or at school unless by proper authorization from parent or school official.
  
5. Co-curricular trips:

- a. The above rules and regulations would apply to any trip under school sponsorship.
- b. Students shall respect the wishes of a competent chaperone appointed by the school.

***EACH AND EVERY STUDENT IS A SPECIAL PERSON! INSURE A SAFE TRIP HOME BY FOLLOWING ALL BUS RIDER RULES...***

***We all have a responsibility to make our school a first class organization in its operation. Individually, set goals and strive to be the best person you can be at all times. Be positive, energetic and always make the right decision when considering actions. Remember YOU can make a difference!***

**ELECTOR REGISTRATION INFORMATION**

U.S. citizenship

At least 18 years old on Election Day

**Residence:** Ten days in Wisconsin and the district prior to Election Day. Residents of fewer than 10 days may apply at the municipal clerk's office or the polling place to vote for president and vice president only. In Milwaukee, the Board of Election Commissioners performs the election duties of the municipal clerk.

If you have moved within the state during the last 10 days before an election, you may vote in your former district either in person or by absentee ballot.

**Registration:** Required in most municipalities. Check with your municipal clerk

**REGISTER TO VOTE**

Registration is required by state law in municipalities over 5,000 but many small municipalities have local ordinances requiring registration. Registration is permanent in Wisconsin if you vote at least once in any four-year period.

**Where:** At the municipal clerk's office, in person, during the regular office hours until 5:00 PM on the day before the election. Registration at any other location must be completed by 5:00 PM on the second Wednesday before the election.

**By Mail:** A voter may write or call the clerk and ask for a voter registration form to be sent in the mail. The form is completed, witnessed (signed) by two voters from the same ward or district and mailed back to the clerk.

**As part of a voter registration drive:** Municipal clerks sometimes conduct door-to-door registration drives. Community groups sometimes register voters at public locations such as shopping centers.

**At other places before Election Day:** In some municipalities, you may register at fire stations, libraries, community centers or other locations. Check with the clerk for sites.

**At your polling place on Election Day:** If you miss the voter registration deadline, you may register at your polling place on Election Day and then vote. Proof of residence in the ward or



district is needed, such as a Wisconsin driver's license or identification card with your address. If you don't have written proof, a qualified voter from your municipality can serve as your witness to verify your address.

If you move or change your name, you should notify the clerk's office as soon as possible. The change may also be made at the polls on Election Day.

Military electors use their previous Wisconsin address and are not required to register before voting.

### **Volunteers**

One of the core values of the Barron Area School District states, "Strength lies in people working together for a common goal." The Barron Area School District values the contributions of community members volunteering their time for students and staff to work toward our mission of ensuring all students reach their dreams while making a positive impact on the world. The time volunteers spend in schools enhances programs and is extremely gratifying for the volunteer. In an effort to better match volunteers and program needs, we ask all volunteers to complete our volunteer forms located in the school office. Senior Citizens are encouraged to take part in our STEP Program (Serving Together as Educational Partners). STEP Program volunteers can earn up to \$400 for volunteering in our schools and/or community.

**\*Any violation of School Board Policy is prohibited.**