



Barron Area School District Student Data Privacy/Confidentiality Agreement

As a school employee, substitute, or licensed health care provider, I acknowledge my responsibility to maintain the confidentiality of student records and to act in a professional manner in the handling of student data. I will ensure that confidential data, including data on individual students is not created, collected, shared, stored, or disseminated in violation of state and federal laws.

Specifically, I agree:

- Student data will only be accessed for students for whom I have a legitimate educational interest
- That it is illegal for a student to have access to another student's data. I will not share student information from any source with another student
- I will securely log in and out of programs that store specific student data. I will not share my password. Any documents I create containing specific student data will be stored securely within a password protected environment. I will not store student data on any personal computer and/or external devices that are not password protected (external devices include but are not limited to USB/Thumb drives and external hard drives)
- I will not leave student data in any form accessible or unattended, including information on a computer display.

By signing below, I acknowledge, understand and agree to accept all terms and conditions of this agreement.

Signature

Date

Administrative Office: 100 West River Ave Barron, WI 54812 p: 715-537-5612 f: 715-637-5161

Barron High School p: 715-537-5627 f: 715-637-1603 | Woodland Elementary p: 715-537-5621 f: 715-637-9353
Riverview Middle School p: 715-537-5641 f: 715-637-5373 | Ridgeland-Dallas Elementary p: 715-949-1445 f: 715-949-1617
Dallas Early Learning Center p: 715-837-1180 f: 715-837-1201 | Almena Elementary p: 715-357-3263 f: 715-357-6513

The Barron Area School District does not discriminate on the basis of race, creed, color, national origin, age, sex or handicap