

**RIVERVIEW MIDDLE SCHOOL  
STUDENT HANDBOOK  
2017-2018**

**MISSION**

Our purpose. Our reason for existing as an organization.

**The mission of the Barron Area School District  
is to ensure all students reach their dreams  
while making a positive impact on the world.**

**CORE VALUES**

Our foundation and common ground.

**We believe that:**

- People are responsible for their choices.
- Respecting differences enriches life.
- Meaningful accomplishments build confidence and motivation.
- In each person there are gifts and the capacity to develop those gifts.
- Society thrives when each person actively participates in its improvement.
- Children are our most valuable resource.
- Fun matters.
- Trust builds healthy relationships.
- Strength lies in people working together for a common goal.
- Learning throughout life is vital.

Note----Policies will be reviewed and updated during the 2017-2018 school year. You will be notified of changes as they occur when those changes impact your student.

*The Barron Area School District does not discriminate on the basis of race, creed, color, national origin, age, sex, or handicap.*

## **SCHOOL SERVICES AND PROGRAMS**

### **HEALTH SERVICES**

Pupils who are concerned about health problems should come to the office between periods. On occasion, the principal or another staff member may make a referral to the school nurse in the case of lingering illness or more than three days of absence.

Each student must have a card in the office indicating family doctor and other pertinent health information. Students will not be excused from physical education without a medical excuse submitted by his/her physician. Excuses for a particular day must be discussed with the physical education teacher who will make the decision regarding attendance and/or participation.

### **MEDICATION USE AT SCHOOL**

Medications should be administered to students by their parents/guardians at home whenever possible. All medications administered at school MUST have a signed Barron Area School District Parent Permission form. No prescription meds will be administered to a student without written orders from the parent or physician. Forms are available at the school office.

Prescription and Over the Counter meds must be in the original container labeled with student's name, drug dosage and time to be given. Over the counter meds must be supplied by the parent. All medications will be given by trained staff.

## **SPECIAL DEPARTMENTS, STUDENT SERVICES AND EMERGENCY PROCEDURES**

### **COUNSELING**

Counseling service is available to all students. Many problems, concerning both school and one's personal life, can be helped by counseling with a competent person. The school counselor or your teacher will be happy to try to help you with these problems. Appointments can be made by requesting a pass from your teacher, the office personnel, or the counselor.

### **PSYCHOLOGIST**

The psychologist will work with the professional educational team to diagnose, evaluate and provide program planning for students who have or are suspected to have exceptional educational needs. A psychologist's function may include administering tests, individual student counseling, develop programs for students needing special programs and family informative meetings.

### **GOLDEN BEAR PAW PROGRAM**

The Riverview Golden Bear Paw Program is a volunteerism community service program that encourages, supports, and recognizes student efforts to make a positive impact on the world. Community service helps students develop leadership skills and build relationships with others while adopting service as a way of life.

### **VOLUNTEERS**

One of the Core Values of the Barron Area School District states "Strength lies in people working together for a common goal." The Barron Area School District values the contributions of community members volunteering their time for students and staff to work toward our mission of ensuring all students reach their dreams while making a positive impact on the world. The time volunteers spend in schools enhances programs and is extremely gratifying for the person volunteering. In an effort to better match volunteers and program needs, we ask all volunteers to complete our volunteer forms located in the school office. Senior Citizens (at least 62 years of age) are encouraged to take part in our Senior Tax Exchange Program and will be allowed up to 80 hours of property tax credit.

### **INSTRUCTIONAL MEDIA CENTER (I.M.C.)**

The Instructional Media Center is a great place to locate information, read current magazines and newspapers, and research for class projects. The Media Center is open from 8:00 A.M. to 3:30 P.M. Many kinds of resources are available for you to use, including reference materials in both book and electronic form; the latest in fiction and non-fiction books; A-V materials; daily newspapers; and current magazines. When students need assistance, a media specialist or staff member is available to help.

**A few rules and procedures are to be followed so that the IMC is used most effectively:**

- 1) Materials are checked out for a period of two weeks. They may be renewed for an additional two weeks. Students may have up to three books checked out at any one time.
- 2) Materials are to be returned at the check out desk BOOK RETURN drop.
- 3) Reference materials are not checked out. They must be used in the IMC only.
- 4) Students are expected to work/read respectfully.
- 5) Students with overdue materials are notified in homeroom and are not allowed to check out additional materials until the overdue item(s) have been returned or renewed.
- 6) Students are not to check out materials for another student.
- 7) Those that cannot follow the rules/procedures risk losing their Media Center privileges.

The Media Center has a great deal to offer as well as the staff to assist you with your class assignments and projects. Use the Center wisely and it will provide you with enjoyment and opportunities to learn!

**STUDENT ASSISTANCE PROGRAM**

Students desiring assistance with personal or general adolescent situations may request the Student Assistance Program support through the school counselor. Student groups are formed on an "as-needed basis" by common topics of interest and meet weekly under the direction of the school counselor and faculty members.

**NUTRITION AND WELLNESS**

The Barron Area School District believes knowledge and skills in nutrition and physical activity are essential for all students to fulfill his or her dreams and reach their full potential. Barron Area Schools has implemented School Board Policy 762, Nutrition and Wellness. The goals of this policy are to:

1. Provide a comprehensive learning environment for developing and practicing lifelong wellness behaviors.
2. Provide adequate time for students to be engaged in physical activity.

3. Support and promote dietary habits that contribute to students' health, wellness, and academic performance.

**ATTENDANCE REGULATIONS:**

- A) Regular attendance at school is a necessity, not only because of State Statute 118.5, but even more so because the classroom learning experience missed during absences diminishes learning. When a student is absent or tardy, a telephone call to the office by 9:00 A.M. or a note from the parent/guardian is required.
- B) Barron Area School District Policy #431 states absences are limited to personal illness of the student, family emergencies, prearranged doctor or dentist appointments and authorized school activities. These are excused absences. Other absences may be excused at the discretion of the principal or attendance officer, dependent upon extenuating circumstances. An absence declared unexcused by the principal could result in any or all of the following actions at his/her discretion: (1) a "Saturday School" may be assigned, (2) a conference with the parent, homeroom teacher, and principal may be arranged, (3) a report filed with the Barron County Truancy Initiative case worker, (4) a truancy proceeding may be initiated to include jurisdiction by the court.
- C) A prearranged absence must have the approval of the student's teachers and the building principal. A prearranged absence form may be issued to a student presenting a note from his/her parents stating the reason for the proposed absence. This form, signed by all teachers whose class will be missed, shall be returned to the principal for his/her approval. Students must make up work prior to leaving. If the procedure is not complied with, the absence will be recorded as unexcused (Board Policy #431).
- D) A student who has been absent from school must report directly to the office immediately upon returning to school. The absentee pass must be presented to each of the student's teachers and assignments made up. Under Wisconsin Statute 118.16(4),

final examinations may not be denied to students who are absent from school (Board Policy #431).

- E) Students that are late for school must immediately report to the office for an admit slip (either excused or unexcused) and present this to the classroom teacher. Students that have been detained in the office or by a teacher should ask for a pass from the person who detained them before going to their next class. Parents will be informed of excessive tardiness.
- F) Students are not to leave school during the day without checking out through the office. They must have a note from home or a telephone call from home, sign out in the office, and must be picked up by parent/guardian or given permission to walk to an appointment (alternative transportation methods and destinations require the parental approval also).
- G) Every effort should be made to not pull students from class for extra-curricular activities. No student will be pulled from the CORE courses for extra-curricular activities (student council, concert rehearsals, talent show rehearsals, etc.) without a prior notification. Students involved in the aforementioned activities will obtain a pre-arranged absence form from the activity supervisor. The work will be completed per teacher request. The student is responsible for the completion of the work.
- H) Rehearsals at the B.A.C.C. will be kept to a maximum of one day during the school day. Staff should make every reasonable effort to schedule these rehearsals either before or after the school day.
- I) **Make-up Work**  
**Excused Absence Make-up** – Students are allowed to make up all course work and exams. Student(s) will be allowed the number of days absent plus one additional day to make up work.  
**Unexcused Absences** – A quarterly, semester, or grading period examination missed as a result of an unexcused absence shall be made up on the first day the student returns to school. Regular course work will NOT be allowed to be made up.

**Suspension** – Students who are absent as a result of a suspension shall be permitted to take any quarterly, semester or grading period exams missed during the period of suspension and shall be permitted to make up course work missed during a period of suspension under the following guidelines:

- a) A quarterly, semester or grading period examination missed as a result of a suspension shall be made up on the first day on which the student returns to school after the period of suspension terminates.
- b) Course work missed during a period of suspension shall be made up within two school days following the return to school.
- c) Students will NOT be permitted to make up quizzes or examinations other than those listed in paragraph (a) which are missed as a result of suspension, nor will they be permitted to make up work which relates to a class participation grade during a period of suspension.

J) **Policy Notification**

The student attendance policy and procedures will be communicated to parents annually in the District Directory.

**BULLETINS AND ANNOUNCEMENTS**

Announcements are made twice a day over the P.A. at 8:00 AM & 2:25 PM. Students who wish to have announcements made may forward the announcement to the office secretary after having a staff member initial it. **Daily announcements will also be posted on the Riverview Website.**

**GUIDELINES FOR BLENDED ENROLLMENT**

BASD Students Taking ALAW Courses  
Barron Area School District (BASD) students in grade K-12 are eligible to participate in an ALAW course(s) if they meet one of the following criteria:  
\*Student has exhausted all core course options  
\*Student is looking for specific elective course(s) that is/are not offered  
\*Student is seeking a resolution to scheduling conflicts  
\*Student is interested in a specific subject area

\*Student needs enrichment or added rigor to his/her current schedule

All students who are interested in taking an ALAW course will need to meet with their School Counselor, Gifted and Talented Coordinator (when acceleration or added rigor is involved), the School Administrator and the ALAW Coordinator to discuss blended schooling options and for final course approval.

All requests are subject for review and approval by school officials. BASD blended students will still be required to attend school for all classes they take in the traditional brick and mortar setting. Blended students will report to a designated place in their building for the time they are assigned an online course.

### **COURSE CHANGES**

Once a student has selected courses in the spring with parent and school personnel assistance, this decision is viewed as a commitment. Any change in courses will be strongly discouraged.

Exceptions may include a scheduling conflict, an emergency, or a substantial I.E.P. change.

To affect a change in schedule, a student MUST obtain written permission from his/her parents(s), the instructor of the course being dropped, the school counselor and the principal. A student who takes a year course must complete both semesters of the course before credit is given. This requirement may be waived in extenuating circumstances.

### **COURSES: SCIENCE / ALGEBRA INFORMATION IN RELATION TO HIGH SCHOOL**

**8<sup>th</sup> Grade Science:** The purpose is to spell out the specific requirements for freshmen taking biology at the high school. Only students that have earned an A- or higher for the first semester of 8th grade science in addition to scoring 90% or higher on the biology placement test will have the option to take biology as freshmen.

The purpose of having this option available to freshmen is to encourage our more advanced students to take upper level science classes. Students that take biology as freshmen should have more room in their schedules as upper classmen to take more advanced classes. In

choosing to take biology as freshmen, students must commit to taking both chemistry and physics. If a student that took biology their freshmen year does not fulfill this commitment, they will be REQUIRED to take IPS in order to complete the physical science component of their high school education.

### **ALGEBRA**

Students who take Algebra 1 at Riverview will have the option to receive High School credit at the end of the course. The purpose of having this option available will provide students the opportunity to take more advanced math classes at the high school as upper classmen. If parents choose this option, their child's algebra grades at Riverview will be a permanent entry on their High School transcript and counted towards items such as laude points and Academic Excellence Scholarships.

### **FEES**

Certain standard fees are paid by all students and will be collected at the opening of school. Purchases of special materials for projects such as those in vocational classes are based on the project the student selects. The following are incidental fees, which the student may incur during the year:

- 1) Athletic participation fee-\$20.00 per sport
- 2) Band instrument rental fee \$35.00/year
- 3) Band percussion fee \$20.00/year

Fees do roll over to high school.

### **FINANCIAL ASSISTANCE FOR STUDENT FEES**

It is not our intention to prohibit students from participating in elective classes or co-curricular activities based upon their financial status or the ability to pay fees. Students or parents who find themselves in a financial position that prohibits the payment of the stated fees should contact the school counselor or building principal to discuss application procedures for financial assistance. Financial assistance will generally be in the form of partial payment of fees and in cases of severe financial need, the assistance may cover the entire fee cost. Requests and distribution of financial assistance will be kept confidential.

### **FIELD TRIPS**

Field trips will be planned for many groups of students in various disciplines throughout the year. This type of activity enhances the total educational program.

If the trip is planned as an outgrowth or an integral part of a course of study, there will be no transportation charge. A parental permission slip, however, will be required for out-of-district trips.

### **FOOD SERVICE**

A district-wide food service plan allows students to eat hot lunch and have their automated account debited for each meal once parents have deposited funds in the family's food service account. Parents will be notified once their account declines to five dollars (\$5.00). Hot lunch will not be served to a student whose account has a negative balance.

### **CAFETERIA**

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced Class A lunch is offered at a reasonable price. The lunchroom supervisors and your peers appreciate your cooperation in:

- 1) Depositing all refuse/litter in wastebaskets
- 2) Returning all trays to the dish washing area
- 3) Leaving the table and floor around you clean
- 4) Electronic devices turned off and put away
- 5) Use inside voice

### **LOCKERS**

Each student will be assigned a locker. Periodic inspections will be made by school personnel to see that they are kept orderly. Students must use ONLY the locker assigned to them and should keep their combination confidential at all times. Lockers are school property and may be searched by school authorities at any time.

### **LOST AND FOUND**

Students who find lost articles are asked to take them to the office for an attempt to locate the owner. Students who lose articles should notify the office immediately. Lost and Found items will

be stored in the commons. Unclaimed items will be collected monthly and donated to charity.

### **MID-QUARTER REPORTS**

Mid-quarter reports will be mailed home during the fifth week of each quarter. These reports should be read carefully and parental counseling of student enacted to assure passing grades in all subjects.

### **REPORT CARDS**

Report cards will be mailed to parents/guardians every nine weeks to notify them of students' progress.

### **RETENTION**

Students experiencing academic difficulty are monitored throughout the school year by the grade level teams, school counselor, teachers, and the principal. Referrals are made where appropriate and some students are considered for eligibility into special education programs. We may also develop Accommodation Plans for some students on a case-by-case basis.

At the end of the third quarter the grade level teams submit lists of students to the principal who are experiencing academic difficulty. **Students in grades 5-8** failing two or more core courses for the year are required to attend summer school. Students failing one core course for the year or showing significant skill deficits in math and/or reading are recommended to attend summer school. Any special education student in danger of failing is also recommended to attend summer school and their individual education plan is reviewed to assure appropriate placement. Letters and registration materials are sent home to the parents. Students required to attend must have good attendance and satisfactorily complete all course work.

### **SCHOOL FUNCTIONS AND ACTIVITIES**

The Riverview Student Council, under the direction of an advisor, will sponsor several social functions and activities during the school year. Certain criteria will be followed:

- 1) Several parent-chaperoned activities will be planned which extend past the school day

2) Transportation must be arranged by parents for after school activities when activity bus transportation is not scheduled

### TELEPHONE POLICY

The office phones are only to be used by students if they are ill or in the event of an emergency. Students are discouraged from receiving phone calls at school. Messages can be relayed to students; then they can return a call from the office.

### 911 CALLS

The 911 System is intended to save lives in emergency situations. Violators of the emergency 911 Calling System will be referred to law enforcement.

### TEXTBOOKS

All textbooks are furnished by the school district. Students are urged to exercise care in using them to avoid damage. Monetary charges will be made for lost or damaged books.

### VISITORS

The school policy is to accept only those visitors who have legitimate business to attend the school. Guests and visitors must check in at the office. Parents are always welcome. Students are not encouraged to bring visitors to school.

### VALUABLES

Students are cautioned not to bring large amounts of money, music devices, cell phones and/or cameras to school. Students who wear glasses or watches are urged to keep track of them at all times. ***Students, not the school, are responsible for their personal property.*** If students bring more money than is necessary to pay for lunch or fees, the extra money should be left in the office for safekeeping. Students are asked not to leave money in their lockers under any conditions at any time.

### WITHDRAWAL FROM SCHOOL

The following procedure must be used when withdrawing from school:

1) Notify the principal and secure a withdrawal form

- 2) Check in all textbooks and materials with appropriate instructors and secure his/her signature on the withdrawal form
- 3) Return all library materials and secure the librarians signature
- 4) Remove personal belongings from Phy Ed locker, check in Phy Ed lock and secure Phy Ed instructor's signature
- 5) Clean out corridor locker
- 6) Return completed withdrawal form to office
- 7) Students transferring to another district must indicate next location

### YEARBOOK

Orders for the spring yearbook are taken each year. The book contains individual photographs of students, teachers, staff members, co-curricular activities and school events.

### RIVERVIEW MIDDLE SCHOOL ACTIVITY CODE

To participate in any co-curricular program in the middle school, regardless of the activity, is a privilege and requires written parent/guardian permission. Competition in modern day activities demands a great amount of discipline from a person who desires and chooses to become part of any program.

The success of any team depends upon the students who are part of that team. As a result, a person who desires to participate in an activity must make certain commitments over and above other students. This commitment includes a series of rules students must follow in order to stay eligible and participate in activities at Riverview Middle School.

- 1) Parents and individuals should be responsible to see that the student receives the proper rest and diet to enable him/her to reach his/her full potential
- 2) Dress and grooming are the responsibility of the coach/advisor during his/her season. Students should remember they are representing the middle school and community grooming reflects the school and community
- 3) Students are required to travel to and from out of town contests with their team or organization ***on school provided***

**transportation.** Prior exception may be granted by the coach or principal based on a written (preferably) request from a parent or guardian.

- 4) All team members are expected to attend all practices. Only illness or injury will excuse the student from practice. Exceptions may be granted by the coach/advisor.
- 5) In order to participate in a game, activity, performance, or practice, student must be in school the FULL DAY of said game, activity, event or practice.
- 6) A participant shall maintain a passing grade in all classes in school. Should an individual begin failing a class, he/she will be suspended from competition (not practice) for one week from the date that the non-passing grade is reported by the instructor to athlete and the coach. Proof of a passing grade must be submitted to the coach each Friday to be eligible for competition the next week. This procedure continues throughout the sport season. To encourage students to improve their grades, the eligibility will start with the beginning of each sports season.
- 7) An athlete will refrain from the use of tobacco, alcohol and drugs 12 months of the year. Use of these substances will result in suspension from competition (not practice). Athletes must follow the alcohol and drug procedures found in the Riverview Student Handbook and Barron Area School District Policy #443.4. All conditions must be met or immediate suspension from all sports for the remainder of the year will result.
- 8) B-Violations: Any student who commits a felony, misdemeanor or other illegal offense, which evidences moral turpitude or a willful or reckless disregard for the lives or property of others will be suspended from competition/performance, whether or not the student is prosecuted by governmental authorities. Actions or behavior which portrays behavior unbecoming a participant of co-curricular activities may also be considered a violation and subject to suspension from competition/performance.
- 9) An individual suspended from athletics is considered an athlete during the suspension

time and any violation will be judged according to penalties described.

- 10) An individual will be considered an athlete from the time he/she signs the athletic code until the time he/she no longer intends to participate in the athletic program. This decision will terminate the athlete's career eligibility for Middle School athletics. As long as an athlete remains in the athletic program, all policies, rules and regulations pertaining to athletes will be applicable regardless whether the athlete is participating in a sport or not.
- 11) Grades in the middle school will carry over to determine eligibility in the high school.

**12) Wisconsin Concussion Law Act 172- Statute 118.293 requires all youth athletic organizations to educate coaches, athletes, and parents on the risks of concussions, and head injuries and prohibits participation in a youth activity until the athlete and parent or guardian has returned a signed agreement sheet indicating they have reviewed the concussion and head injury informational materials. The law requires immediate removal of an individual from a youth athletic activity if symptoms indicate a possible concussion has been sustained. A person, who has been removed from a youth athletic activity because of a determined or suspected concussion or head injury, may not participate again until he or she is evaluated by a health care provider and receives written clearance from the health care provider to return to the activity.**

To view full text, see:

<http://docs.legis.wisconsin.gov/2011/related/acts/172>.

## RIVERVIEW MIDDLE SCHOOL BEHAVIOR PLAN

The goal of all behavior plans is self-discipline and respectful behavior. Teaching and learning the designated curriculum in each instructional area is of the highest priority. Positive student behaviors promote and enhance learning opportunities. Desired behaviors must be communicated, taught, and modeled continually throughout the school year. It is our expectation that students and staff



members will demonstrate respect for themselves, others, and the learning environment around them. The school environment must be physically, socially, and emotionally safe for everyone. When conflicts do arise, they will be handled with respect for the rights of everyone involved rather than through the use of threats and intimidation.

### **DEALING WITH STUDENT MISBEHAVIOR**

When students choose to disrupt the learning process by behaving irresponsibly or disrespectfully, measures will be taken to ensure a safe and effective learning environment.

### **DISCIPLINARY INFRACTIONS**

Realizing that each discipline situation is unique, teachers will use a variety of strategies to help students correct their mistakes and regain community trust. These actions may include, but are not limited to the following: written or verbal student apologies, lunchtime discussions between the teacher and student, behavior improvement plans, parental conferences with teachers, restorative plans, and /or a conference with the principal. The prescribed restorative action(s) will be based on the facts of each particular situation, student attitudes and behavior patterns, and the teacher's professional judgment.

### **INFRACTIONS THAT ARE HABITUAL, DANGEROUS OR DISRESPECTFUL**

When student actions are disrespectful, dangerous, or repeatedly disruptive, those responsible will be removed from class and sent to the principal. This also applies to any refusal to cooperate or participate in the teacher's attempted resolution of minor disciplinary issues. If a student is referred to the principal, parents may be notified so they also can reinforce any corrective actions taken. One of the core values of the Barron Area School District is "Strength lies in people working together for a common goal." It is our goal that by working together we can encourage students to make better choices in the future.

### **WHEN STUDENTS ARE SENT TO THE PRINCIPAL**

In dealing with student discipline issues, the focus will be on addressing the issue, not judging the

child. Restorative Justice is an integral part of our discipline philosophy. Restorative practices give the victim and offender the opportunity to remediate and heal through effective communication.

Punishment itself cannot and does not change behavior. However, under certain conditions, appropriate consequences along with teaching and modeling of appropriate behavior are the most effective means to help change those behaviors. When a student is sent to the office, action(s) that may be utilized in addressing student discipline issues include but are not limited to the following:

- Student Conference
- Parent Notification
- Parent Conference
- Working Lunch
- Saturday School
- In-School Suspension
- Out-of-School Suspension
- Expulsion

### **"NON-NEGOTIABLES"**

Due to the uniqueness of each grade level and/or subject, individual teachers and/or teams may have slightly different classroom rules to ensure a positive and safe teaching/learning environment. There are however some rules that are consistent across all grade levels and subject areas. Among those "non-negotiables are:

- Bomb Scares/Fire Alarms
- Cheating and Plagiarism
- Disrespect/insubordination
- Inappropriate Dress and Grooming
- Gang and Gang Related Activity
- Fighting/Assault and Battery
- Gambling
- Controlled Substances and Drugs (including Alcohol and Nicotine)
- Harassment
- Hazing
- Bullying
- Public Displays of Affection
- Nuisance Devices
- Theft/Vandalism
- Weapons

**BOMB SCARES/FIRE ALARMS  
(Wis. Statute 947.015)**

Students have the responsibility to not cause disruptions to the educational process with threats or implied threats to persons and/or facilities. Any student who intentionally conveys or causes to be conveyed any threat to persons or facilities will be subject to disciplinary action consistent with Wis. Statute 947.015.

**CHEATING AND PLAGIARISM**

Students are responsible for doing their own work and when necessary, to give credit where credit is due. The acts of cheating or plagiarism in connection with academic endeavors are detrimental to the educational process and will not be tolerated.

**DISRESPECT/INSUBORDINATION**

Each student, instructor, and staff member has the right to be treated with respect and dignity. A show of disrespect toward a student or staff member or insubordination on the part of a student, whether verbal or silent, physical or non-physical, passive or aggressive, will not be tolerated on school grounds or at school sponsored functions.

**DRESS AND GROOMING**

Student dress and appearance shall not be hazardous to the health or safety of anyone in the school community; nor shall it be indecent, have a negative effect or be disruptive to the educational process. Such a standard of dress is in effect at all school-sponsored activities. (School Board Policy 443.1) Clothing should always cover the torso from above the chest to mid-thigh. Shirts and tops should have a reasonable neckline. Examples of inappropriate clothing are as follows but are not limited to:  
Clothing such as backless tops, halter tops, strapless tops, and tube tops are not allowed.  
Undergarments (such as bras, bra straps, underwear, boxers etc.) shall not be visible.

**GANG AND GANG RELATED ACTIVITY**

A "gang" is defined by policy as a group of two or more individuals with a common name, identifiable marks or symbols, who associate on a regular basis and who engage in antisocial or criminal

activity. The following gang-related behaviors are prohibited on school property, on school buses, and at school-sponsored activities:

1. Wearing jewelry, accessories or apparel, or any other manner of grooming which implies membership or affiliation with a gang.
2. Displaying gang markings or slogans on one's person, personal property or clothing.
3. Use of gang related hand signals or signs.
4. Possessing literature that indicates gang membership.
5. Exhibiting gang-like behavior anywhere on school premises or at school sponsored functions.
6. Engaging in antisocial or criminal activities that disrupt school or school sponsored functions.
7. Engaging in initiations, hazing or intimidation.
8. Recruiting a student for gang membership or threatening a student for not joining a gang or wishing to withdraw from a gang.

**FIGHTING/ASSAULT AND BATTERY  
(Wis. Statute 940.20)**

Students have the responsibility to refrain from conduct that does not respect the rights, dignity and safety of all individuals including:

**Assault**-Putting one in fear of injury or danger.

**Battery**-Causing bodily harm to another without permission.

**GAMBLING  
(Wis. Statute 946.80)**

All forms of gambling (wagering or other games of chance for the purpose of profit) are prohibited at school-sponsored activities as well as on all school property.

**CONTROLLED SUBSTANCES AND DRUGS/ALCOHOL AND TOBACCO**

**(Wis. Statute 125.09)(Board Policy 443.4)  
(Barron City Codes CH V:11.1-6)**

No student, while on the school premises or while involved in any school related activity may use, posses, distribute, manufacture, sell or ingest within the body any quantity of drugs, inhalants, tobacco/nicotine or intoxicants (including alcohol). The possession, use, distribution, manufacturing or sale of any drug or look-alike drugs or tobacco/nicotine products, the misuse of chemical or alcohol products, and the possession of drug paraphernalia are also prohibited. Any product with nicotine is strictly prohibited.

**HARASSMENT**

**(Wis. Statute 947.03)  
(Board Policy 411.1)**

Students have the right to attend school free of verbal physical or emotional harassment. Students who are harassed by other students or staff members may file a Harassment Complaint Form with the building principal for investigation. Harassment is defined as is words, conduct, or actions directed at a specific person that annoys, alarms, or causes a lot of emotional distress for no legitimate purpose.

**RESPECT/ANTI-BULLYING**

**(Wis. Statute P19.02 (9))  
(Board Policy 443.8)**

Harassment of students or staff undermines Barron Area School District's commitment to respect. Harassment, bullying, and hazing are prohibited by state and federal law, as well as by school board policy (see above). Barron Area School District will not tolerate harassment of students or staff.

**PUBLIC DISPLAY OF AFFECTION**

Public displays of affection are inappropriate school behavior. Behavior such as hand holding, hugging, petting and or kissing in school is offensive to other students and faculty members. Students have the responsibility to demonstrate healthy, appropriate adolescent relationships.

**COMPUTER AND NETWORK ACCEPTABLE USE AGREEMENT**

Technology is a valuable tool for education and the Barron Area School District encourages the use of computers and related technologies to enhance instructional opportunities. A copy of the District's Acceptable Use Policy will be handed out as part of the "Fall Information Packet." Students must have a signed agreement on file in the school office prior to utilization of network.

**CELL PHONE POLICY**

On those occasions where students do need to bring a cell phone to school, the phone must be turned off and kept in their locker during the day. The 1<sup>st</sup> violation of the cell phone policy will result in the phone being confiscated and may be picked up at the end of the day by the student. The 2<sup>nd</sup> violation of the cell phone policy will result in the phone being confiscated and a parent is required to come and retrieve the phone. Using cell phone and/or electronic devices including cameras to take pictures or record school events is prohibited without administrative permission. This includes restroom and dressing areas. (Board Policy 363.1)

**THEFT/VANDALISM**

**(Wis. Statute 943.01)  
(Board Policy 510.000 2.d)**

Students have the right to use school property and equipment and to possess personal property free from damage and theft and to the responsibility to protect school property from misuse. Any student, who steals, defaces or misuses either school property or another student's property will be dealt with immediately.

**WEAPONS**

**(1991 Wis. Act 17 and Wis. Statute 948.60)  
(Board Policy 443.6)**

Because of the potential hazard to others, no student shall have in his/her possession, or display, sell, distribute, cause to discharge/explode any firearm, firecracker, bomb or other explosive device nor any potentially dangerous, illegal or disruptive items or missiles which might endanger the welfare of the student or others. No "look-alike" weapons are allowed.

### **PROHIBITED ARTICLES**

Problems arise each year because students bring articles to school, which are hazardous to the safety of others or interfere with school procedures. Such items as water dispensing devices and other items determined to be undesirable by the principal will be impounded and returned to the parents/guardians at their request. Parents and guardians are asked to help students understand the necessity of such regulations.

### **REVIEW OF CODE**

As a statement of public policy, this Code shall be subject to annual review to address discipline issues and revise the code as warranted. Suggestions for amending the Discipline Code shall be made in writing to the building principal who will forward them to the School Conduct Committee for review and response as necessary. This committee will meet annually and make recommendations for changes for the following year.

### **DEFINITION OF TERMS**

**AUTHORIZED SCHOOL DISTRICT**

**PERSONNEL:** Paid personnel of the Barron Area School District, CESA employees (as applicable), student teachers and interns.

**DUE PROCESS:** The Barron Area School District and the City of Barron cooperatively operate under the auspices of local ordinance 1981-9 under Chapter V (11.5.1-6) of the municipal code. This ordinance deals with the following offenses:

- 1) Truancy from home or school
- 2) Offenses upon school property
- 3) Unlawful removal of property
- 4) Contributing to the delinquency or neglect of children.
- 5) Trespassing
- 6) Possession of controlled substances
- 7) Destruction of property
- 8) Curfew violations

### **WORKING LUNCH**

Teachers may have students in their room for a "working lunch" from time to time.

### **IN-SCHOOL SUSPENSION**

Students who are assigned an in-school suspension shall be removed from their regular

classes and supervised by school personnel in a time-out room within our school's office. Schoolwork for the day(s) missed in regular classes may be turned in (on time) for credit. A re-admission conference between the suspended student and the principal must be held before the student can return to class. Parent attendance at the re-admission conference is strongly encouraged.

### **OUT-OF-SCHOOL SUSPENSION**

Students who are assigned an out-of-school suspension shall not attend school or school activities on the day(s) of the suspension. Schoolwork for the day(s) missed in school may be turned in (on time) for credit. A readmission conference between the suspended student and the principal must be held before the student can return to class. Parental attendance at the conference is strongly recommended.

### **PERSONAL SEARCHES**

A student's person and/or personal effects (e.g. purses, book bags, etc.) may be searched by a school authority, with an adult witness present, whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized material. (Board Policy 446)

### **LOCKERS**

School lockers are the property of the Barron Area School District. At no time does the Barron Area School District relinquish its exclusive control of lockers provided for the convenience of students. Periodic general inspections of lockers may be conducted by school authorities; for any reason, at any time, without notice, without student consent and without a search warrant. (Board Policy 446.1)

### **CANINE SEARCHES**

Unannounced canine searches may be conducted at the request of school officials to insure a drug free school building.

## GRIEVANCE & APPEAL PROCEDURE

Each student has the right to due process in the application of the rights and responsibilities of the code. Any student and/or parent who feel the code has been wrongfully interpreted or applied may request a meeting of the person in the next higher authority. The referral must be made in writing within 5 days of the original determination in the case of internal administration, and 10 days at the school board level.

Staff Directory	Ext.		
Amdall, Cathy (Guidance/Lunch)	500	Mettner, Dwayne (5 <sup>th</sup> Grade)	536
Beckendorf, Aaron (Phy Ed)	539	Miller, Dana (Soc Studies 6/7)	517
Becker, Sue (FACE)	511	Miller, Melissa (Kitchen)	541
Bell, Lindsay (5 <sup>th</sup> Grade)	535	Nehring, Brooke (Guidance)	504
Carr, Melissa (Principal's Sec.)	501	Nelson, Janelle (Math 7/8)	529
CDS SPED Ed Aides	551	Paulin, Lisa (LD)	509
Cox, Stephanie (Soc Studies 7/8)	528	Rolston, Christina (B/G Club)	532
Critser, Kelly (LA/Math 6/7)	525	Roske, Julie (Computer Lab)	546
Custodial Staff	537	Roske, Liz (Nurse)	544
Diedrich, Sonya (Phy Ed)	540	Schauf, Brooke (5 <sup>th</sup> Grade)	533
Deitsche, Jocelyn (Vocal Music)	542	Schneider, Ellyn (Art)	513
Emmons, Lynn (ESL & Science 6)	523	Schoenke, Katie (Science 8)	527
Gibbs, Rebecca (IMC aide)	531	Schultz, Greta (LA 7/8)	517
Hale, Karen (Music 5 & 5/6Band)	514	Stauner, Sarah (LD)	512
Horvath, Tesha (CD)	521	Sprague, Tricia (SPED Aide)	520
Hover, Shana (School Psych)	502	Stralka, Scott (Principal)	503
Hunt, Michelle (SPED Aide)	512	Thompson, Leslie (Kitchen)	541
Knapmiller, Angela (6 <sup>th</sup> Science/Math)	552	Thompson, Jon (World Language)	524
Kucko, Brooke (Speech/Lang.)	505	Trowbridge, Lori (LA/Math 6/7)	519
Lansin, Terry (SPED Aide)	512	Young, Justin (5 <sup>th</sup> Grade)	534
Lantz, Jon (7 <sup>th</sup> Grade)	543	Karen Wilber (6/7 Gen. Music)	538
Lettner, Karen (Health)	524	8 <sup>th</sup> ELA/ 7 <sup>th</sup> Social Studies	518
Link, Brianne (CD)	551		
Lytle, Haylee (7/8 Band)	514		
Marvin, Staci (Truancy Coord.)	510		
Meissner, Josh (Tech Ed)	522		